

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, JULY 28, 2021**

TRUSTEES PRESENT: Kenneth Bibbins, Randy Jerome, James Juczak, Troy Matteson,  
Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

STAFF PRESENT: Rebecca Dalrymple, Transportation Administrator  
Dave Hatchell, Director of Facilities

OTHERS PRESENT: Tammy Castor, Julie Elliott, Gregory Majo, Sarah Majo,  
Dedra Morgia, Tina Tyrell, Alissa Waite, Kelly Widrick

**CALL TO ORDER**

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to approve the Board of Education minutes of the reorganizational/regular meeting held on July 14, 2021.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

President Thomas reviewed the guidelines regarding comments presented during public forum. Tammy Castor presented questions and concerns regarding COVID-19 related grants, possible mask mandates for the upcoming school year, and media in the classroom. Julie Elliott presented questions and concerns regarding staff and social media. Superintendent Slater thanked them for their comments and will contact them to follow-up in the near future.

**DEPARTURES**

Tammy Castor, Julie Elliott, Dedra Morgia, Tina Tyrell, Alissa Waite, and Kelly Widrick departed the meeting at 6:17 p.m.

**BUILDINGS & GROUNDS/FACILITIES UPDATE**

Dave Hatchell presented an update regarding the district's buildings and grounds and facilities. Topics included current staff and vacancies; current, upcoming, and possible future projects; lead testing; and safety inspections. Discussion followed.

**DEPARTURES**

Gregory Majo and Sarah Majo departed the meeting at 6:34 p.m. during the above information. Dave Hatchell departed the meeting at 6:37 p.m.

**TRANSPORTATION UPDATE**

Rebecca Dalrymple presented an update regarding the district's transportation department. Topics included current staff and vacancies; professional development and trainings; three-year comparison of mileage and trips; the transportation survey; and the nation-wide driver shortage and current studies. Discussion followed.

**DEPARTURE**

Rebecca Dalrymple departed the meeting at 7:01 p.m.

**APPROVAL OF RESOLUTION TO BUY BACK VACATION TIME**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

WHEREAS, the COVID-19 pandemic and resulting impact on the public school system made it difficult for certain twelve-month employees to utilize their paid vacation leave during the 2020-2021 school year; and

WHEREAS, the Superintendent of Schools, the Assistant Superintendent, and the Business Official each have unused vacation leave as of the conclusion of the 2020-2021, with the inability to utilize the vacation leave being directly related to the COVID-19 pandemic; and

WHEREAS, the District desires, on a one-time, non-precedent-setting basis, and in light of the COVID-19 pandemic, to allow the Superintendent of Schools, the Assistant Superintendent, and the Business Official to "buy back" certain unused vacation leave from the 2020-2021 school year.

NOW, THEREFORE, it is RESOLVED:

1. The Superintendent of Schools, the Assistant Superintendent of Schools, and the Business Official shall be permitted to "buy back" up to seven (7) unused vacation leave days not taken during the 2020-2021 school year, at their respective per diem daily rate.
2. In order to obtain the vacation leave buy-back, the administrator must notify the business office of the desire to buy-back vacation leave days, with the number of vacation leave days specified, by July 31, 2021.

**APPROVAL OF RESOLUTION TO BUY BACK VACATION TIME (Continued)**

3. This resolution is specific to the Superintendent of Schools, the Assistant Superintendent of Schools, and the Business Official, and is specific to the 2020-2021 school year only. The offer of a vacation leave buy-back for these administrators under these circumstances shall not be precedent-setting.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CONTRACT WITH ASHLEY MCGRAW FOR 2021-2022 CAPITAL OUTLAY PROJECT**

The contract with Ashley McGraw Architects for the 2021-2022 Capital Outlay Project was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

WHEREAS, the Board of Education of the South Jefferson Central School District (the "Board of Education") has determined that it is in the best interest of the School District to retain an architect/engineer to provide architectural, engineering, project management, and related professional services ("Architectural Services") in connection with its 2021-2022 Capital Outlay Project, Ashley McGraw Project No. 21026 (the "Project"); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with Ashley McGraw Architects, DPC ("Ashley McGraw") for the purposes of providing Architectural Services for the Project; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and Ashley McGraw have jointly prepared a contract for Architectural Services for the Project (a copy of which has been shared with the Board);

NOW, THEREFORE, be it RESOLVED as follows:

1. The Board of Education approves the retention of Ashley McGraw to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the contract approved by legal counsel.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the approved contract with Ashley McGraw on behalf of the Board of Education and take all actions necessary or convenient to proceed under the contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

Yes 7 No 0 Motion: Carried

**APPROVAL OF INTERMUNICIPAL AGREEMENT FOR SUMMER RECREATION PROGRAM**

The intermunicipal agreement for the 2021 Summer Recreation Program with the Town of Lorraine was included in the Board packet and reviewed by the Board.

**APPROVAL OF INTERMUNICIPAL AGREEMENT FOR SUMMER RECREATION PROGRAM**

**(Continued)**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the intermunicipal agreement for the 2021 Summer Recreation Program with the Town of Lorraine as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17660, 14172, 12805, 14152, 14429, 14412, 14421, 14385, 14413, 13053, 14391, 13104, 14068, 17614, 14134, 14154, 12798, 14129, 14994, 12796, 14344, 12807, 16760, 13042, 17883, 14871, 14603, 14144, 14159, 14381, 12484, 18166, 14902, 14817, 14747, 14986, 15051, 14684, 17222, 15039, 14781, 17287, 14520, 14449, 17927, 14496, 16783, 14479, 14579, 14743, 17284, 16685, 16873, 17492, 18127, 17312, 16937, 17058, 16677, 16379, 16370, 16372, 16305, 16706, 16282, 16383, 16549, 17689, 16564, 16558, 16574, 17135, 17136, 16824, 17013, 17688, 16584, 17057, 17816, 17647, 17421, 17558, 17559, 17802, 17823, 16539, 17546, 17680, 16733, 16734, 18094, 16672, 16618, 17675, 16743, 17367, 16300, 17667, 17951, 17056, 17969, 17970, 16920, 16831, 17293, 16718, 16821, 16960, 18112, 16732, 17964, 16236, 16710, 17288, 18128, 18062, 17752, 17432, 18151, 17407, 17723, 17587, 17406, 17029, 18075, 17494, 17176, 17527, 15923, 17327, 17628, 16144, 14665, 15742, 14379, 17876, 17716, 17899, 17444, 15963, 13027, 17339, 18153, 16682, 14452, 14937, 14791, 15864, 14736, 17878, 12362, and 17983.

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Superintendent Slater provided an update regarding out-of-district students and stated BOCES technical program scheduling challenges have been resolved. He noted that JCC Edge classes will be free for students who receive free and reduced lunch; there are options available for other students needing financial help. Questions regarding career readiness and career connections were presented. Discussion followed. Other topics presented included vaccination clinics and the transportation survey.

**EXECUTIVE SESSION**

A motion was made by Trustee Bibbins and seconded by Trustee Widrick to enter into Executive Session for the purposes of discussing the employment history of particular persons and for contractual.

Yes 7 No 0 Motion: Carried Time: 7:20 p.m.

**EXECUTIVE SESSION (Continued)**

A motion was made by Trustee Juczak and seconded by Trustee Bibbins to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 8:07 p.m.

**RESIGNATION- SCHOOL MONITOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Maria Davis from her position as School Monitor effective August 6, 2021.

Yes 7 No 0 Motion: Carried

**RESIGNATION- SCHOOL PSYCHOLOGIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Amanda Gervera from her position as School Psychologist effective July 25, 2021.

Yes 7 No 0 Motion: Carried

**RESIGNATION- MAINTENANCE MECHANIC II**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation request from Steven Overton from his position as Maintenance Mechanic II effective July 31, 2021.

Yes 7 No 0 Motion: Carried

**RESIGNATION- CUSTODIAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Michelle Palmer from her position as Custodian effective August 7, 2021.

Yes 7 No 0 Motion: Carried

**CREATE POSITIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

**CREATE POSITIONS (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create two grant-funded 1.0 FTE Elementary Literacy Teacher positions effective September 1, 2021.

Yes 7 No 0 Motion: Carried

**CREATE POSITIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create two grant-funded 1.0 FTE Learning Center Teacher positions effective September 1, 2021.

Yes 7 No 0 Motion: Carried

**CREATE POSITIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create three grant-funded 1.0 FTE Elementary Teacher positions effective September 1, 2021.

Yes 7 No 0 Motion: Carried

**CREATE POSITION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create one grant-funded 1.0 FTE School Social Worker position effective September 1, 2021.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- PSYCHOLOGIST SUPPORT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amanda Gervera as Psychologist Support at a rate of \$41.34 per hour effective July 25, 2021, to June 30, 2022.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- SCHOOL MONITOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Nancy Fowler as School Monitor effective for Summer 2021.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- GREETER/SCHOOL MONITOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Gail Fulkerson as Greeter/School Monitor effective for Summer 2021.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- SUB SCHOOL MONITOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint March Brown as Substitute School Monitor effective for Summer 2021.

Yes 7 No 0 Motion: Carried

**APPROVAL- CPSE STIPEND**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Alicia Augliano to receive a CPSE stipend of \$2,145 effective July 1, 2021 through June 30, 2022 to recognize this position previously not recognized.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- FOREIGN LANGUAGE (SPANISH) TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Susana Fairchild as 1.0 FTE Foreign Language (Spanish) Teacher with a one-year term appointment effective September 1, 2021, through June 30, 2022, with a salary at Step 2 of the negotiated agreement.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- LITERACY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lauren Harrienger to a grant-funded 1.0 FTE Literacy Teacher position at the Mannsville and Wilson Elementary Buildings effective September 1, 2021, with a salary at Step 1 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- LEARNING CENTER TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Christina Platt to a grant-funded 1.0 FTE Learning Center Teacher position at the Middle School effective September 1, 2021, with a salary at Step 1 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Taylor Hamilton to a grant-funded 1.0 FTE Elementary (4<sup>th</sup> Grade) Teacher position at the Wilson Elementary School effective September 1, 2021, with a salary at Step 1 of the negotiated agreement.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Gretchen Woodard to a grant-funded 1.0 FTE Elementary (3<sup>rd</sup> Grade) Teacher position at the Mannsville Elementary School effective September 1, 2021, with a salary at Step 1 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:



**APPOINTMENT- ELEMENTARY TEACHER (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Erica Hartle to a grant-funded 1.0 FTE Elementary (Kindergarten) Teacher position at the Wilson Elementary School effective September 1, 2021, with a salary at Step 13 of the negotiated agreement plus credit for graduate hours plus a Master’s degree.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- SCHOOL SOCIAL WORKER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ann Marie Crescent to a grant-funded 1.0 FTE School Social Worker position effective September 1, 2021, with a salary at Step 3 of the negotiated agreement plus credit for graduate hours plus a Master’s degree.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Deborah Doe from Aide to 11-month Typist (Civil Service Title: Typist) at the Middle School for 7.5 hours per day at a rate of \$14.95 per hour effective August 2, 2021.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2021 SOUTH JEFFERSON SUMMER RECREATION PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following for the South Jefferson Summer Recreation Program effective for Summer 2021:

- Brooke Landry* ..... Counselor, \$12.50/hour
- Andrew Sullivan* ..... Sub Counselor, \$12.50/hour

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2021 SUMMER TRANSPORTATION DEPARTMENT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2021 Summer Transportation Department employees:

**APPOINTMENTS- 2021 SUMMER TRANSPORTATION DEPARTMENT (Continued)**

*Debra Stevenson*..... Sub Monitor  
*Vicky Terry*..... Sub Monitor; Sub Bus Driver  
*Sabrina Reed*.....Sub Bus Driver

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2021-2022 FALL COACHES**

It was the consensus of the Board to table the 2021-2022 fall coaching appointments until the next Board of Education meeting on August 11, 2021.

**ADJOURNMENT**

A motion was made by Trustee Bibbins and seconded by Trustee Jerome to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 8:19 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk