

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION- REGULAR MEETING, JUNE 24, 2020**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Randy Jerome, James Juczak, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: Pamela Thomas

ALSO PRESENT: Scott B. Slater, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

OTHERS PRESENT: 1-415-655-0003 (PIN: 160 886 5669)

**CALL TO ORDER**

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

**OATH OF OFFICE TO ELECTED BOARD OF EDUCATION MEMBER**

District Clerk Jaques welcomed and administered the Oath of Office to elected Board member, Stephanie Widrick, for her four-year, fourteen-day term effective 6/17/20-6/30/24.

**APPROVAL OF AGENDA**

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the agenda.

Yes 6 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to approve the Board of Education minutes of the regular meeting held on June 10, 2020.

Yes 6 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**APPROVAL OF 2020-2021 BOE MEETING CALENDAR**

A tentative 2020-2021 Board of Education meeting calendar was included in the Board packet and reviewed by the Board. Discussion followed.

A motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby adopt and approve the schedule of Board of Education meetings as follows with all regular meetings commencing at 6:00 p.m.:

**APPROVAL OF 2020-2021 BOE MEETING CALENDAR**

Wednesday, July 8, 2020	Wednesday, October 28, 2020	Wednesday, March 24, 2021
Wednesday, July 22, 2020	Wednesday, November 11, 2020	Wednesday, April 7, 2021
Wednesday, August 12, 2020	Wednesday, December 9, 2020	Wednesday, April 21, 2021
Wednesday, August 26, 2020	Wednesday, January 13, 2021	Monday, May 10, 2021
Wednesday, September 9, 2020	Wednesday, January 27, 2021	Wednesday, June 9, 2021
Wednesday, September 23, 2020	Wednesday, February 10, 2021	Wednesday, June 23, 2021
Wednesday, October 14, 2020	Wednesday, March 10, 2021	

Yes 6 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17923, 17932, 17586, 17029, 17494, 17031, 17529, 16706, 16282, 17347, 17720, 17348, 17825, 17661, 17918, 17717, 17963, 17960, 17958, 17959, 17957, 14385, 14412, 14902, 14871, 14154, 14344, 14452, 16013, 17288, 17951, 17204, 17688, 17432, 17672, 17659, 17660, 17651, 17716, 17917, 17816, 17776, 17421, 17939, 17692, 17658, 17650, 17766, 17587, 17919, 17802, 17823, 17700, 17685, 17922, 17680, 17709, and 17962.

Yes 6 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Superintendent Slater provided a detailed update regarding the district. Topics included the budget vote and election; the use of buildings and facilities remaining closed to the public under the Governor's Executive Order; the required mandatory childcare, summer feeding and extended school year functions; annual meetings and reviews for Special Education students; guidelines for graduation and upcoming events; AP classes; and zoning and transporting children. A letter from the New York Schools Insurance Reciprocal stating Cora Harvey was awarded a NYSIR scholarship to attend an upcoming event; graduation information; budget vote and election results; information from NYSSBA for newly elected members; Department of Transportation bus inspection information; and 2019-2020 retirees and years of service information were included in the Board packet and reviewed by the Board. A letter from SJTA was also reviewed by the Board. Discussion followed. Superintendent Slater honored and thanked exiting Board member James Juczak for his dedication and service to the South Jefferson Central School District.

**RETIREMENT- AGRICULTURE TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from William Stowell from his position as Agriculture Teacher effective July 1, 2020.

Yes 6 No 0 Motion: Carried

**RETIREMENT- BUS AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Sheila Castor from her position as Bus Aide effective June 30, 2020.

Yes 6 No 0 Motion: Carried

**RETIREMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Tina LaFlesh from her position as Elementary Teacher effective September 4, 2020.

Yes 6 No 0 Motion: Carried

**ADJUSTMENT OF HOURS- TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the adjustment of hours for Sandy Mills for her position as Typist from 5.75 hours per day to 7.5 hours per day effective July 1, 2020.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- FFA SUMMER PROGRAM DIRECTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint William Stowell as FFA Program Director at a rate of \$38 per hour effective for the summer of 2020.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- SUMMER TECH SUPPORT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tina Groff as Tech Support at a rate of \$19.19 per hour effective for the summer of 2020.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- TRANSPORTATION DEPARTMENT SUPPORT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint John Groff as Transportation Department Support at a rate of \$40.80 per hour effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2020 EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel as 2020 Extended School Year program employees:

- Michele Washburn* ..... Teacher
- Amy Simpson*..... Support Staff (TA)
- Janice Miner*..... Support Staff (TA)
- Cindy VanCoughnett*..... Support Staff (TA)
- Samantha Mikulak*..... Support Staff (TA)
- Emily Worden* ..... Substitute Teacher
- Sandra Burnham*.....Substitute TA
- Leah Denny*.....Occupational Therapist

Yes 5 No 0 Abstain 1 (VanCoughnett) Motion: Carried

**APPOINTMENTS- 2020 SUMMER FEEDING EMPLOYEES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel as 2020 Summer Feeding employees:

- Tina Ritz* .....Summer Feeding Program
- Cathy Eibert*.....Summer Feeding Program
- Liz Nichols* .....Summer Feeding Program
- Robin Groff* .....Summer Feeding Program
- Shelli Carlberg* .....Summer Feeding Program

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2020 SUMMER TRANSPORTATION DEPARTMENT EMPLOYEES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel as 2020 Summer Transportation Department employees:

**APPOINTMENTS- 2020 SUMMER TRANSPORTATION DEPARTMENT EMPLOYEES**

**(Continued)**

Terry Sanders..... Cleaner  
 Vernetta LaCelle ..... Cleaner/Driver  
 Stacey Berry..... Cleaner  
 Deb Williams ..... Driver-Special Needs  
 Cyndi Purdy ..... Driver-Special Needs  
 Debi Maitland..... Driver/Aide  
 Jody Riordan ..... Driver/Aide  
 Amy Hatch..... Driver/Aide  
 Bob Thomas..... Driver Trainer  
 Victoria Green..... Driver Trainer/Tester

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2020-2021 SUPPORT STAFF SUBSTITUTES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel as 2020-2021 support staff substitutes:

Tyler Tamblin .....Cleaner  
 Christopher Thomas..... Cleaner

Yes 6 No 0 Motion: Carried

**APPROVAL OF MULTI-YEAR RESOLUTION**

The multi-year information which is used to purchase technology products through the Madison-Oneida BOCES was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

WHEREAS, the Board of Education of the South Jefferson Central School District desires to enter into a 5-year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 505 Instructional Technology Services.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the South Jefferson Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$193,020.36 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of 5 year(s); 2020-21, 2021-22, 2022-23, 2023-24, 2024-25.

Yes 6 No 0 Motion: Carried

**EXECUTIVE SESSION**

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to enter into Executive Session for the purpose of discussing the employment history of specific people.

Yes 6 No 0 Motion: Carried Time: 6:27 p.m.

A motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 6:36 p.m.

**ADJOURNMENT**

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 6:37 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk