

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, SEPTEMBER 11, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome,
James Juczak, Pamela Thomas

TRUSTEES ABSENT: Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

ALSO PRESENT: Jeff Ginger, Clarke High School Principal
Tony Gianfagna, Clarke High School Assistant Principal
Bob Williams, Watchdog Building Partners

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Gardner and seconded by Trustee Jerome to approve the agenda as amended.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on August 28, 2019.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments.

CAPITAL PROJECT UPDATE - MR. WILLIAMS

Bob Williams, Project Manager, provided an update regarding the current capital project. Construction work is approximately 95% complete. He reviewed the work completed and reviewed projected work. Photos were viewed with the update. Discussion followed.

DEPARTURE

Bob Williams departed the meeting at 6:18 p.m.

DISTRICT-WIDE SAFETY PLAN PUBLIC HEARING

A public hearing was held in regards to the District-Wide Safety Plan. Superintendent Slater presented the information. Only a few changes have been made to the 2019-2020 plan. The District-Wide Safety Plan will be posted on the district's website for thirty days for public comment and approval of the plan will follow.

PIVOT EMPLOYEE ASSISTANCE SERVICES CONTRACT APPROVAL

The PIVOT Employee Assistant Contract was included in the Board packet and reviewed by the Board. Per the SJTA and CSEA contracts, the district provides these services for bargaining unit members. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Pivot Employee Assistance Services Contract effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

MEAL CHARGE & PROHIBITION AGAINST MEAL SHAMING POLICY REVISION APPROVAL

An updated Meal Charge and Prohibition against Meal Shaming policy was included in the Board packet and reviewed by the Board. Wording was changed to coincide with state guidelines so annual approval was not necessary. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby waive the three-reading requirement and accept the proposed revisions to the Meal Charge and Prohibition against Meal Shaming policy as presented to the Board and by doing so, adopt it as policy.

Yes 6 No 0 Motion: Carried

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #12702, 12698, 12271, 16011, 16922, 14465, 16795, 16618, 17217, 17878, 17876, 17888, and 17890.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES

JLSBA information was included in the Board packet and reviewed by the Board. Superintendent Slater provided an update regarding 6th grade Orientation and elementary Open Houses, staffing, enrollment data, club accomplishments, and upcoming events. Discussion followed.

ADMINISTRATIVE REPORT

Jeff Ginger and Tony Gianfagna provided a detailed report regarding the Clarke High School. Topics included Open House and orientations, the school garden, PBIS, and upcoming events. Discussion followed.

DEPARTURES

Jeff Ginger and Tony Gianfagna departed the meeting at 7:14 p.m.

INDEPENDENT ATHLETES REQUEST APPROVAL

A request from the General Brown Central School District for two students to participate independently with the South Jefferson Swim Team as independent athletes for the 2019-2020 season was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant permission for two General Brown students to participate as independent athletes with the South Jefferson Swim Team for the 2019-2020 season as presented at no cost from the District's school budget.

Yes 6 No 0 Motion: Carried

FFA OVERNIGHT TRIPS APPROVAL

A list of FFA activities including overnight trips was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following FFA activities which include overnight trips for the 2019-2020 school year:

Eastern States Exposition - Poultry & Env Sci Teams - Sept 13-14, 2019 (overnight)
Chapter Officer Leadership Training @ Cornell University - Sept 28, 2019
Jeff/Lewis County Land Judging Contest - Oct 3, 2019 (tentative)
National FFA Convention - Indianapolis, IN - Oct 27 - Nov 3, 2019 (7 overnights)
Winter Weekend Trip - Oswegatchie Camp - Jan 10 - 12, 2020 (2 overnights)
State FFA 212/360 Leadership Conference - Jan 25 - 26, 2020 (overnight)
State Leaders Event - Albany Legislators - Feb 3 - 4, 2020 (overnight)
District FFA Contests - Feb 29, 2020
Substate FFA Contests - March 21, 2020
State FFA Convention - May 14 - 16, 2020 - (2 overnights)

FFA OVERNIGHT TRIPS APPROVAL (Continued)

Yes 6 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling request from one (1) family to homeschool their child for the 2019-2020 school year.

TERMINATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby terminate the contracted employment of Tina Kissman from her position as Aide effective June 30, 2019.

Yes 6 No 0 Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Sarah Smith from her position as Aide effective September 1, 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Christina Steward to the position of Aide (Civil Service: School Monitor) at the Wilson Elementary Building for 5.75 hours per day at a rate of \$12.80 per hour effective September 16, 2019.

Yes 6 No 0 Motion: Carried

VARSITY TRAINER RATE ESTABLISH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby establish the Varsity Trainer rate to be \$35 per hour effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- DJ FOR CHEER COMPETITION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Christi Johnson as DJ for Cheer Competition at a rate of \$200 per event effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- MODIFIED BOYS SOCCER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Brian Hallett as Modified Boys Soccer Coach with a stipend according to the negotiated agreement effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- PSYCHOEDUCATIONAL EVALUATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lynn Lowery as Psychoeducational Evaluator at a rate of \$800 per evaluation effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- PSYCHOEDUCATIONAL EVALUATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Leann Dunckel as Psychoeducational Evaluator at a rate of \$800 per evaluation effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SENIOR CLASS CO-ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jessica Mesler as Senior Class Co-Advisor ('20) with a stipend according to the negotiated agreement effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- FORENSICS SCIENCE CLUB ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Heather Stevens as Forensics Science Club Advisor with a stipend according to the negotiated agreement effective for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Kendra Benware*, uncertified Human Development
- Amanda Bond*, uncertified Ag Science
- Susana Fairchild*, uncertified ESL
- Kyra Kempney*, uncertified Communication Sciences & Disorders
- Craig Monaco*, uncertified HVAC
- Allison Perry*, uncertified General Studies
- Hailey Pooler*, uncertified Biology
- Alexandrea Smith*, uncertified Liberal Arts
- Emily Sprague*, uncertified Adolescent Education
- Vicky Thomas*, certified B-2, Childhood Ed 1-6

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Tina Kissman* school monitor
- Cody Lilley* reappointment from 2018-2019; cleaner
- Sarah Smith* school monitor
- Alice Anderson* food service helper, school monitor
- Denise Brown* cleaner
- Joanna Clark* school monitor
- Catherine Gorman* school monitor
- Patricia House* school monitor
- Marcia Rudd* school monitor

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM (Continued)

Tina Thompson LPN, school monitor
Anita Welty-Buote food service helper, school monitor

Yes 6 No 0 Motion: Carried

BUDGET TRANSFERS APPROVAL

Information regarding budget transfers was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget transfers for the year ending June 30, 2019, as presented.

Yes 6 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee Gardner and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing the medical history of particular people.

Yes 6 No 0 Motion: Carried Time: 7:21 p.m.

A motion was made by Trustee Gardner and seconded by Trustee Juczak to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:55 p.m.

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee Jerome to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:56 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk