

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, APRIL 21, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack, Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: 1-415-655-0003 Meeting number (access code): 473 766 487

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Thomas and seconded by Trustee Jerome to approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to approve the Board of Education minutes of the regular meeting held on April 8, 2020.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments.

JEFF-LEWIS BOCES PROPOSED 2020-2021 ADMINISTRATIVE BUDGET RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2020-2021 proposed administrative budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting.

Yes 7 No 0 Motion: Carried

JEFF-LEWIS BOCES BOARD ELECTION RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

JEFF-LEWIS BOCES BOARD ELECTION RESOLUTION (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby cast one ballot each for Mrs. Alice Draper, Mrs. Jennifer Jones, Mrs. Grace H. Rice and Mrs. Barbara Lofink for three three-year terms of office and one two-year term of office on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services effective July 1, 2020.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided detailed update regarding the district. Information included how the district is responding to the novel coronavirus (COVID-19), community requests to use school facilities for upcoming events, the EMT class, food deliveries, learning standards, and the spring sports season. Information regarding Phase 2 of the capital project was included in the Board packet and reviewed by the Board. Discussion followed.

RESIGNATION- COOK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from William Hatch from his position as Cook effective May 1, 2020.

Yes 7 No 0 Motion: Carried

RESCIND SPRING 2019-2020 APPOINTMENTS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby rescind the following Spring 2019-2020 appointments:

- Randy Fuller* Varsity Boys Lacrosse Coach
- Aaron Rivers* Assistant Varsity Boys Lacrosse Coach
- David Hopkins* JV Boys Lacrosse Coach
- Mike Green* Modified Boys Lacrosse Coach
- Jen Williams* Varsity Girls Lacrosse Coach
- Mike Burdick* JV Girls Lacrosse Coach
- Pat Conners* Modified Girls Lacrosse Coach
- Kyle Peters* Varsity Baseball Coach
- Trevor Perry* JV Baseball Coach
- Anthony Cronk* Modified Baseball Coach
- Steve Randall* Varsity Softball Coach
- Shannon Zaykoski* JV Softball Coach
- Emily Worden* Modified Softball Coach
- Paul Gaede* Varsity Boys Track & Field Coach
- Logan Whitmore* Modified Boys Track & Field Coach
- Justin Crossway* Varsity Girls Track & Field Coach
- Tim Corbett* Modified Girls Track & Field Coach

RESCIND SPRING 2019-2020 APPOINTMENTS (Continued)

Adam BrownGolf Coach
 Kyle Baker Weight Room Supervisor

Yes 7 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (3/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for March 2020:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$445,624.23
Savings Chase	8,490,954.94
Savings NY Class	4,327,660.90
FOOD SERVICES FUND	
Checking WSB	197,665.05
CAPITAL FUND	
Savings Chase	100,125.35
Savings NY Class	8,319.65
TRUST & AGENCY	
Scholar Savings WSB	10,547.35
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking WSB	194,020.83
Health Catalyst	0.00
Health Savings NY Class	684,916.62
Dental Checking WSB	163,403.06
Flex Spending WSB	90,987.70
OTHER ACCOUNTS	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	221,591.34

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of March 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for March 2020.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of March 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (3/20) RECAP

The Health Insurance Report for March 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated March 2020.

Yes 7 No 0 Motion: Carried

APPROVAL OF SSBA PHASE 2 CONTRACT

Contract information with Day Automation regarding Phase 2 of the Smart Schools Bond Act Project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Day Automation for Phase 2 of the Smart Schools Bond Act Project as presented.

Yes 7 No 0 Motion: Carried

2020-2021 BUDGET UPDATE

Superintendent Slater and School Business Administrator Harvey provided an update to the 2020-2021 budget. Information included an updated proposed budget summary, expenditures and revenues, tax levy, phases to close the budget gap, and three-part budget summary. Discussion followed.

EXECUTIVE SESSION

A motion was made by Trustee Thomas and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing the employment history of a particular people.

Yes 7 No 0 Motion: Carried Time: 6:28 p.m.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:15 p.m.

ADDITIONAL UPCOMING BOARD MEETINGS

It was the consensus of the Board to hold a special meeting on Friday, May 15, 2020, at 9:00 a.m. to approve the bids for the capital project and on Wednesday, May 27, 2020, at 6:00 p.m. for any additional business and updates that will need attention.

ADJOURNMENT

A motion was made by Trustee Juczak and seconded by Bibbins to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:16 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk