

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, OCTOBER 26, 2022**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Troy Matteson,
Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: Stephanie Widrick

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Jon Christopher, Chris Hanson, Traci Jones, Shannon VanCoughnett

OTHERS PRESENT: Christina Chamberlain, Ariel Fluno, Derek Fluno, Alissa Waite,
Douglas Welbourne Jr (at 6:26 p.m.)

CALL TO ORDER

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Eberle and seconded by Trustee Matteson to approve the Board of Education minutes of the regular meeting held on October 12, 2022.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

Derek and Ariel Fluno introduced themselves to the Board and stated they are the parents to Rayce.

SCHOOL BOARD RECOGNITION

In honor of New York State School Board Recognition Week, October 17 through October 21, 2022, Superintendent Slater provided facts about School Board Members and years of service for current Board Members. He also acknowledged the important work and commitment demonstrated by each Board of Education member to the District and expressed appreciation to Board members in recognition of their leadership and dedicated service.

ADMINISTRATIVE UPDATE

Jon Christopher, Shannon VanCoughnett, and Chris Hanson provided an update regarding the Clarke Building. Topics included the opening of school, building celebrations and highlights, attendance, goals, service and activities, other data, recent and upcoming events, and academic achievements. Discussion followed.

ENTRANCES AND DEPARTURE

Douglas Welbourne Jr entered the meeting at 6:26 p.m. during the above information. Ariel Fluno departed the meeting at 6:26 p.m. and reentered at 6:28 p.m. during the above information.

CAPITAL IMPROVEMENT PROJECT OVERVIEW

Superintendent Slater provided an overview of the Capital Improvement Project. A PowerPoint presentation was viewed. Information included what is included in the proposed project, why the district is proposing the project, projected timeline, recent projects, building condition surveys, and how the project will be funded. Discussion followed. A Community Information Session is scheduled for November 29 at 6 p.m. in the District Office.

DEPARTURES AND ENTRANCES

District Clerk Jaques departed the meeting at 6:43 p.m. and reentered at 6:45 p.m. during the above information. Assistant Superintendent Parsons and Shannon VanCoughnett departed the meeting at 7:01 p.m. and reentered at 7:02 p.m. after the above information.

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling requests from two (2) families to homeschool their children for the 2022-2023 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16348, 18259, 17717, 15022, 18637, 18508, 18586, 17177, and 18608.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Assistant Superintendent Parsons presented information regarding Department of Defense's Star Base, a program aligned with science standards where 5th grade students participate in challenging "hands-on, minds-on" activities in Science, Technology, Engineering, and Math (STEM). She also provided an update regarding the proposed ball field and walking trail systems project behind the Bus Garage. Discussion followed. Superintendent Slater distributed an updated Gantt chart regarding his priorities and activities to be completed prior to his retirement and the information was reviewed by the Board.

RETIREMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Bibbins to adopt the following resolution:

RETIREMENT- TYPIST (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Sandra Mills from her position as Typist effective November 1, 2022.

Yes 6 No 0 Motion: Carried

RESIGNATION- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Ariel Jimenez from his position as Cleaner effective November 5, 2022.

Yes 6 No 0 Motion: Carried

CHANGE IN APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in appointment for Amy Simpson from 11-month Typist to Aide (Civil Service Title: School Monitor) at the Wilson Elementary Building for 7.5 hours total (5.75 hours per day plus 1.75 hours per day) at her current rate effective October 19, 2022.

Yes 6 No 0 Motion: Carried

ELIMINATION OF POSITION- GRANT-FUNDED SCHOOL SOCIAL WORKER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby eliminate (1) Grant-funded 1.0 FTE School Social Worker position effective November 7, 2022.

Yes 6 No 0 Motion: Carried

CREATION OF POSITION- GRANT-FUNDED SCHOOL PSYCHOLOGIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the creation of (1) Grant-funded 1.0 FTE School Psychologist position effective November 7, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- GRANT-FUNDED SCHOOL PSYCHOLOGIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amanda Gervera to a grant-funded 1.0 FTE position of School Psychologist with a salary at Step 7 of the negotiated agreement plus credit for graduate hours and a Master's degree effective November 7, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- PRINCIPAL ACCOUNT CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Katie Dandrow as 12-month Principal Account Clerk (Civil Service Title: Principal Account Clerk) at the District Office for 7.5 hours per day at a rate of \$23.75 per hour effective November 9, 2022, pending fingerprint clearance.

Yes 6 No 0 Motion: Carried

APPOINTMENT- DEPUTY TREASURER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Katie Dandrow as Deputy Treasurer at an annual prorated stipend of \$1,750 effective November 9, 2022, through June 30, 2023, pending fingerprint clearance.

Yes 6 No 0 Motion: Carried

The Oath of Office will be administered to the above officer as soon as it is practical.

APPOINTMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Trudie Bertram as Food Service Helper (Civil Service Title: Food Service Helper) at the Clarke High School for 3 hours per day at a rate of \$13.99 per hour effective October 31, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

APPOINTMENT- FOOD SERVICE HELPER (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Linda Hunter as Food Service Helper (Civil Service Title: Food Service Helper) at the Wilson Elementary Building for 3 hours per day at a rate of \$13.99 per hour effective October 31, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Macey Rabetoy as Cleaner (Civil Service Title: Cleaner) at the Clarke High School for 8 hours per day at a rate of \$13.99 per hour effective October 31, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Van Hutchinson as Cleaner (Civil Service Title: Cleaner) at the Clarke High School for 8 hours per day at a rate of \$13.99 per hour effective October 31, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TEMPORARY PART-TIME ACCOUNT CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kerrie Hosley as Temporary Part-Time Account Clerk (Civil Service Title: Temporary Part-Time Account Clerk) at the District Office at her current rate effective November 2, 2022.

Yes 6 No 0 Motion: Carried

APPOINTMENT- AIE PROGRAM SUPPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Korrine Patterson as AIE Program Support at the Mannsville Elementary Building at a rate of \$20.00 per hour effective for the 2022-2023 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- 2022-2023 ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jason Elliott as Ski Club Advisor effective for the 2022-2023 school year with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

APPOINTMENT- 2022-2023 WINTER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sean McGrath as Junior Varsity Boys Basketball Coach effective for the 2022-2023 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

APPOINTMENT- DECEMBER 13, 2022, CAPITAL PROJECT VOTE PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kerrie Hosley as Election Chairperson/Chief Election Inspector/Assistant Clerk at a rate of \$38 per hour for the December 13, 2022, capital project vote and authorize the District Clerk to appoint a substitute as needed.

Yes 6 No 0 Motion: Carried

APPOINTMENT- DECEMBER 13, 2022, CAPITAL PROJECT VOTE PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shelli Carlberg as Election Inspector/Assistant Clerk at a rate of \$20 per hour for the December 13, 2022, capital project vote and authorize the District Clerk to appoint a substitute as needed.

Yes 6 No 0 Motion: Carried

APPOINTMENT- DECEMBER 13, 2022, CAPITAL PROJECT VOTE PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Val Zehr as Election Inspector/Assistant Clerk at a rate of \$20 per hour for the December 13, 2022, capital project vote and authorize the District Clerk to appoint a substitute as needed.

APPOINTMENT- DECEMBER 13, 2022, CAPITAL PROJECT VOTE PERSONNEL (Continued)

Yes 6 No 0 Motion: Carried

APPOINTMENT- DECEMBER 13, 2022, CAPITAL PROJECT VOTE PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Anna Pfleegor as Election Inspector/ Assistant Clerk at a rate of \$20 per hour for the December 13, 2022, capital project vote and authorize the District Clerk to appoint a substitute as needed.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following to the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2022-2023 school year:

- Christopher Pisani*, uncertified BS, Criminology & Criminal Justice
- David Nicol*, uncertified BS, Criminal Justice
- Korrine Patterson*, uncertified BS, Physical Education (12/22)

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

- Connor Burt* school monitor
- Carolann Smith* food service helper
- Karen Zehr* food service helper, school monitor
- Tiffney Hyneman* food service helper
- Bryon Perry* bus driver
- Brian Watson* cleaner
- Danielle Krone* cleaner

Yes 6 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteers effective for the 2022-2023 school year:

Leah DackMannsville
 Katie LasellMannsville

Yes 6 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (9/22)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for September 2022:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$929,218.48
Savings Chase	5,819,600.22
Savings NY Class	910,949.63
Unemployment Reserve	70,554.80
Property Loss Reserve	7,090.99
Liability Reserve	23,610.41
TRS Reserve	452,203.59
ERS Reserve	392,267.14
Worker’s Comp Reserve	241,395.21
Payroll Checking WSB	0.00
FOOD SERVICES FUND	
Checking WSB	127,522.44
CAPITAL FUND	
Savings Chase	100,291.86
Savings NY Class	8,387.31
MISCELLANEOUS SPECIAL REVENUE	
Scholar Savings WSB	17,447.99
GROUP BENEFITS	
Health Checking WSB	1,144,804.37
Health Catalyst	0.00
Health Savings NY Class	4,208,805.43

APPROVAL OF TREASURER'S REPORT (9/22) (Continued)

	Dental Checking WSB	229,092.57
	Flex Spending WSB	193,043.19
OTHER ACCOUNTS		
	Tax Collector- WSB	2,457,401.38
	Tax Collector- WSB ACC	1,115,368.34
	Extra-Curricular WSB	236,354.56

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of September 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for September 2022.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of September 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (9/22) RECAP

The Health Insurance Report for September 2022 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated September 2022.

Yes 6 No 0 Motion: Carried

DEPARTURES

Jon Christopher, Chris Hanson, Traci Jones, Shannon VanCoughnett, Alissa Waite, and Douglas Welbourne Jr departed the meeting at 7:24 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to enter into Executive Session for the purpose of discussing a student matter, the employment of particular persons, and to invite Christina Chamberlain, Ariel and Derek Fluno into the session.

Yes 6 No 0 Motion: Carried Time: 7:25 p.m.

DEPARTURES

Ariel and Derek Fluno departed the meeting at 7:29 p.m. during Executive Session.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:59 p.m.

ADJOURNMENT

A motion was made by Trustee Juczak and seconded by Trustee Matteson to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 8:00 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk