

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, OCTOBER 9, 2019**

TRUSTEES PRESENT: Erin Gardner, Randy Jerome, James Juczak, Justin VanCoughnett

TRUSTEES ABSENT: Todd Dack, Kelly Davis, Pamela Thomas

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: Nathan Pistner, Great Lakes Cheese

CALL TO ORDER

District Clerk Jaques called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

CHAIRPERSON PRO TEM

A motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to nominate Trustee Juczak as Chairperson Pro Tem for the meeting. Trustee Juczak presided over the meeting.

APPROVAL OF AGENDA

A motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to approve the agenda as amended.

Yes 4 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Gardner and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on September 11, 2019.

Yes 4 No 0 Motion: Carried

PUBLIC FORUM

No comments.

ACCEPT GREAT LAKES CHEESE PENNY DRIVE DONATION

Nathan Pistner, Adams Great Lakes Cheese Plant Manager, presented a check in the amount of \$143, raised through a Penny Drive, to the district to help fund PBIS initiatives this year. In addition, Great Lakes also donated \$143 to the SJ Backpack Program. There are eight Great Lakes Cheese Plants around the country and all plants participated in the Penny Drive, which they plan to participate in annually. Superintendent Slater and the Board thanked Great Lakes for their generous donation.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

ACCEPT GREAT LAKES CHEESE PENNY DRIVE DONATION (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous donation of \$143 from Great Lakes Cheese to help fund PBIS initiatives for the year.

Yes 4 No 0 Motion: Carried

APPROVAL OF TECHNOLOGY & AGRICULTURE GRANTS

Information regarding the We "SAW" Our Future at South Jefferson Central School through America's Farmers Grow Rural Education Grant through the Bayer Fund in the amount of \$25,000 and the National FFA Organization's Living to Serve Grant in the amount of \$3,000 was included in the Board packet and reviewed by the Board. Discussion followed. Superintendent Slater and the Board thanked the FFA Department for their hard work and dedication in securing these grants.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous contribution from the Bayer Fund in the amount of \$25,000 for the We "SAW" Our Future at South Jefferson Central School through America's Farmer Grown Rural Education Grant and the generous contribution from the National FFA Organization in the amount of \$3000 for the Living to Serve Grant.

Yes 4 No 0 Motion: Carried

APPROVAL OF PAROCHIAL TRANSPORTATION REQUEST

A request for transportation to and from parochial school was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transportation request from parents/guardians of one (1) student for student transportation to and from parochial school for the 2019-2020 school year.

Yes 4 No 0 Motion: Carried

APPROVAL OF COMBINING HOCKEY REQUEST

A request to combine South Jefferson Central School District with the Alexandria Central School District Varsity Girls Hockey Team for the 2019-2020 school year was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve combining South Jefferson Central School District with the Alexandria Central School District Varsity Girls Hockey team for the 2019-2020 school year at no additional cost from the District's school budget.

APPROVAL OF COMBINING HOCKEY REQUEST (Continued)

Yes 4 No 0 Motion: Carried

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #15710, 13025, 12362, 14731, 17434, 17899, 16282, 17672, 17164, 12877, 14692, 16305, 15434, 14231, 15963, 16139, 17633, 17529, 16225, 14858, 12738, 14791, 14140, 14736, 17700, 17882, 17850, 17709, 17892, 17878, 14742, 16584, and 16875.

Yes 4 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling request from three (3) families to homeschool their children for the 2019-2020 school year.

APPROVAL OF SENIOR CLASS TRIP

Information regarding the Senior Class Trip to Sandusky/Cleveland, Ohio on June 12-14, 2020, was included in the Board packet and reviewed by the Board. Discussion followed. The Board approved the Senior Class trip but would like the class representatives to present the trip at an upcoming Board meeting.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the senior class overnight trip to Sandusky/Cleveland, Ohio on June 12-14, 2020, with required chaperones and at no cost from the District's school budget.

Yes 4 No 0 Motion: Carried

APPROVAL OF OVERNIGHT TRIPS

An overnight trip request from the Varsity Cross Country Team to travel to Manhattan, NY on October 11-23, 2019, for participation in an invitational and an overnight trip request from the Varsity Girls Lacrosse Team to travel to Pennsylvania during Spring Break 2020 for training and competition were included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the overnight trip requests from the Varsity Cross Country Team to travel to Manhattan, NY on October 11-23, 2019, for participation in an invitational and from the Varsity Girls Lacrosse Team to travel to Pennsylvania during Spring Break 2020 for training and competition with required chaperones and at no cost from the District's school budget.

APPROVAL OF OVERNIGHT TRIPS (Continued)

Yes 4 No 0 Motion: Carried

POLICY MANUAL UPDATE

Superintendent Slater provided a detailed report regarding the policy manual. The Policy Committee meets monthly to review and update the district's current policy manual. Mary Beth Denny started this process working with Erie I BOCES and now Ferrara Fiorenza PC Law Firm to ensure the policy manual is compliant with regulations while maintaining policies that relate to culture of the district. Mrs. Denny spends about five to eight hours a month facilitating the review process between the Board of Education, Mr. Slater, Erie I BOCES, and Ferrara Fiorenza PC. Mrs. Denny has provided a total of 2.5 hours of support since August 1 to Mr. Slater to help with the transition into his new role as Superintendent. Discussion followed.

DISTRICT UPDATES/ITEMS OF INFORMATION

Assistant Superintendent Parsons provided a detailed report regarding curriculum and instruction meetings she has recently attended, Clarke Building Spirit Week, and upcoming club and class activities and events. Superintendent Slater provided information regarding the new school buses, the High School EMT Program, the National Junior Honor Society Induction Ceremony, lockdown drills, and the upcoming celebration in honor of 10 years of operation for the North Country Family Health Center's Maynard P. Wilson Elementary School-Based Health and Dental programs. Discussion followed.

DEPARTURE

Nathan Pistner departed the meeting at 6:36 p.m.

RETIREMENT- MAINTENANCE MECHANIC

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Mark Hess from his position as Maintenance Mechanic effective December 20, 2019.

Yes 4 No 0 Motion: Carried

RESIGNATION- HIGH SCHOOL ART TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Jessie Joss from her position as High School Art Teacher effective November 15, 2019.

Yes 4 No 0 Motion: Carried

RESIGNATION- COOK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESIGNATION- COOK (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Alana Jareo from her position as Cook effective September 12, 2019.

Yes 4 No 0 Motion: Carried

RESIGNATION- RN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Amber McCargar from her position as RN effective October 19, 2019.

Yes 4 No 0 Motion: Carried

SALARY ADJUSTMENTS FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment changes for certified staff for October 2019 as follows in recognition of proper graduate work completion:

- Renee Besaw* Add MS; Total 71 hours + MS
- Joy Cumming* Add 9 hours; Total 54 hours + MA
- Lisa McCauley* Add 17 hours; Total 71 hours + MS
- Tayler Sorell* Add 6 hours; Total 21 hours
- Caitlin Vickery* Add 6 hours + MS; Total 36 hours + MS

Yes 4 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for certified staff for October 2019 as follows in recognition of proper graduate work completion:

- Shannon VanCoughnett* Add 12 hours; Total 42 hours + MS

Yes 3 No 0 Abstain 1 (VanCoughnett) Motion: Carried

APPOINTMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

APPOINTMENT- TYPIST (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby provisionally appoint Sandra Mills to the position of 11-month Typist (Civil Service: Typist) at the Bus Garage for 5.75 hours per day at a rate of \$14.25 per hour effective October 15, 2019.

Yes 4 No 0 Motion: Carried

APPOINTMENT- ADULT LIFEGUARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lauren Perry to the position of Per Diem Adult Lifeguard at the Clarke Middle School at a rate of \$12.00 per hour effective October 10, 2019, through June 30, 2020.

Yes 4 No 0 Motion: Carried

APPOINTMENT- ART CLUB ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Desiree Porter as Wilson Art Club Advisor with a stipend according to the negotiated agreement effective for the 2019-2020 school year.

Yes 4 No 0 Motion: Carried

APPOINTMENTS- EXTRACURRICULAR SUPERVISORS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jen Williams, Erin Wiley, Amber Roberts, Christina Fanning, Canaan Leonard, Logan Whitmore, Terry Burgess, Benita Cataldo, Kassandra Streeter, Nichole Smith, RaeAnn Thomas, Jon Snow, Abby Stone, Deb Kehoe, Tracy Puckett, Kyle Peters, Justin Crossway, Renee Besaw, Lisa McCauley, Randy Fuller, Tayler Sorell, Heidi Edger, Mike Green, Nikki Smith, Aaron Rivers, Kyle Baker, Kris Shirley, Robert Ingerson, Duffy Hamilton, Lisa Keegan, Kris Connors, Jeff Strough, Tom Ross, Chisti Johnson, Trevor Perry, Robin Strough, Steve Randall, Carol Reed, Val Zehr, Lyndsey Reed, Marie Harnas, and Gail Fulkerson as Extracurricular Supervisors at a rate of \$15.00 per hour effective for the 2019-2020 school year.

Yes 4 No 0 Motion: Carried

APPOINTMENT- EXTRACURRICULAR SUPERVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

APPOINTMENT- EXTRACURRICULAR SUPERVISOR (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shannon VanCoughnett as Extracurricular Supervisor at a rate of \$15.00 per hour effective for the 2019-2020 school year.

Yes 3 No 0 Abstain 1 (VanCoughnett) Motion: Carried

APPOINTMENT- ART CLUB ADVISOR/YEARBOOK ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kimberly LaForty as Art Club Advisor and Yearbook Advisor with stipends according to the negotiated agreement effective for the 2019-2020 school year.

Yes 4 No 0 Motion: Carried

APPOINTMENTS- 2019-2020 WINTER COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following coaches for the 2019-2020 winter season with stipends according to the negotiated agreement:

<i>Kyle Baker</i>	Varsity Boys Basketball
<i>Pat Bassett</i>	JV Boys Basketball
<i>Jon Snow</i>	8 th Grade Modified Boys Basketball
<i>Robert Ingerson</i>	7 th Grade Modified Boys Basketball
<i>Michelle Whitley</i>	Varsity Girls Basketball
<i>Jen Williams</i>	JV Girls Basketball
<i>Taylor Sorell</i>	8 th Grade Modified Girls Basketball
<i>TBD</i>	7 th Grade Modified Girls Basketball
<i>Dianna Johnson</i>	Varsity Girls Cheerleading
<i>Kayla Boenning Schillinger</i>	JV Girls Cheerleading
<i>Pat Conners</i>	Varsity Wrestling
<i>Kris Shirley</i>	JV Wrestling
<i>Logan Whitmore</i>	Modified Wrestling
<i>Rebecca Hare</i>	Varsity Volleyball
<i>Amy Monroe</i>	JV Volleyball
<i>Lisa Keegan</i>	8 th Grade Modified Volleyball
<i>Jay Wiley</i>	7 th Grade Modified Volleyball
<i>Paul Gaede Jr.</i>	Varsity Boys Swimming
<i>Benita Cataldo</i>	Modified Boys Swimming
<i>Justin Crossway</i>	Indoor Track
<i>Leah Conners</i>	Indoor Track Assistant

Yes 4 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Michele Bradberry*, uncertified AOS, Hospital & Tourism
- Samantha Cook*, certified..... Visual Art
- Emilie Hess*, uncertified BS, Business Administration; BA, Speech Communications
- Jennifer Jeziorowski-Wise*, uncertified BS, Organizational Management
- Elaine Streeter*, certified Art, N-6

Yes 4 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Alexandrea Smith* school monitor
- Laura Fowler* school monitor, transportation monitor
- Alexys Gayne* school monitor
- Lisa Seymour* cleaner, transportation monitor
- Donna Taylor* school monitor
- Andrew Beckstead* bus driver

Yes 4 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant winter coaches for the 2019-2020 school year:

- Nikki Hutchison Smith* Cheer
- Christi Johnson* Cheer
- Robert Piddock* Girls Basketball
- Steven Doe* Indoor Track
- John Arcaro* Indoor Track

Yes 4 No 0 Motion: Carried

APPROVAL OF HEALTH INSURANCE (7/19) RECAP

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated July 2019.

Yes 4 No 0 Motion: Carried

APPROVAL OF HEALTH INSURANCE (8/19) RECAP

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated August 2019.

Yes 4 No 0 Motion: Carried

ADJOURNMENT

A motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adjourn the meeting.

Yes 4 No 0 Motion: Carried Time: 7:00 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk