

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, APRIL 5, 2023**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Troy Matteson, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent (at 6:32 p.m.)  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

STAFF PRESENT: Rebecca Dalrymple (at 6:16 p.m.), Lowell Davis (at 6:16 p.m.), Sarah Morris (at 6:16 p.m.)

OTHERS PRESENT: Axle Anderson (at 6:16 p.m.), Sue Beattie (at 6:16 p.m.), Tammy Castor (at 6:16 p.m.), Maria Davis (at 6:16 p.m.), Jennifer Eastman (at 6:16 p.m.), Ralph Eastman (at 6:16 p.m.), Teneesha Hamilton (at 6:16 p.m.), Brenda Kellogg (at 6:16 p.m.), Christopher Robl (at 6:16 p.m.), Alissa Waite (at 6:16 p.m.), Douglas Welbourne Jr (at 6:16 p.m.)

**CALL TO ORDER**

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 5:31 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

**EXECUTIVE SESSION**

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to enter into Executive Session for the purpose of discussing the employment history of particular persons.

Yes 7 No 0 Motion: Carried Time: 5:32 p.m.

**DEPARTURE**

Trustee VanCoughnett departed the meeting at 6:09 p.m. and reentered at 6:11 p.m. during Executive Session.

**EXECUTIVE SESSION (Continued)**

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 6:15 p.m.

**ENTRANCES**

Axle Anderson, Sue Beattie, Tammy Castor, Rebecca Dalrymple, Lowell Davis, Maria Davis, Jennifer Eastman, Ralph Eastman, Teneesha Hamilton, Brenda Kellogg, Sarah Morris, Christopher Robl, Alissa Waite, and Douglas Welbourne Jr entered at 6:16 p.m.

**APPROVAL OF AGENDA**

A motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to approve the Board of Education minutes of the regular meeting held on March 22, 2023.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

Tammy Castor provided comments and concerns regarding books in the school libraries. Teneesha Hamilton provided comments and concerns regarding Special Education programs. The Board of Education thanked them for their input.

**POLICY UPDATE & FIRST READING**

Rebecca Dalrymple, Human Resources/Grants Administrator, provided an update regarding Policy 7132- *Non-Resident Students*. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby waive the three-reading requirement and accept the updated *Non-Resident Students* Policy as presented to the Board and by doing so, adopt it as policy.

Yes 7 No 0 Motion: Carried

**ENTRANCE AND DEPARTURE**

Assistant Superintendent Parsons entered the meeting at 6:32 p.m. during the above information. Rebecca Dalrymple departed the meeting at 6:38 after the above information.

**APPROVAL OF 2-d CONTRACT WITH FLOCABULARY**

The 2-d contract with Flocabulary to provide a learning program for all grades that uses educational hip-hop music to engage students and increase achievement across the curriculum was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Flocabulary as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2-d CONTRACT WITH CODEHS**

The 2-d contract with CodeHS to provide a coding education platform was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with CodeHS as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2-d CONTRACT WITH JOSTENS**

The 2-d contract with Jostens for providing a yearbook was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Jostens as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF INDEPENDENT ATHLETE**

A request from the Sackets Harbor Central School District for one student to participate independently with the South Jefferson Wrestling Team as an independent athlete for the 2023-2024 season was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant permission for one Sackets Harbor Central School District student to participate as an independent athlete with the South Jefferson Wrestling Team for the 2023-2024 season as presented at no cost from the District’s school budget.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17723, 15071, 15742, 17875, 15856, 14750, 15473, 17133, 17876, 15221, 17661, 17880, 17918, 15346, 16011, 17618, 18650, 18321, 17516, 17806, 15312, 18194, 17009, 18446, 18179, 17236, and 18663.

**APPROVAL OF CSE/CPSE RECOMMENDATIONS (Continued)**

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Superintendent Chamberlain provided an information regarding safety and security, April being designated as the month of the military child, and National Student Clearinghouse data which was included in the Board packet. Discussion followed.

**DEPARTURES**

Lowell Davis, Maria Davis, and Christopher Robl departed the meeting at 6:46 p.m. during the above information.

**RESIGNATION- TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Olivia Miller from her position as Typist effective April 7, 2023.

Yes 7 No 0 Motion: Carried

**LEAVE OF ABSENCE- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence request for medical purposes from Catherine Cronk from her position as Aide effective March 27, 2023, through June 30, 2023.

Yes 7 No 0 Motion: Carried

**LEAVE OF ABSENCE- FOOD SERVICE HELPER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence request for family medical purposes from Linda Hunter from her position as Food Service Helper effective March 27, 2023, through June 30, 2023.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- MAY 16, 2023 BUDGET VOTE/ELECTION PERSONNEL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel for the May 16, 2023, budget vote/ election and authorize the District Clerk to appoint a substitute as needed:

**APPOINTMENTS- MAY 16, 2023 BUDGET VOTE/ELECTION PERSONNEL (Continued)**

- Kerrie Hosley* ..... Election Chairperson/Chief Election Inspector/ Assistant Clerk, \$38/hour
- Shelli Carlberg* ..... Election Inspector/ Assistant Clerk, \$20/hour
- Val Zehr* ..... Election Inspector/ Assistant Clerk, \$20/hour
- Anna Pflieger* ..... Election Inspector/ Assistant Clerk, \$20/hour

Yes 7 No 0 Motion: Carried

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following to the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2022-2023 school year:

- Wesley Clarke (uncertified)* ..... BS, Technology Education (5/23)

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

- James Fargo* ..... Cleaner
- Betty Tanner* ..... Food Service Helper

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- VOLUNTEERS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteers effective for the 2022-2023 school year:

- Tracy Gordinier* ..... Wilson, eff. 2022-2023 school year
- Ashley Sleeman* ..... Wilson, eff. 2022-2023 school year
- Carrie Weaver* ..... Wilson, eff. 2022-2023 school year
- Danielle Dobson* ..... Wilson, eff. 2022-2023 school year
- Kristen Hunter* ..... Wilson, eff. 2022-2023 school year
- Stacey Kelley* ..... Wilson, eff. 2022-2023 school year
- Gerald Martinez* ..... Wilson, eff. 2022-2023 school year
- Daniel McKay* ..... Wilson, eff. 2022-2023 school year

**APPOINTMENTS- VOLUNTEERS (Continued)**

<i>Amanda Roberts</i> .....	Wilson, eff. 2022-2023 school year
<i>Sheila Robinson</i> .....	Wilson, eff. 2022-2023 school year
<i>Evelyn Vento</i> .....	Wilson, eff. 2022-2023 school year
<i>Jenna Waite</i> .....	Wilson, eff. 2022-2023 school year
<i>Kristin Worden</i> .....	Wilson, eff. 2022-2023 school year
<i>Lyndsey Zehr</i> .....	Wilson, eff. 2022-2023 school year

Yes 7 No 0 Motion: Carried

**APPROVAL OF HEALTH SERVICES FOR WATERTOWN PAROCHIAL STUDENTS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the health services contract with the Watertown City School District for South Jefferson residents attending parochial schools for the 2022-2023 school year.

Yes 7 No 0 Motion: Carried

**ACCEPT TWO GIFTS FROM SAFE SCHOOLS ENDEAVOR OF THE NNY COMMUNITY FOUNDATION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the gifts of \$2,060.00 to purchase vape sensors for the middle school and \$2,060.00 to purchase vape sensors for the high school from the Safe Schools Endeavor of the Northern New York Community Foundation.

Yes 7 No 0 Motion: Carried

**ACCEPT GIFT FROM SIX TOWN COMMUNITY FUND OF THE NNY COMMUNITY FOUNDATION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the gift of \$500.00 to purchase materials for One Book, One School from the Six Town Community Fund of the Northern New York Community Foundation.

Yes 7 No 0 Motion: Carried

**SPECIAL MEETING**

It was the consensus of the Board of Education to hold a special meeting on April 17, 2023, at 6:00 p.m. to adopt the proposed 2023-2024 budget and any other agenda items that will need attention at that time.

**DEPARTURES**

Axle Anderson, Sue Beattie, Tammy Castor, Jennifer Eastman, Ralph Eastman, Teneesha Hamilton, Brenda Kellogg, Sarah Morris, Alissa Waite, and Douglas Welbourne Jr departed the meeting at 6:51 p.m.

**EXECUTIVE SESSION**

A motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to enter into Executive Session for the purpose of discussing contractual negotiations.

Yes 7 No 0 Motion: Carried Time: 6:52 p.m.

A motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:18 p.m.

**ADJOURNMENT**

A motion was made by Trustee Matteson and seconded by Trustee Juczak to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:19 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk