

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, JANUARY 8, 2020**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Jon Christopher, Rebecca Dalrymple, Tony Gianfagna, Jeff Ginger, Sarah Morris, Jim Pelton, Rich Trowbridge, Shannon VanCoughnett

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee Thomas to approve the agenda as amended.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on December 11, 2019.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments.

PRINCIPALS' 2020-2021 BUDGET CONSIDERATIONS

Rebecca Dalrymple and Rich Trowbridge provided detailed information regarding the Wilson Elementary School. Included in the information were building highlights and accomplishments, goals for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. Jim Pelton provided detailed information regarding the Mannsville-Manor Elementary School. Included in the information were building highlights and accomplishments, goals for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. Jon Christopher provided detailed information regarding the Clarke Middle School. Included in the information were building highlights and accomplishments and goals for the upcoming school year. No additional equipment is desired for the upcoming school year.

PRINCIPALS' 2020-2021 BUDGET CONSIDERATIONS (Continued)

Discussion followed. Jeff Ginger and Tony Gianfagna provided detailed information regarding the Clarke High School. Included in the information were building highlights and accomplishments and goals for the upcoming school year. No additional equipment is desired for the upcoming school year. Discussion followed.

DEPARTURES

Jon Christopher, Rebecca Dalrymple, Tony Gianfagna, Jeff Ginger, Jim Pelton, Rich Trowbridge, and Shannon VanCoughnett departed the meeting at 6:35 p.m.

APPROVAL OF SEQRA

Information regarding the State Educational Quality Review Act (SEQRA) for LED lighting at the Mannsville-Manor Elementary Building as part of the capital outlay project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

WHEREAS, the South Jefferson Central School District (the "District") Board of Education has considered, in consultation with its Architectural firm Ashley McGraw, the impacts to the environment of following Scope of Work to be completed:

Replacement of gymnasium lighting and all outdoor lighting at the Mannsville-Manor Elementary Building with LED lighting.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Yes 7 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling request from one (1) family to homeschool their child for the 2019-2020 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

APPROVAL OF CSE/CPSE RECOMMENDATIONS (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17709, 16631, 16454, 15121, 15092, 17635, 16546, 17823, 16379, 17763, 17802, 17367, and 17766.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Data regarding South Jefferson students at Jefferson Community College and data regarding ACT tested students were included in the Board packet and reviewed by the Board. Discussion followed. Superintendent Slater provided information regarding the usage and condition of the Ropes Course. Discussion followed. Superintendent Slater also asked if the Board would consider holding a Buildings and Grounds Worksession prior to the start of the next Board meeting. It was the consensus of the Board to schedule a Worksession for 5:30 p.m. on January 22, 2020.

RETIREMENT- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Sally Reynolds from her position as Two-Run Bus Driver effective June 30, 2020.

Yes 7 No 0 Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Alice Anderson from her position as Aide effective January 2, 2020.

Yes 7 No 0 Motion: Carried

RESIGNATION- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Denise Kacuba from her position as Two-Run Bus Driver effective January 2, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- SCHOOL FOOD SERVICE DIRECTOR I

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

APPOINTMENT- SCHOOL FOOD SERVICE DIRECTOR I (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Cassandra Morse to a provisional appointment, pending successful completion of the Civil Service Exam, as a School Food Service Director I effective December 13, 2019.

Yes 7 No 0 Motion: Carried

APPOINTMENT- TEMPORARY PART-TIME TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Robin Strough to the position of Temporary Part-Time Typist (Civil Service: Part-Time Typist) at a rate of \$21.55 per hour effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

APPOINTMENT- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Michelle Palmer to the position of Cleaner (Civil Service: Cleaner) at the Clarke Building for 8 hours per day at a rate of \$11.80 per hour effective January 13, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Laura Fowler as an uncertified instructional substitute as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective December 3, 2019; December 11, 2019; and December 13, 2019.

Yes 7 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Adam Hutchison as an uncertified instructional substitute as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Maureen Lundy-Way as a certified instructional substitute as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Katherine Dealing*cleaner
- Ethan Stinson* school monitor
- Christopher Thomas*cleaner
- Benjamin Wisner*cleaner
- Kelsey Switzer* school/bus monitor

Yes 7 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (11/19)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for November 2019:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$1,035,614.79
Savings Chase	1,473,977.33
Savings NY Class	5,704,662.94
 FOOD SERVICES FUND	
Checking WSB	100,199.42
 CAPITAL FUND	
Savings Chase	100,080.54
Savings NY Class	8,280.33

APPROVAL OF TREASURER’S REPORT (11/19)

TRUST & AGENCY

Scholar Savings WSB	10,542.21
Payroll Checking WSB	0.00

GROUP BENEFITS

Health Checking WSB	328,582.89
Health Catalyst	0.00
Health Savings NY Class	980,825.96
Dental Checking WSB	151,624.36
Flex Spending WSB	155,460.32

OTHER ACCOUNTS

Tax Collector- WSB	4.91
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	239,803.31

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of November 2019 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for November 2019.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of November 2019 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (12/19) RECAP

The Health Insurance Report for December 2019 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated December 2019.

Yes 7 No 0 Motion: Carried

DEPARTURE

Sarah Morris departed the meeting at 7:04 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Thomas and seconded by Trustee Gardner to enter into Executive Session for the purpose of discussing the employment history of particular people.

Yes 7 No 0 Motion: Carried Time: 7:05 p.m.

A motion was made by Trustee Thomas and seconded by Trustee Davis to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:14 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Trustee Gardner to adjourn the meeting.

Yes 4 No 0 Motion: Carried Time: 7:15 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk