

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, MAY 11, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack, Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: 1-415-655-0003 Meeting number (access code): 470 527 274
Liberty Donders, Physical Therapist, from 6:04 p.m. to 6:10 p.m.
Marilyn Meleski, Occupational Therapist, from 6:04 p.m. to 6:10 p.m.

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Juczak and seconded by Trustee Davis to approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on April 21, 2020.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

A conference call connecting Liberty Donders and Marilyn Meleski to the meeting was held from 6:04 p.m. to 6:10 p.m. so they could provide comments regarding the reduction of their positions for the 2020-2021 school year. The Board thanked them for their comments.

APPROVAL OF UPDATED LEGAL NOTICE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the district clerk to publish a revised legal notice announcing the budget, bus proposition, and Board member election as presented to the Board and announcing the public hearing to be held virtually on Wednesday, May 27, 2020, at 6:00 p.m. and the district vote and election to be held by absentee ballot only on Tuesday, June 9, 2020, by no later than 5:00 p.m.

Yes 7 No 0 Motion: Carried

ADOPTION OF 2020-2021 BUDGET

School Business Administrator Harvey provided the final draft of the 2020-2021 budget totaling \$36,972,338. Information reviewed included a summary of revenues and expenditures, budget overview, and three-part budget summary. The budget will also include a bus proposition and Board member election. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the 2020-2021 proposed budget totaling \$36,972,338 as presented to the Board and to be presented to the voting public.

Yes 7 No 0 Motion: Carried

PROPERTY TAX REPORT CARD APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the property tax report card as presented to the Board.

Yes 7 No 0 Motion: Carried

APPROVAL OF CONSTRUCTION MANAGEMENT CONTRACT FOR PHASE 2

The construction management contract with Watchdog Building Partners, LLC associated with Phase 2 of the 2017 Capital Project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the construction management contract with Watchdog Building Partners, LLC associated with Phase 2 of the 2017 Capital Project as presented.

Yes 7 No 0 Motion: Carried

BAN RESULTS INFORMATION

Bid information regarding the BAN was included in the Board packet and reviewed by the Board. Discussion followed.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on

APPROVAL OF CSE/CPSE RECOMMENDATIONS (Continued)

Special Education or Committee on Preschool Education for students #17661, 17918, and 17717.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided detailed update regarding the district. Information included the upcoming capital project bid for Phase 2, how the district is responding to the novel coronavirus (COVID-19), meetings with Public Health, remote learning, the upcoming board vote and election process, and the staff drive-thru celebration at the Clarke Building. Jefferson-Lewis BOCES Election result information was included in the Board packet and reviewed by the Board. Discussion followed.

RETIREMENT- SOCIAL STUDIES TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Robin Deleel from her position as Social Studies Teacher effective June 30, 2020.

Yes 7 No 0 Motion: Carried

RETIREMENT- CUSTODIAN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from William Dean from his position as Custodian effective June 30, 2020.

Yes 7 No 0 Motion: Carried

ABOLISH TENURE AREA POSITIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Foreign Language tenure area position effective June 30, 2020.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Science tenure area position effective June 30, 2020.

Yes 7 No 0 Motion: Carried

ABOLISH TENURE AREA POSITIONS (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Vocal Music tenure area position effective June 30, 2020.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Special Education tenure area position effective June 30, 2020.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Elementary tenure area position effective June 30, 2020.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Administrator tenure area position effective June 30, 2020.

Yes 7 No 0 Motion: Carried

ABOLISH POSITIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish the position of District Office Typist effective June 30, 2020.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish the position of Home School Coordinator effective approximately October 1, 2020.

ABOLISH POSITIONS (Continued)

Yes 7 No 0 Motion: Carried

REDUCTION OF POSITIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby reduce the Occupation Therapist position from 1.0 FTE to 0.85 FTE effective July 1, 2020.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby reduce the Physical Therapist position from 1.0 FTE to 0.85 FTE effective July 1, 2020.

Yes 7 No 0 Motion: Carried

CREATE POSITION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create a Transportation Administrator position effective July 1, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- TRANSPORTATION ADMINISTRATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Rebecca Dalrymple as Transportation Administrator effective July 1, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- WILSON ELEMENTARY PRINCIPAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Anthony Gianfagna as Wilson Elementary Principal at a rate of \$88,000 for the 2020-2021 school year effective July 1, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- CLARKE BUILDING ASSISTANT PRINCIPAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint P. Richard Trowbridge as Clarke Building Assistant Principal effective July 1, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- ADMINISTRATIVE INTERN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shelly Fulkerson as an unpaid Administrative Intern in the District Office for two to three days per week effective May through August 2020.

Yes 6 No 0 Abstain 1 (Thomas) Motion: Carried

APPOINTMENTS- ELECTION PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kerrie Hosley as Chairman of Election for the budget vote and authorize the District Clerk to appoint substitutes as needed.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Brittany Stinson, Alicia Augliano, Sarah OYong, Andrea West, Jolie Green, and Ellen Mocuiski as Assistant Clerks for the budget vote and authorize the District Clerk to appoint substitutes as needed.

Yes 7 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee Bibbins and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing the employment history of a particular people and contractual purposes.

Yes 7 No 0 Motion: Carried Time: 6:33 p.m.

A motion was made by Trustee Thomas and seconded by Trustee Davis to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:05 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Bibbins to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:06 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk