

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, JUNE 21, 2023**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Troy Matteson (at 6:01 p.m.), Justin VanCoughnett

TRUSTEES ABSENT: Pamela Thomas, Stephanie Widrick

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

STAFF PRESENT: Rebecca Dalrymple

OTHERS PRESENT: Carrie Mangino

**CALL TO ORDER**

Vice President Bibbins called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda.

Yes 5 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to approve the Board of Education minutes of the regular meeting held on June 7, 2023.

Yes 5 No 0 Motion: Carried

**PUBLIC FORUM**

No comments were made.

**POLICY: FIRST READING & UPDATE**

Rebecca Dalrymple, Human Resources/Grants Administrator, provided an update regarding policies. A first reading of Policy 7530- *Child Abuse and Maltreatment* was presented. Discussion followed.

**ENTRANCE**

Trustee Matteson entered the meeting at 6:01 p.m. during the above information.

**DEPARTURE**

Rebecca Dalrymple departed the meeting at 6:17 p.m. after the above information.

**APPROVAL OF ARCHITECT SERVICES AGREEMENT FOR 2023-2024 CAPITAL OUTLAY PROJECT**

The Architect Services Agreement with King + King for the 2023-2024 Capital Outlay Project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

WHEREAS, the Board of Education of the South Jefferson Central School District (the "Board of Education") has determined that it is in the best interest of the South Jefferson Central School District (the "School District") to retain the services of a qualified New York State licensed Architect/Engineer to: provide architectural and engineering services; provide design and construction planning; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis; provide project management oversight and status reports; and provide related professional services ("Architectural Services") in connection with its 2023-24 Capital Outlay Project (the "Project"); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with King + King Architects, LLP ("King + King") for the purpose of providing Architectural Services for the Project; and

WHEREAS, King + King has proposed a contract for Architectural Services for the Project (the "Contract") which has been shared with the Board of Education; and

WHEREAS, the form of the Contract has been approved by the District's legal counsel, Ferrara Fiorenza PC, and the Superintendent of Schools recommends approval of the Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of King + King to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District's legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

**APPROVAL OF ARCHITECT SERVICES AGREEMENT FOR 2023-2024 CAPITAL OUTLAY PROJECT (Continued)**

Yes 5 No 0 Motion: Carried

**APPROVAL OF 2023-2024 JEFF-LEWIS BOCES INTERMUNICIPAL COOPERATION AGREEMENT**

The Intermunicipal Cooperation Agreement for legal services with the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) effective July 1, 2023, through June 30, 2024, was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, the Board of Education of the South Jefferson Central School District does hereby approve the Intermunicipal Cooperation Agreement for legal services with the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) effective July 1, 2023, through June 30, 2024, as presented.

Yes 5 No 0 Motion: Carried

**APPROVAL OF SUMMER RECREATION PROGRAM INTERMUNICIPAL AGREEMENT WITH TOWN OF WATERTOWN**

The intermunicipal agreement with the Town of Watertown for the 2023 Summer Recreation program were included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the intermunicipal agreement with the Town of Watertown for the 2023 Summer Recreation Program as presented to the Board.

Yes 5 No 0 Motion: Carried

**APPROVAL OF DISTANCE LEARNING CLASSROOM LEASE AGREEMENT**

The 2023-2024 annual distance learning lease agreement between Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and the district was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the annual distance learning lease agreement between Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and the district as presented to the Board and authorizes the Board of Education Vice President to execute the agreement on the Board's behalf.

Yes 5 No 0 Motion: Carried

**DRAFT & APPROVAL OF 2023-2024 BOE MEETING CALENDAR**

A draft of the 2023-2024 regular Board of Education meeting calendar was included in the Board packet and reviewed by the Board. Discussion followed.

A motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby adopt and approve the schedule of Board of Education meetings as follows with all regular meetings commencing at 6:00 p.m.:

- |                               |                              |                           |
|-------------------------------|------------------------------|---------------------------|
| Tuesday, July 11, 2023        | Wednesday, October 25, 2023  | Wednesday, March 20, 2024 |
| Wednesday, July 26, 2023      | Wednesday, November 8, 2023  | Wednesday, April 3, 2024  |
| Wednesday, August 9, 2023     | Wednesday, December 13, 2023 | Wednesday, April 17, 2024 |
| Wednesday, August 23, 2023    | Wednesday, January 10, 2024  | Monday, May 13, 2024      |
| Wednesday, September 13, 2023 | Wednesday, January 24, 2024  | Wednesday, June 5, 2024   |
| Wednesday, September 27, 2023 | Wednesday, February 14, 2024 | Tuesday, June 18, 2024    |
| Wednesday, October 11, 2023   | Wednesday, March 6, 2024     |                           |

Yes 5 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students: #17372, 17659, 17660, 17586, 18501, 17820, 17013, 16454, 15433, 15011, 15050, 15266, 15121, 15823, 15362, 14377, 14785, 15728, 15404, 18661, 18292, 15410, 18153, 15462, 16013, 15989, 18503, 16539, 16350, 18454, 16048, 16940, 16785, 16246, 18663, 17757, 16339, 17928, 16875, 17546, 15554, 15748, 15196, 18335, 17245, 18283, 16631, 16454, 16613, 14791, 18378, 15433, 15011, 15050, 17882, 16013, 15989, 18503, 16350, 18454, 16940, 16785, 16246, 15196, 15581, 17245, 18663, and 18145.

Yes 5 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

The annual district-wide recognition ceremony invitation, 2022-2023 retiree information, staff years of service information, technical endorsements for career and technical education students information, and the NYS youth development survey results were included in the Board packet and reviewed by the Board. Superintendent Chamberlain provided information regarding professional development, the Social Studies Seal of Civic Readiness, the Victims Assistance Center’s community safety night scheduled for July 25, and end of the year events. Discussion followed.

**RETIREMENT- STENOGRAPHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

**RETIREMENT- STENOGRAPHER (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Shelli Carlberg from her position as Stenographer effective November 5, 2023.

Yes 5 No 0 Motion: Carried

**RETIREMENT- COOK**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Karen Macklen from her position as Cook effective May 17, 2023.

Yes 5 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Carley Lillie from her position as Aide effective June 24, 2023.

Yes 5 No 0 Motion: Carried

**RESIGNATION- FOOD SERVICE HELPER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Kellie Taylor from her position as Food Service Helper effective June 22, 2023.

Yes 5 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Meghan Spaulding from her position as Aide effective June 22, 2023.

Yes 5 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

**RESIGNATION- AIDE (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Courtney West from her position as Aide effective June 24, 2023.

Yes 5 No 0 Motion: Carried

**LEAVE OF ABSENCE EXTENSION- MATHEMATICS TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence extension request for maternity purposes from Kerry Kennett from her position as Mathematics Teacher effective September 1, 2023, through December 31, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- SPECIAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Amy Monroe from Special Education Teacher to three-year probationary appointment as Kindergarten Teacher at the Wilson Elementary Building effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Gretchen Woodard from grant-funded to a four-year probationary appointment (recognizing the 2021-2022 school year and the 2022-2023 school year) as 1.0 FTE Elementary Teacher with a salary at Step 3 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Erica Hartle from grant-funded to a four-year probationary appointment (recognizing the 2021-2022 school year and the 2022-2023 school year) as 1.0 FTE Elementary Teacher with a salary at Step 15 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

**CHANGE IN APPOINTMENT- ELEMENTARY TEACHER (Continued)**

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Amelia Zehr from grant-funded to a four-year probationary appointment (recognizing January 3, 2022, through June 30, 2022 and the 2022-2023 school year) as 1.0 FTE Elementary Teacher with a salary at Step 3 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Lauren Harrienger from grant-funded to a four-year probationary appointment (recognizing the 2022-2023 school year) as 1.0 FTE Elementary Teacher with a salary at Step 3 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Amanda Harvey from grant-funded to a four-year probationary appointment (recognizing the 2022-2023 school year) as 1.0 FTE Elementary Teacher with a salary at Step 2 of the negotiated agreement effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Tanya Carpenter from 10-month Typist for 5 hours per day to 11-month Typist for 7.5 hours per day effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- MATHEMATICS TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint John Babcock as 1.0 FTE Mathematics Teacher at the Clarke High School with a salary at Step 23 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023, through June 30, 2024.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SPECIAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Michael Schepis to a three-year probationary appointment as 1.0 FTE Special Education Teacher at the Clarke Middle School with a salary at Step 12 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SOCIAL STUDIES TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Morgan Jordal to a four-year probationary appointment as 1.0 FTE Social Studies Teacher at the Clarke Middle School with a salary at Step 3 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Bria Garrabrant to a four-year probationary appointment as 1.0 FTE Elementary Teacher (1<sup>st</sup> Grade) at the Wilson Elementary Building with a salary at Step 5 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SCHOOL COUNSELOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:



**APPOINTMENT- SCHOOL COUNSELOR (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Matthew Sullivan to a term appointment as 1.1 FTE School Counselor at the Clarke High School with a salary at Step 1 of the negotiated agreement plus credit for graduate hours effective September 1, 2023, through June 30, 2024.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kayla Gardner to a term appointment as 1.0 FTE Elementary Teacher (Pre-Kindergarten) at the Wilson Elementary Building with a salary at Step 1 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023, through June 30, 2024.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- MICRO-COMPUTER TECHNICIAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Alan Wilson as provisional, 12-month Micro-Computer Technician (Civil Service Title: Micro-Computer Technician) for 8 hours per day at a rate of \$21.50 per hour effective June 26, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- PART-TIME TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Anna Pfleegor as part-time Typist for 5.75 hours per day at a rate of \$15.85 per hour effective July 1, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SUMMER MONITOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Gail Fulkerson as School Monitor effective for Summer 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SUMMER PSYCHOLOGIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Theresa Sherwood as School Psychologist effective for Summer 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SUMMER PSYCHOLOGIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kelsey Whitaker as School Psychologist effective for Summer 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- SUMMER TECH SUPPORT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Summer Tech Support employees effective for Summer 2023:

- Kyle Creighton*..... District-wide
- Ethan Beattie* ..... District-wide

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SUMMER DRIVER EDUCATION PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jeffrey Gleason as Summer Driver Education Program Instructor at a rate of \$38 per hour effective for Summer 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SUMMER FFA PROGRAM DIRECTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Melissa Fregoe-Cronk as FFA Program Director at a rate of \$38 per hour effective for Summer 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- SUMMER FEEDING PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Summer Feeding Program employees effective for Summer 2023:

<i>Shelli Carlberg</i> .....	16 hrs/week
<i>Tina Ritz</i> .....	25 hrs/week
<i>Kara Hayes</i> .....	12 hrs/week
<i>Liz Nichols</i> .....	25 hrs/week
<i>Trudie Bertram</i> .....	22 hrs/week
<i>Ashley Pierce</i> .....	21 hrs/week
<i>Mirissa Brown</i> .....	18 hrs/week
<i>Deb LaRock</i> .....	16 hrs/week
<i>Cheryl Rabetoy</i> .....	16 hrs/week
<i>Gloria McGhee</i> .....	12 hrs/week

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- SUMMER BUILDINGS & GROUNDS DEPARTMENT/REMAINDER OF 2022-2023 & 2023-2024 SUBS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Summer Buildings and Grounds Department employees effective for Summer 2023, substitutes for the remainder of the 2022-2023 school year, and the 2023-2024 school year:

<i>David Lohrmann</i> .....	Summer Cleaner/Sub Cleaner
<i>David Nicol</i> .....	Summer Cleaner/Sub Cleaner
<i>Tyler Tamblin</i> .....	Summer Cleaner/Sub Cleaner
<i>Lucas Greene</i> .....	Summer Cleaner/Sub Cleaner
<i>Calvin Cook</i> .....	Summer Cleaner/Sub Cleaner
<i>Adam Claflin</i> .....	Summer Cleaner/Sub Cleaner
<i>Marcus Hendrickson</i> .....	Summer Cleaner/Sub Cleaner
<i>Cady Weaver</i> .....	Summer Cleaner/Sub Cleaner
<i>Leah Fowler</i> .....	Summer Cleaner/Sub Cleaner
<i>Owen Conley</i> .....	Summer Cleaner/Sub Cleaner
<i>Liam Conley</i> .....	Summer Cleaner/Sub Cleaner
<i>Colton Quinto</i> .....	Summer Cleaner/Sub Cleaner
<i>Joseph Bennett</i> .....	Summer Cleaner/Sub Cleaner
<i>Andrew Taylor</i> .....	Summer Cleaner/Sub Cleaner
<i>Marshall Overton</i> .....	Summer Cleaner/Sub Cleaner
<i>Tanner Rabetoy</i> .....	Summer Cleaner/Sub Cleaner
<i>Brayton Gould</i> .....	Summer Cleaner/Sub Cleaner
<i>Cameron England</i> .....	Summer Cleaner/Sub Cleaner
<i>James Fargo</i> .....	Summer Cleaner/Sub Cleaner

**APPOINTMENTS- SUMMER BUILDINGS & GROUNDS DEPARTMENT/REMAINDER OF 2022-2023 & 2023-2024 SUBS (Continued)**

<i>Ella Wells-Reed</i> .....	Summer Cleaner/Sub Cleaner
<i>Joshua Whalen</i> .....	Summer Cleaner/Sub Cleaner
<i>Tiffney Hyneman</i> .....	Summer Cleaner/Sub Cleaner
<i>Mark Hess</i> .....	Sub Maintenance Mechanic
<i>Bob Orr</i> .....	Sub Cleaner
<i>Valerie Deon</i> .....	Sub Cleaner

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- ESY & SUMMER SCHOOL PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as ESY (Extended School Year) and Summer School Program employees effective for Summer 2023:

<i>Kristie Hancock</i> .....	RN
<i>LouAnn Gleason</i> .....	RN
<i>Anna Blount</i> .....	RN
<i>Jolene Klaas</i> .....	LPN
<i>Lisa Chapman</i> .....	LPN
<i>Miranda King</i> .....	Sub RN
<i>Tina Thompson</i> .....	Sub LPN

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- SUMMER SCHOOL PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Summer School Program employees effective for Summer 2023:

<i>Lindsey Parish</i> .....	1 <sup>st</sup> Grade Teacher
<i>Desiree Porter</i> .....	1 <sup>st</sup> Grade Teacher
<i>Tracy Puckett</i> .....	2 <sup>nd</sup> Grade Teacher
<i>Amy Williams</i> .....	2 <sup>nd</sup> Grade Teacher
<i>Lowell Davis</i> .....	3 <sup>rd</sup> Grade Teacher
<i>Lindsey Pastor</i> .....	3 <sup>rd</sup> Grade Teacher
<i>Heather Joss</i> .....	4 <sup>th</sup> Grade Teacher
<i>Jon Abbott</i> .....	4 <sup>th</sup> Grade Teacher
<i>Anne Marie Crescent</i> .....	MS Teacher
<i>Schreene Babcock</i> .....	MS Teacher
<i>Jason Elliott</i> .....	MS Teacher
<i>Jessica Bibbins</i> .....	MS Teacher
<i>Laurel Sprague</i> .....	MS Teacher

**APPOINTMENTS- SUMMER SCHOOL PROGRAM (Continued)**

<i>Leslie Robare</i> .....	9 <sup>th</sup> Grade Teacher
<i>Amber Roberts</i> .....	9 <sup>th</sup> Grade Teacher
<i>Raymond Theiss</i> .....	9 <sup>th</sup> /10 <sup>th</sup> Grade Teacher
<i>Makayla Keister</i> .....	9 <sup>th</sup> /10 <sup>th</sup> Grade Teacher
<i>Angie Hopkins</i> .....	Substitute
<i>Paula VanTassel</i> .....	Substitute
<i>Heather Brydges</i> .....	Substitute
<i>Misti Morales</i> .....	Substitute
<i>Desiree LaDuke</i> .....	Substitute

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- ESY (EXTENDED SCHOOL YEAR) PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as ESY (Extended School Year) Program employees effective for Summer 2023:

<i>Michele Washburn</i> .....	Teacher
<i>Dave Easton</i> .....	Teacher
<i>Lindsey Whitmore</i> .....	Teacher
<i>Olivia Barker</i> .....	Teacher
<i>Margaret Briggs</i> .....	Teaching Assistant
<i>Somer Hughes</i> .....	Aide
<i>Diane Worden</i> .....	Aide
<i>Abby Ackley</i> .....	Aide
<i>Tabatha Bristol</i> .....	Aide
<i>Christie Berry</i> .....	Aide
<i>Jocelyn Fenton</i> .....	Aide
<i>Sandy Burnham</i> .....	Teaching Assistant
<i>Ashley Adkins</i> .....	Aide
<i>Lyndsey Reed</i> .....	Aide
<i>Amy Simpson</i> .....	Aide
<i>Heidi Boenning</i> .....	Aide
<i>Kristi Goutremont</i> .....	Aide
<i>Sally Newton</i> .....	Aide
<i>Terri Casion</i> .....	Aide
<i>Rebekah Reynolds</i> .....	Aide
<i>Sara Abbott</i> .....	Aide
<i>Charmane McConnell</i> .....	Aide
<i>Desiree LaDuke</i> .....	Sub School Monitor
<i>Erin Bier</i> .....	Speech Pathologist
<i>Marilyn Meleski</i> .....	Occupational Therapist

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- SUMMER RECREATION PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Summer Recreation Program employees effective for Summer 2023:

<i>Audrey Bibbins</i> .....	Counselor, \$14.20 per hour
<i>Rory Bunker</i> .....	Counselor, \$14.20 per hour
<i>Kaylee Haynes</i> .....	Counselor, \$14.20 per hour
<i>Brenna Towne</i> .....	Counselor, \$14.20 per hour
<i>Neil Tyler</i> .....	Counselor, \$14.20 per hour
<i>Alysse Perry</i> .....	Counselor, \$14.20 per hour
<i>Alexa Doe</i> .....	Counselor, \$14.20 per hour
<i>Chloe Abbott</i> .....	Counselor, \$14.20 per hour
<i>Lillian Marra</i> .....	Counselor, \$14.20 per hour
<i>Isaac Austin</i> .....	Counselor, \$14.20 per hour
<i>Liam Hobbs</i> .....	Counselor, \$14.20 per hour
<i>Matthew (Jack) Porter</i> .....	Counselor, \$14.20 per hour
<i>Ariana Bunker</i> .....	Counselor, \$14.20 per hour
<i>Madison Pfleegor</i> .....	Counselor, \$14.20 per hour
<i>Maddi Barney</i> .....	Counselor, \$14.20 per hour
<i>Lily Chamberlain</i> .....	Counselor, \$14.20 per hour
<i>Laurelle Surette</i> .....	Counselor, \$14.20 per hour
<i>Nick Wilson</i> .....	Counselor, \$14.20 per hour
<i>Kelly Lizotte</i> .....	Counselor, \$14.20 per hour
<i>Avita Corron</i> .....	Counselor, \$14.20 per hour
<i>Teague Quinn</i> .....	Counselor, \$14.20 per hour
<i>Leah Clemons</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Shause Gregoire</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Gavin Robinson</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Collin Tamblin</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Landon LaDuke</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Kai Ormsby</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Hope Dillin</i> .....	Counselor-In-Training, \$14.20 per hour
<i>Madelyn Perry</i> .....	Substitute Counselor, \$14.20 per hour
<i>Desiree LaDuke</i> .....	Substitute Counselor, \$14.20 per hour
<i>Christina Tamblin</i> .....	Substitute Counselor, \$14.20 per hour
<i>Jen Burns</i> .....	Substitute Director, \$30.00 per hour
<i>Kelly Lizotte</i> .....	Substitute Director, \$30.00 per hour

Yes 4 No 0 Abstain 1 (Bibbins) Motion: Carried

**APPOINTMENT- VOLUNTEER/VOLUNTEER CHAPERONE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

**APPOINTMENT- VOLUNTEER/VOLUNTEER CHAPERONE (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Timberlee St. Hilaire as volunteer/volunteer chaperone for the Wilson Elementary Building effective for the 2022-2023 school year.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SUMMER TRANSPORTATION DEPARTMENT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Summer Transportation Department employees effective for Summer 2023:

- Amy Hatch* ...Summer Rec Bus Driver/Summer School Bus Driver/Bus Driver Trainer/Dept Support
- Terry Sanders* ..... Summer Rec Bus Driver/Summer School Bus Driver/Bus Cleaner
- Sabrina Reed*..... Summer Rec Bus Driver/Summer School Bus Driver/Bus Cleaner
- Courtney Snyder* ..... Summer Rec Bus Driver/Summer School Bus Driver/Bus Cleaner
- Cindy Bache*..... Summer Rec Bus Driver/Summer School Bus Driver/Bus Cleaner
- Jodi Sheley* ..... Summer Rec Bus Driver/Summer School Bus Driver/Bus Cleaner
- Becky Rabetoy*..... Summer Rec Bus Driver/Summer School Bus Driver
- Joseph Leviker* ..... Summer Rec Bus Driver/Summer School Bus Driver
- Charles Graves*..... Summer Rec Bus Driver/Summer School Bus Driver
- Pam Vollmer*..... Summer Rec Bus Driver/Summer School Bus Driver
- Cyndi Purdy*..... Summer Rec Bus Driver/Summer School Bus Driver
- Vicky Terry*..... Summer Rec Bus Driver/Summer School Bus Driver
- Anthony Cronk*..... Summer Rec Bus Driver/Summer School Bus Driver
- Melissa Gillette*..... Summer Rec Bus Driver/Summer School Bus Driver
- Jessica Nowlin* ..... Bus Monitor
- Angela Valentin* ..... Bus Monitor
- Arlene Halsey* ..... Bus Monitor
- Carol Thomas*..... Bus Monitor
- Diane Worden* ..... Bus Monitor/Bus Cleaner
- Kelsey Switzer* ..... Sub Summer Rec Bus Driver/Sub Summer School Bus Driver
- Steve Barker* ..... Sub Summer Rec Bus Driver/Sub Summer School Bus Driver
- Scott Smith* ..... Sub Summer Rec Bus Driver/Sub Summer School Bus Driver

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- 2022-2023 CLUB ADVISORS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Club and Class Advisors with stipends according to the negotiated agreement effective for the 2022-2023 school year:

- Erin Clark*..... Senior Class Advisor
- Brianna Jaspersohn*..... French Club Co-Advisor

**APPOINTMENTS- 2022-2023 CLUB ADVISORS (Continued)**

*Benita Cataldo* ..... Swim Intramurals  
*Ann Marie Crescent* ..... Safe Spaces Intramurals

Yes 5 No 0 Motion: Carried

**APPROVAL OF UPDATED LONG-RANGE PLAN**

The updated Long-Range Financial Plan was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the updated Long-Range Financial Plan as presented to the Board.

Yes 5 No 0 Motion: Carried

**APPROVAL OF RESOLUTION TO FUND ESTIMATED RESERVES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$1,200,000 from unassigned Fund Balance to the Capital Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$230,000 from unassigned Fund Balance to the Teachers' Retirement System (TRS) Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$250,000 from unassigned Fund Balance to the NYS Employees' Retirement System (ERS) Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$250,000 from unassigned Fund Balance to the Worker's Compensation Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$43,000 from unassigned Fund Balance to the Property Loss Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$27,000 from unassigned Fund Balance to the Liability Reserve.

Yes 5 No 0 Motion: Carried



**APPROVAL OF COOPERATIVE PURCHASING AGREEMENT**

The 2023-2024 Cooperative Purchasing Agreement was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2023-2024 school year as presented.

Yes 5 No 0 Motion: Carried

**INTERNAL CLAIMS AUDITOR INFORMATION**

The Internal Claims Auditor report for July 1, 2022, through June 15, 2023, was included in the Board packet and reviewed by the Board. Discussion followed.

**BOND RESULTS INFORMATION**

Information regarding the bond sale results was included in the Board packet and reviewed by the Board. Discussion followed.

**DEPARTURE**

Carrie Mangino departed the meeting at 7:12 p.m.

**EXECUTIVE SESSION**

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to enter into Executive Session for contractual purposes.

Yes 5 No 0 Motion: Carried Time: 7:13 p.m.

**DEPARTURES**

Assistant Superintendent Parsons, School Business Administrator Harvey, and District Clerk Jaques departed the meeting at 7:14 p.m. during Executive Session.

**EXECUTIVE SESSION (Continued)**

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 7:29 p.m.

**ADJOURNMENT**

A motion was made by Trustee Matteson and seconded by Trustee Juczak to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:30 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk