

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, OCTOBER 23, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Randy Jerome, James Juczak, Justin VanCoughnett

TRUSTEES ABSENT: Erin Gardner, Pamela Thomas

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: *SJCSD Employees:* Natalie Ambeau, Renee Besaw, Jessica Brimmer, Jon Christopher, Katie Compo, Rebecca Dalrymple, Lowell Davis, Maria Davis, Stacie Dively, Tony Gianfagna, Jeff Ginger, Dave Hatchell, Miranda King, Bailey Mackey, Lisa McCauley, Sarah Morris, Cassandra Morse, Jim Pelton, Nikki Smith, Nicholas Tate, Rich Trowbridge, Shannon VanCoughnett, Samuel Washburn, Jessica Washnis, Wilson, Shannon Zaykoski
Ryan King

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Jerome and seconded by Trustee Davis to approve the agenda.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Juczak and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on October 9, 2019.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

No comments.

SCHOOL BOARD RECOGNITION

In honor of New York State School Board Recognition Week, October 21-October 25, 2019, Superintendent Slater acknowledged the important work and commitment demonstrated by each Board of Education member to the District. Students and teachers sent thank you cards and pictures of appreciation to Board members in recognition of their leadership and dedicated service.

NEW STAFF INTRODUCTIONS

New staff were introduced to the Board of Education and welcomed to the District.

BREAK

It was the consensus of the Board to break from the meeting at 6:06 p.m. for the purpose of meeting and visiting with guests. The Board reconvened at 6:30 p.m.

DEPARTURES

Natalie Ambeau, Renee Besaw, Jessica Brimmer, Jon Christopher, Katie Compo, Lowell Davis, Maria Davis, Stacie Dively, Tony Gianfagna, Jeff Ginger, Dave Hatchell, Miranda King, Ryan King, Bailey Mackey, Lisa McCauley, Cassandra Morse, Jim Pelton, Nikki Smith, Shannon VanCoughnett, Samuel Washburn, and Jessica Washnis departed the meeting during the above break.

APPROVAL OF DISTRICT-WIDE SCHOOL SAFETY PLAN

The updated District-Wide School Safety Plan was included in the Board packet and reviewed by the Board. The plan was posted on the district's website for more than thirty days for public comment. No comments were made. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the District-Wide School Safety Plan as presented.

Yes 5 No 0 Motion: Carried

APPROVAL OF CAPC CONTRACT

The agreement with Community Action Planning Council of Jefferson County (CAPC) was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the agreement with Community Action Planning Council of Jefferson County for services provided for the Head Start program for the 2019-2020 school year at the Wilson Elementary Building.

Yes 5 No 0 Motion: Carried

APPROVAL OF ARCHITECT CONTRACT FOR PHASE 2

The contract agreement with Ashley McGraw Architects for Phase 2 of the capital project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

APPROVAL OF ARCHITECT CONTRACT FOR PHASE 2 (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract agreement with Ashley McGraw Architects for Phase 2 of the capital project as presented.

Yes 5 No 0 Motion: Carried

APPROVAL OF MANDATORY ACCESSIBILITY REIMBURSEMENTS

Information regarding Mandatory Accessibility stipends in accordance with the Mandatory Accessibility/District-Owned Communication Devices policy was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Mandatory Accessibility list with the accompanying stipends as presented effective for the 2019-2020 school year in accordance with the Mandatory Accessibility/District-Owned Communication Devices policy.

Yes 5 No 0 Motion: Carried

APPROVAL OF TRANSPORTATION CONTRACT

A contract with Lundy Services for student transportation services was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Lundy Services for student transportation services for the 2019-2020 school year as presented.

Yes 5 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17217, 15261, 17899, 17472, 17029, 15995, 14525, and 17927.

Yes 5 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling request from one (1) family to homeschool their child for the 2019-2020 school year.

ACCEPT HS TECH CLUB DONATION

Information regarding a technology donation from the Spenny15 Fund in the amount of \$150 for the High School Tech Club was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous donation of \$150 from the Spenny15 Fund for the High School Tech Club.

Yes 5 No 0 Motion: Carried

ACCEPT ANONYMOUS DONATION

Information regarding an anonymous donation in the amount of \$510 for fingerprinting fees for lab instructors associated with the High School EMT class was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous donation of \$510 to be used for fingerprinting fees for lab instructors associated with the High School EMT class.

Yes 5 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

An invitation to the National Honor Society Induction was included in the Board packet and reviewed by the Board. Superintendent Slater provided information regarding the upcoming MS Drama Club performance, the Ontario Bay Storm Hockey team, Project Adventure, and SJ Wrestling Club events. Discussion followed. Superintendent Slater also stated that there will be discussion regarding the pay scale for substitute bus drivers at the November Board meeting.

ADMINISTRATIVE REPORT

Rebecca Dalrymple and Rich Trowbridge presented a video and detailed report regarding the Wilson Elementary Building and Positive Behavioral Interventions and Supports (PBIS). The students are focusing on Respect, Responsibility, and Safety. The program has been very positive and exciting for the building and the students. Discussion followed.

RETIREMENT- TRANSPORTATION SUPERVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with regret the resignation for retirement request from John Groff from his position as Transportation Supervisor effective July 11, 2020.

Yes 5 No 0 Motion: Carried

RESIGNATION- COOK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Elizabeth Tousley from her position as Cook effective November 1, 2019.

Yes 5 No 0 Motion: Carried

RESIGNATION- ADULT LIFEGUARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Lauren Perry from her position as Adult Lifeguard effective November 4, 2019.

Yes 5 No 0 Motion: Carried

APPOINTMENT- EXTRACURRICULAR SUPERVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Hailey Parsons as Extracurricular Supervisor at a rate of \$15.00 per hour effective for the 2019-2020 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Patricia House to the position of Aide (Civil Service: School Monitor) at the Wilson Elementary Building for 5.75 hours per day at a rate of \$11.80 per hour effective October 28, 2019.

Yes 5 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Alice Anderson to the position of Aide (Civil Service: School Monitor) at the Wilson Elementary Building for 5.75 hours per day at a rate of \$11.80 per hour effective October 28, 2019.

APPOINTMENT- AIDE (Continued)

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2019-2020 WINTER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Robert Ingerson as JV Boys Basketball Coach for the 2019-2020 winter season with a stipend according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2019-2020 WINTER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Pat Bassett as 7th Grade Modified Boys Basketball Coach for the 2019-2020 winter season with a stipend according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2019-2020 LIFEGUARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ethan Stinson as Lifeguard effective for the 2019-2020 school year at a rate according to the lifeguard pay scale.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2019-2020 LIFEGUARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Nicholas Montgomery as Lifeguard effective for the 2019-2020 school year at a rate according to the lifeguard pay scale.

Yes 5 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

Madlin Knapp Reappointment from 2018-2019 school year

Yes 5 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

P. Kris Arvedson school monitor
Joanna Clark food service helper
Elizabeth Tousley cook, food service helper, school monitor
Bill Hatch cook
Jenny Wise school monitor

Yes 5 No 0 Motion: Carried

APPROVAL OF HEALTH INSURANCE (9/19) RECAP

The Health Insurance Report for September 2019 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated September 2019.

Yes 5 No 0 Motion: Carried

ADJOURNMENT

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:12 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk