

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, JUNE 10, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack, Kelly Davis, James Juczak, Pamela Thomas

TRUSTEES ABSENT: Randy Jerome, Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: 1-415-655-0003 (PIN: 160 699 7543)

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:04 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Juczak and seconded by Trustee Davis to approve the agenda.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Bibbins and seconded by Trustee Thomas to approve the Board of Education minutes of the budget hearing/special meeting held on May 27, 2020.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

No comments.

PRESENTATION OF PLAQUE

Superintendent Slater shared and presented a plaque commemorating the current capital construction project honoring former and current Board of Education members and others involved in the project to be displayed near the turf field at the Clarke Building.

DISTRICT UPDATES/ITEMS OF INFORMATION

Assistant Superintendent Parsons provided an update regarding curriculum work occurring over the past few months. Superintendent Slater provided a detailed update regarding the district. Topics included the in-person Special Education summer school program, the budget election/vote and revote process, a letter from two former students regarding discrimination concerns, and the upcoming Chicken Barbeque at the Clarke Building to benefit the Historical Association of South Jefferson. Information from the New York State Association of School Nurses recognizing Lou Ann Gleason for her active involvement in the NYSASN Board of Directors, Jeff-

DISTRICT UPDATES/ITEMS OF INFORMATION (Continued)

Lewis BOCES technical endorsements for CTE students, a thank you from a parent, and the tentative 2020-2021 Board of Education meeting calendar were included in the Board packet and reviewed by the Board. In addition, it was stated that Mrs. Gleason has been asked by the New York State Education Department to participate on Reopening of School Regional Task Force. Discussion followed.

RETIREMENT- SPECIAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Terri Benware from her position as Special Education Teacher effective June 30, 2020.

Yes 5 No 0 Motion: Carried

RETIREMENT- BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Lillian Perry from her position as Bus Driver effective July 31, 2020.

Yes 5 No 0 Motion: Carried

RETIREMENT- SOCIAL STUDIES TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Dan Fee from his position as Social Studies Teacher effective July 1, 2020.

Yes 5 No 0 Motion: Carried

CHANGE IN RESIGNATION DATE- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in resignation date request from Christina Steward for her position as Aide from May 31, 2020, to June 3, 2020.

Yes 5 No 0 Motion: Carried

ABOLISH TENURE AREA POSITION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Elementary tenure area position effective June 30, 2020.

Yes 5 No 0 Motion: Carried

SALARY AMENDMENT TO EMPLOYMENT AGREEMENT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize the salary adjustment to the employment agreement for Mary Beth Denny for her position as Superintendent of Schools effective for the 2016-2017 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENT- ADULT ED COORDINATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Valerie Zehr as Adult Education Coordinator at a rate of \$450 per semester effective for the second semester of the 2019-2020 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENT- MANNSVILLE HEAD TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Becky Randall as Mannsville Head Teacher with a stipend according to the negotiated agreement effective for the 2019-2020 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENTS- 2020 ELECTION PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following for the budget vote and election and authorize the District Clerk to appoint substitutes as needed:

Tanya CarpenterAssistant Clerk & Election Inspector

APPOINTMENTS- 2020 ELECTION PERSONNEL (Continued)

Patricia RaceAssistant Clerk & Election Inspector
Robin Strough.....Assistant Clerk & Election Inspector

Yes 5 No 0 Motion: Carried

ESTABLISH 2020 ELECTION RATES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby establish the following rate effective for the 2020 election:

Assistant Clerk & Election Inspector Rate\$20/hour

Yes 5 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby establish the following rate effective for the 2020 election:

Chairman of Election/Chief Inspector of Election Rate\$38/hour

Yes 5 No 0 Motion: Carried

APPROVAL OF HEALTH INSURANCE (4/20) RECAP

The Health Insurance Report for April 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated April 2020.

Yes 5 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (4/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for April 2020:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$626,504.12

APPROVAL OF TREASURER'S REPORT (4/20) (Continued)

Savings Chase	4,935,457.27
Savings NY Class	4,329,961.84
FOOD SERVICES FUND	
Checking WSB	197,808.53
CAPITAL FUND	
Savings Chase	100,127.81
Savings NY Class	8,324.09
TRUST & AGENCY	
Scholar Savings WSB	10,548.23
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking WSB	717,995.37
Health Catalyst	0.00
Health Savings NY Class	685,280.77
Dental Checking WSB	161,886.58
Flex Spending WSB	81,397.98
OTHER ACCOUNTS	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	218,304.30

Yes 5 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of April 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for April 2020.

Yes 5 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of April 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF COOPERATIVE PURCHASING AGREEMENT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Bibbins to adopt the following resolution:

APPROVAL OF COOPERATIVE PURCHASING AGREEMENT (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2020-2021 school year.

Yes 5 No 0 Motion: Carried

APPROVAL OF 2019-2020 ROLLOVER DAYS RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in negotiated agreement and/or employment summary for employees entitled to vacation days to be allowed to carryover up to an additional three (3) unused vacation days from the 2019-2020 school year to be used in the 2020-2021 school year.

Yes 5 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee Thomas and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing the employment history of specific people.

Yes 5 No 0 Motion: Carried Time: 6:29 p.m.

A motion was made by Trustee Bibbins and seconded by Trustee Juczak to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 6:56 p.m.

ADJOURNMENT

A motion was made by Trustee Thomas and seconded by Trustee Davis to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 6:57 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk