

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, NOVEMBER 9, 2022**

TRUSTEES PRESENT: Kenneth Bibbins, James Juczak, Troy Matteson, Pamela Thomas

TRUSTEES ABSENT: Joseph Eberle II, Justin VanCoughnett, Stephanie Widrick

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator (via telephone)
Michelle L. Jaques, District Clerk

STAFF PRESENT: Ashley Garza

OTHERS PRESENT: Christina Chamberlain, Robert Stackel, Alissa Waite, Douglas Welbourne Jr

CALL TO ORDER

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Bibbins and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda.

Yes 4 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Bibbins and seconded by Trustee Matteson to approve the Board of Education minutes of the regular meeting held on October 26, 2022.

Yes 4 No 0 Motion: Carried

PUBLIC FORUM

No comments were made.

PRESENTATION & APPROVAL OF INDEPENDENT AUDIT REPORT & CORRECTIVE ACTION PLAN

Robert Stackel, External Auditor, presented the annual independent audit report, which included the single audit, and corrective action plan which were included in the Board packet and reviewed by the Board. Discussion followed.

PRESENTATION & APPROVAL OF INDEPENDENT AUDIT REPORT & CORRECTIVE ACTION PLAN (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual independent audit report, which included the single audit, and corrective action plan for the fiscal year ending June 30, 2022, as presented to the Board.

Yes 4 No 0 Motion: Carried

PRESENTATION & APPROVAL OF EXTRA CLASSROOM AUDIT REPORT & CORRECTIVE ACTION PLAN

Robert Stackel, External Auditor, presented the annual extra classroom audit activity report and corrective action plan which were included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual extra classroom audit activity report and corrective action plan for the fiscal year ending June 30, 2022, as presented to the Board.

Yes 4 No 0 Motion: Carried

ACKNOWLEDGEMENT

School Business Administrator Harvey publicly thanked the Business Office staff for their hard work regarding the audit.

DEPARTURE

Robert Stackel departed the meeting at 6:32 p.m.

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling requests from one (1) family to homeschool their children for the 2022-2023 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #18626, 15377, 18642, 16454, 16539, 16013, 18479, 18092, 18522, and 18145.

Yes 4 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater presented information regarding various events happening in the District. Topics included the Middle School Musical *Madagascar, Jr.*, the SADD Regional Forum, 2022 Capital Project Vote Flyer, "Come to the Table" Event, the Angel Tree, and Operation Turkey Delivery. President Thomas presented information regarding the New York State School Boards Association Convention she attended in October. Discussion followed.

TERMINATION- SCIENCE TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby terminate the employment of Alicia Ahlstrom from her position as Science Teacher effective November 10, 2022.

Yes 4 No 0 Motion: Carried

TERMINATION- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby terminate the employment of Anthony Sorbello from his position as Cleaner effective November 1, 2022.

Yes 4 No 0 Motion: Carried

ELIMINATION OF POSITION- UNPAID FOOD SERVICE HELPER INTERN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby eliminate the unpaid Food Service Helper Intern position effective October 26, 2022.

Yes 4 No 0 Motion: Carried

CHANGE IN APPOINTMENT DATE- SCHOOL PSYCHOLOGIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in appointment date for Amanda Gervera for her position as grant-funded 1.0 FTE School Psychologist from November 7, 2022, to November 28, 2022.

Yes 4 No 0 Motion: Carried

APPOINTMENT- HEAD AUTOMOTIVE MECHANIC

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

APPOINTMENT- HEAD AUTOMOTIVE MECHANIC (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Charles Briggs to the permanent position of Head Automotive Mechanic (Civil Service Title: Head Automotive Mechanic) effective November 14, 2022.

Yes 4 No 0 Motion: Carried

APPOINTMENT- GRANT-FUNDED LEARNING CENTER TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Gary Clark to a grant-funded position of Learning Center Teacher with a salary at Step 5 of the negotiated agreement plus credit for graduate hours and a Master's degree effective November 14, 2022, through June 30, 2023.

Yes 4 No 0 Motion: Carried

APPOINTMENT- MICRO-COMPUTER REPAIR TECHNICIAN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Joel Carbone as provisional, 12-month Micro-Computer Repair Technician (Civil Service Title: Micro-Computer Repair Technician) for 8 hours per day at rate of \$21.00 per hour with an effective date to be determined.

Yes 4 No 0 Motion: Carried

APPOINTMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Joan Bartosz as provisional, 12-month Typist (Civil Service Title: Typist) at the Bus Garage for 7.5 hours per day at a rate of \$15.50 per hour effective October 14, 2022.

Yes 4 No 0 Motion: Carried

APPOINTMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ashley Pierce as Food Service Helper (Civil Service Title: Food Service Helper) at the Clarke Middle School for 4 hours per day at a rate of \$13.99 per hour effective November 14, 2022.

Yes 4 No 0 Motion: Carried

APPOINTMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Mirissa Brown as Food Service Helper (Civil Service Title: Food Service Helper) at the Clarke Middle School for 3 hours per day at a rate of \$13.99 per hour effective November 14, 2022.

Yes 4 No 0 Motion: Carried

APPOINTMENT- EXTRA-CURRICULAR SUPERVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Rachel Daniels as an extra-curricular supervisor at the extra-curricular supervisor rate effective for the 2022-2023 school year.

Yes 4 No 0 Motion: Carried

APPOINTMENT- STUDENT TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Liam Zaffora-Reeder as a Student Teacher at the Clarke Building effective for the 2022-2023 school year.

Yes 4 No 0 Motion: Carried

APPOINTMENT- 2022-2023 WINTER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Matt Sullivan as Indoor Track Assistant Coach effective for the 2022-2023 winter season with a stipend according to the negotiated agreement.

Yes 4 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following to the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2022-2023 school year:

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

Kimberly Hutchison, uncertified..... AA, Business
Rachel Shelmidine-Pitkin, uncertified..... BA, Criminal Justice
Caleb Beach, uncertified BS, Finance

Yes 4 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

Connie Adkins school monitor
Scott LaSage bus driver

Yes 4 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteers effective for the 2022-2023 school year:

Danielle King Odyssey of the Mind
Rachel Rarick..... Odyssey of the Mind
Lindsey Whitmore Odyssey of the Mind

Yes 4 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as volunteer assistant coaches effective for the 2022-2023 winter sports season:

Chad Snow Wrestling
Jessica Bibbins Volleyball
Mike Burdick Boys Basketball
Gary Clark..... Boys Basketball

Yes 4 No 0 Motion: Carried

APPROVAL OF RESTATED BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the restated budget report for June 2022.

Yes 4 No 0 Motion: Carried

RESTATED REVENUE REPORT INFORMATION

The restated revenue report for the month of June 2022 was included in the Board packet and reviewed by the Board.

ADMINISTRATIVE REPORT: FUND BALANCE REVIEW

School Business Administrator Harvey provided an overview of fund balances and reserves for the 2021-2022 school year. Discussion followed.

APPROVAL OF TAX COLLECTOR'S REPORT & SIGNING OF UNPAID TAXES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Tax Collector's Report dated November 7, 2022, and does hereby authorize the signing of the list of unpaid taxes that will be returned to the county for penalty purposes.

Yes 4 No 0 Motion: Carried

ADJOURNMENT

A motion was made by Trustee Bibbins and seconded by Trustee Matteson to adjourn the meeting.

Yes 4 No 0 Motion: Carried Time: 6:44 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk