

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, MARCH 25, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack, Kelly Davis, Randy Jerome,
James Juczak, Pamela Thomas, Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator (via WebEx)
Michelle L. Jaques, District Clerk

OTHERS PRESENT: <https://southjeff.webex.com/southjeff/j.php?MTID=mcfccfe9a8dcf81474f5edb2c33442ab0>
1-415-655-0003 Meeting number (access code): 476 966 382

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 5:03 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee Thomas to approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Bibbins and seconded by Trustee Juczak to approve the Board of Education minutes of the regular meeting held on March 11, 2020.

Yes 7 No 0 Motion: Carried

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to approve the Board of Education minutes of the special meeting held on March 19, 2020.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments.

SECOND DRAFT OF 2020-2021 BUDGET

Superintendent Slater and School Business Administrator Harvey provided a second draft of the 2020-2021 budget. Information included expenditures and revenues, tax levy, and gap to close the budget. Discussion followed.

REVERSAL OF RESOLUTION TO CREATE A CAPITAL RESERVE FUND & REMOVAL FROM BUDGET PROPOSITION

Due to the uncertainties of the future regarding COVID-19, School Business Administrator Harvey stated the capital reserve fund that was included in the budget proposition will be removed. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby reverse the resolution to create a capital reserve fund and remove it from the 2020-2021 budget proposition.

Yes 7 No 0 Motion: Carried

APPROVAL OF LEGAL NOTICE REVISION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the district clerk to publish a revised legal notice announcing the budget, bus proposition, and Board member election as presented to the Board and announcing the public hearing to be held on Monday, May 11, 2020, at 6:00 p.m. and the district vote on Tuesday, May 19, 2020, between the hours of 12:00 p.m. and 9:00 p.m.

Yes 7 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17205, 15804, 11696, 15775, 16346, 17825, 17873, and 17406.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided detailed information regarding responding to the novel coronavirus (COVID-19). Information included mandates for food service, childcare, and instructional opportunities. He also provided information regarding the high school EMT class and School-Based Health Clinic. The Governor's Executive Order and news from the state comptroller's office were included in the Board packet and reviewed by the Board. Discussion followed. Also included in the Board packet was a letter from State Education Department (SED) to Francoise Piron regarding her serving on the Mid-State Committee revising state standards for foreign language. Superintendent Slater thanked Madame Piron for all her hard work.

RETIREMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Cecil Rogers from her position as Food Service Helper effective March 23, 2020.

Yes 7 No 0 Motion: Carried

APPROVAL OF TREASURER'S REPORT (2/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer's Report for February 2020:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$463,344.01
Savings Chase	4,655,057.06
Savings NY Class	4,323,493.09
FOOD SERVICES FUND	
Checking WSB	181,200.26
CAPITAL FUND	
Savings Chase	100,117.88
Savings NY Class	8,311.67
TRUST & AGENCY	
Scholar Savings WSB	10,546.21
Payroll Checking WSB	496.77
GROUP BENEFITS	
Health Checking WSB	372,592.07
Health Catalyst	0.00
Health Savings NY Class	684,256.99
Dental Checking WSB	161,516.24
Flex Spending WSB	109,685.22
OTHER ACCOUNTS	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	222,099.87

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of February 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for February 2020.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of February 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (2/20) RECAP

The Health Insurance Report for February 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated February 2020.

Yes 7 No 0 Motion: Carried

APPROVAL OF MADISON-ONEIDA BOCES SERVICES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the services from the Madison-Oneida BOCES for the 2020-2021 school year

Yes 7 No 0 Motion: Carried

APPROVAL OF BOCES SERVICES- MORIC

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the services from the Madison-Oneida Regional Information Center (MORIC) for the 2020-2021 school year.

Yes 7 No 0 Motion: Carried

NYS SCHOOL FUNDING TRANSPARENCY INFORMATION

Information regarding NYS School Funding Transparency was included in the Board packet and reviewed by the Board. The report has been submitted and approved by New York State. Discussion followed.

ADJOURNMENT

A motion was made by Trustee Juczak and seconded by VanCoughnett to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 5:22 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk