

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, FEBRUARY 12, 2020**

TRUSTEES PRESENT: Todd Dack (via WebEx Video Conference), Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Erin Clark, Sarah Morris, RaeAnn Thomas, Andrew Zuber

OTHERS PRESENT: Kenneth Bibbins, Adreana Clark

CALL TO ORDER

Vice President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

ACKNOWLEDGEMENT OF BOARD OF EDUCATION MEMBER RESIGNATION

The Board of Education acknowledged, regretfully, the letter of resignation received by District Clerk Jaques from Trustee Gardner effective February 4, 2020.

Superintendent Slater provided information regarding possible ways to fill the vacancy. Discussion followed. It was the consensus of the Board to appoint Kenneth Bibbins at the next Board meeting to fill Trustee Gardner's seat until after the Budget Election/Vote based on previous service and experience.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee VanCoughnett to approve the agenda.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Juczak and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on January 22, 2020.

Yes 6 No 0 Motion: Carried

A motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to approve the Board of Education minutes of the special meeting held on February 5, 2020.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments.

TECHNOLOGY DEPARTMENT'S 2020-2021 BUDGET CONSIDERATIONS

RaeAnn Thomas and Andrew Zuber provided detailed information regarding the Technology Department. Information reviewed included teaching and learning environment initiatives, security and network infrastructure projects, cybersecurity and Ed Law 2d compliance, and financial information. Included in the Board packet was information relating to highlights and accomplishments, department goals, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed.

DEPARTURES

RaeAnn Thomas and Andrew Zuber departed the meeting at 6:26 p.m. after the above information.

2020-2021 CALENDAR APPROVAL

The final draft of the 188-day calendar for the 2020-2021 school year was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby adopt the 188-day calendar for the 2020-2021 school year as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17403, 17899, 17222, 12955, 15196, 14713, 15747, 17007, 16770, 12877, 14172, 17883, 16131, 17939, 16058, 17801, 17212, and 17312.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided detailed information regarding recent events, energy projects occurring in the district, upcoming events, and volleyball. Discussion followed. Jefferson-Lewis BOCES information regarding the annual required trainings, reports, and certifications for districts; solar project information; Legislative Breakfast flyer; and a request letter supporting a proposal to align the Frontier League season for Girls Volleyball were included in the Board packet and reviewed by the Board. Discussion followed.

RETIREMENT- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RETIREMENT- CLEANER (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Roxanne Skornicka from her position as Cleaner effective June 26, 2020.

Yes 6 No 0 Motion: Carried

LEAVE OF ABSENCE- ACCOUNT CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve a six-to-eight week paid leave of absence request for maternity purposes and a four-to-six week unpaid extension from Jessica Bast from her position as Account Clerk effective approximately April 7, 2020.

Yes 6 No 0 Motion: Carried

LEAVE OF ABSENCE- ELEMENTARY TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve a six-to-eight week paid leave of absence request for maternity purposes from Casey Hollenbeck from her position as Elementary Teacher effective approximately March 28, 2020.

Yes 6 No 0 Motion: Carried

CHANGE IN TITLE- TEMPORARY PART-TIME ACCOUNT CLERK/TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in title for Robin Strough from Temporary Part-Time Typist (Civil Service: Part-Time Typist) to Temporary Part-Time Account Clerk/Typist (Civil Service: Part-Time Account Clerk/Typist) at a rate of \$21.55 per hour effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

CHANGE IN SALARY- MUSIC TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in salary for Kerryanne Schenck for her position as Music Teacher from Step 1 of the salary schedule plus 50 graduate hours and a Master's degree to Step 1 of the salary schedule plus 45 graduate hours and a Master's degree.

CHANGE IN SALARY- MUSIC TEACHER (Continued)

Yes 6 No 0 Motion: Carried

APPOINTMENT- RN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Melinda Casselmon to the position of RN (Civil Service: RN) for 8 hours per day at the Clarke High School at a rate of \$20.01 per hour effective March 16, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- STUDENT TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Courtney Ackerman as a Student Teacher (Observations) at the Mannsville-Manor Elementary Building effective February 2020 through May 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- STUDENT TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Michael Donato as a Student Teacher (Practicum) at the Wilson Elementary Building effective February 2020 through May 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- STUDENT TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Delaney Eveleigh as a Student Teacher (Practicum) at the Wilson Elementary Building effective February 2020 through May 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- EXTRACURRICULAR SUPERVISOR/CLOCK OPERATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sean McGrath as an Extracurricular Supervisor/Clock Operator at a rate of \$15.00 per hour effective for the 2019-2020 school year.

APPOINTMENT- EXTRACURRICULAR SUPERVISOR/CLOCK OPERATOR (Continued)

Yes 6 No 0 Motion: Carried

APPOINTMENTS- 2019-2020 SPRING COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following coaches for the 2019-2020 spring season with stipends according to the negotiated agreement:

<i>Randy Fuller</i>	Varsity Boys Lacrosse
<i>Aaron Rivers</i>	Assistant Varsity Boys Lacrosse
<i>David Hopkins</i>	JV Boys Lacrosse
<i>Mike Green</i>	Modified Boys Lacrosse
<i>Jen Williams</i>	Varsity Girls Lacrosse
<i>Mike Burdick</i>	JV Girls Lacrosse
<i>Pat Conners</i>	Modified Girls Lacrosse
<i>Kyle Peters</i>	Varsity Baseball
<i>Trevor Perry</i>	JV Baseball
<i>Anthony Cronk</i>	Modified Baseball
<i>Steve Randall</i>	Varsity Softball
<i>Shannon Zaykoski</i>	JV Softball
<i>Emily Worden</i>	Modified Softball
<i>Paul Gaede</i>	Varsity Boys Track & Field
<i>Logan Whitmore</i>	Modified Boys Track & Field
<i>Justin Crossway</i>	Varsity Girls Track & Field
<i>Tim Corbett</i>	Modified Girls Track & Field
<i>TBD (based on signup #)</i>	Assistant Track & Field
<i>Adam Brown</i>	Golf

Yes 6 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Emma Rogers as an uncertified instructional substitute as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Zoey Smith as an uncertified instructional substitute as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following support staff substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Adam Hutchison* school monitor
- Jessica Duger* school monitor
- Benjamin Ouderkirk* school monitor
- Karmen Scofield* school monitor
- Emily Sprague* school monitor

Yes 6 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant spring coaches as presented for the 2019-2020 school year:

- John Moesel* Softball
- Renee Besaw* Softball
- Scott LaClair* Baseball
- Stu Greene* Boys Lacrosse
- Kris Shirley* Boys Lacrosse
- Robert Ingerson* Boys Lacrosse
- Michelle Whitley* Girls Lacrosse
- Nancy Vecchio* Girls Lacrosse
- Carrie Mason* Girls Lacrosse
- Ronald Elmer* Girls Lacrosse
- Steve Doe* Track & Field
- Leah Conners* Track & Field

Yes 6 No 0 Motion: Carried

APPROVAL OF TAX LEVY LIMIT

School Business Administrator Harvey presented information regarding the tax levy limit cap. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the tax levy limit cap of 3.38% as presented.

Yes 6 No 0 Motion: Carried

APPROVAL OF 2019 SUMMER RECREATION REPORT

The 2019 Summer Recreation Report was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2019 Summer Recreation Program Report as presented to the Board.

Yes 6 No 0 Motion: Carried

BUS BAN SALE RESULTS

Bond anticipation note sale result information for the Bus BANs was included in the Board packet and reviewed by the Board. Discussion followed.

DEPARTURES

Kenneth Bibbins, Adreana Clark, Erin Clark, and Sarah Morris departed the meeting at 7:16 p.m.

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing the medical condition of a particular person.

Yes 6 No 0 Motion: Carried Time: 7:17 p.m.

A motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:21 p.m.

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:22 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk