

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, AUGUST 28, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome, James Juczak (at 5:01 p.m.), Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools  
Lisa Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator (via Video Conference on Triumph Board)  
Michelle L. Jaques, District Clerk

ALSO PRESENT: None

**CALL TO ORDER**

Trustee Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 5:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education in the Pledge of Allegiance.

**ENTRANCE**

Trustee Juczak entered the meeting at 5:01 p.m.

**APPROVAL OF AGENDA**

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the agenda as amended.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on August 14, 2019.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**OVERVIEW OF 2018-2019 SCHOOL YEAR**

School Business Administrator Harvey reviewed with the Board an overview of the 2018-2019 school year which included fund balance and reserves information. Discussion followed.

**FUND TRS RESERVE APPROVAL**

School Business Administrator Harvey reviewed with the Board information regarding funding the TRS reserve. Discussion followed.

**FUND TRS RESERVE APPROVAL (Continued)**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

WHEREAS, the Board of Education (the "Board") has determined it previously appropriate to establish a sub-fund within the Retirement Contribution Reserve Fund to fund contributions to the New York State Teachers' Retirement System ("TRS") pursuant to GML § 6-r.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Jefferson Central School District, pursuant to GML § 6-r, as follows:

1. The sum of \$221,670 is hereby appropriated to the Sub-Fund; the source of funds shall be unappropriated fund balance as of 6/30/19;
2. This resolution shall take effect immediately.

Yes 7 No 0 Motion: Carried

**TREASURER'S REPORT (6/19) APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer's Report for June 2019:

|                           | <b><u>Ending Balance</u></b> |
|---------------------------|------------------------------|
| <b>GENERAL FUND</b>       |                              |
| Checking WSB              | \$67,212.68                  |
| Savings Chase             | 657,472.11                   |
| Savings NY Class          | 2,684,570.10                 |
| <b>FOOD SERVICES FUND</b> |                              |
| Checking WSB              | 7,956.27                     |
| <b>CAPITAL FUND</b>       |                              |
| Savings Chase             | 100,017.78                   |
| Savings NY Class          | 2,377,476.21                 |
| <b>TRUST &amp; AGENCY</b> |                              |
| Scholar Savings WSB       | 23,566.72                    |
| Payroll Checking WSB      | 0.00                         |

**TREASURER'S REPORT (6/19) APPROVAL (Continued)**

**GROUP BENEFITS**

|                         |            |
|-------------------------|------------|
| Health Checking WSB     | 630,657.44 |
| Health Catalyst         | 0.00       |
| Health Savings NY Class | 972,840.48 |
| Dental Checking WSB     | 137,128.22 |
| Dental Catalyst         | 0.00       |
| Flex Spending WSB       | 48,312.79  |

**OTHER ACCOUNTS**

|                      |            |
|----------------------|------------|
| Tax Collector- Chase | 0.00       |
| Tax Collector- WSB   | 0.00       |
| Extra-Curricular WSB | 191,223.57 |

Yes 7 No 0 Motion: Carried

**SCHEDULE OF CHECKS WRITTEN INFORMATION**

The schedule of checks written for the month of June 2019 was included in the Board packet and reviewed by the Board.

**BUDGET REPORT APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for June 2019.

Yes 7 No 0 Motion: Carried

**REVENUE REPORT INFORMATION**

The revenue report for the month of June 2019 was included in the Board packet and reviewed by the Board.

**DEPARTURE**

School Business Administrator Harvey departed the meeting at 5:09 p.m.

**SSO AGREEMENT APPROVAL**

The final draft of the School Safety Officer Agreement was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the School Safety Officer (SSO) Agreement as presented.

Yes 7 No 0 Motion: Carried

**CAPITAL OUTLAY PROJECT SEQRA RESOLUTION APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

WHEREAS, the South Jefferson Central School District (the "District") Board of Education has considered, in consultation with its Architectural firm Ashley McGraw, the impacts to the environment of following Scope of Work to be completed:

Replacement of exterior pole lighting fixtures, replacement of building- mounted lighting fixtures with LED, retrofit of existing building soffit lighting fixtures with LED lamps, and replacement of Gymnasium lighting fixtures with LED at the Mannsville Elementary School.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Yes 7 No 0 Motion: Carried

**MEAL CHARGE AND PROHIBITION AGAINST MEAL SHAMING POLICY UPDATE & APPROVAL**

The updated Meal Charge and Prohibition against Meal Shaming policy was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby waive the three-reading requirement and accept the proposed updated Meal Charge and Prohibition against Meal Shaming policy as presented to the Board and by doing so, adopt it as policy.

Yes 7 No 0 Motion: Carried

**HOMESCHOOLING LIST ACKNOWLEDGEMENT**

The Board acknowledged the homeschooling requests from three (3) families to homeschool their children for the 2019-2020 school year.

**CSE/CPSE RECOMMENDATIONS APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17443, 17861, 17716, 17527, 17881, 16891, 15715, 16643, 16067, 11921, 12738, 15838, 17527, 17566, 17459, 17236, 14365, 17193, 17506, 17248, 17647, 17516, 17211, 15988, 15995, 16817, 15266, 15804, 17687, 16564, 16008, 16581, 15406, 17288, 17305, 17290, 17403, 15715, 17177, 17218, 16824, 16643, 17690, 15362, 14914, 14579, 16677, 15680, 17706, 16185, 17628, 16642, 17245, 12877, 17525, 14736, 16524, 14791, 17816, 17843, 17176, 16794, 16633, 17832, 15839, 16851, 14888, 14858, 17406, 17861, 17716, 17680, 16833, and 17875.

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES**

The JLSBA Fall Dinner Meeting invitation was included in the Board packet and reviewed by the Board. Superintendent Slater provided an update regarding 9<sup>th</sup> grade Orientation, the Summer Youth Program, JV Football, and Open Swim. Superintendent Slater also provided an update regarding recent questions and inquiries from parents asking if homeschooled students can use the School-Based Health Centers at South Jefferson; the contract with the North Country Family Health Center states only enrolled students can access the school-based clinics but homeschooled students can access the main clinic in Watertown. Discussion followed.

**ADMINISTRATIVE REPORT**

Assistant Superintendent Parsons provided a detailed report regarding the entry plan into her position which included goals and priorities. She also provided information regarding Title I. Discussion followed.

**ENROLLMENT REQUEST APPROVAL**

An enrollment letter from a staff member requesting her children be enrolled in the South Jefferson Central School District in accordance with the negotiated agreement was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request for two (2) students to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreement effective for the 2019-2020 school year as presented.

Yes 7 No 0 Motion: Carried

**RESIGNATION- TEACHING ASSISTANT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

**RESIGNATION- TEACHING ASSISTANT (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Donna Decker from her position as Teaching Assistant effective August 18, 2019.

Yes 7 No 0 Motion: Carried

**RESIGNATION- TWO-RUN BUS DRIVER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Christine Pope from her position as Two-Run Bus Driver effective August 26, 2019.

Yes 7 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Lori Foote from her position as Aide effective August 28, 2019.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- RN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Miranda Edick to the position of RN (Civil Service: RN) at the Wilson Elementary School for 8 hours per day at a rate of \$22.01 per hour effective September 1, 2019.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- CERTIFIED VOLUNTEER INSTRUCTOR/COORDINATOR OF EMT TRAINING PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Debbie Singleton to the position of Certified Volunteer Instructor/Coordinator of EMT Training Program at the Clarke High School effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- MAIL ROUTE DRIVER/CUSTODIAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Michael Nemier to the position of Mail Route Driver/Custodian (Civil Service: Custodian) at the Wilson Elementary Building for 8 hours per day at a rate of \$14.89 per hour effective September 1, 2019.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- CLEANER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sam Washburn to the position of Cleaner (Civil Service: Cleaner) at the Clarke Building for 8 hours per day at a rate of \$11.80 per hour effective September 1, 2019.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Maria Davis to the position of Aide (Civil Service: School Monitor) at the Wilson Elementary Building for 5.75 hours per day at a rate of \$11.80 per hour effective September 1, 2019.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Baljit Chhokar to the position of Aide (Civil Service: School Monitor) at the Wilson Elementary Building for 5.75 hours per day at a rate of \$12.80 per hour effective September 1, 2019.

Yes 7 No 0 Motion: Carried

**ESTABLISH EXTRACURRICULAR SUPERVISOR RATE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby establish the extracurricular supervisor rate to be \$15 per hour effective for the 2019-2020 school year.

**ESTABLISH EXTRACURRICULAR SUPERVISOR RATE (Continued)**

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2019-2020 POOL OPERATORS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Mark Hess, Steve Overton, and Steve Smeeton as Pool Operators with stipends according to the negotiated agreement effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2019-2020 MENTOR TEACHERS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Schreene Babcock, Brooke Filson, Erin Bier, Brenna Shepard, Jessica Brand, Paula VanTassel, Sarah Morris, Shannon VanCoughnett, Jennifer Burns, Traci Jones, Abby Stone, and Chelsey Zuber as Mentor Teachers with stipends according to the negotiated agreement effective for the 2019-2020 school year.

Yes 6 No 0 Abstain: 1 (VanCoughnett) Motion: Carried

**APPOINTMENTS- 2019-2020 CLUB & CLASS ADVISORS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Club & Class Advisors with stipends according to the negotiated agreement effective for the 2019-2020 school year:

- Joy Cumming..... Senior Class Co-Advisor ('20)
- Lynea Longmore ..... Senior Class Co-Advisor ('20)
- Sarah Crossway ..... Junior Class Co-Advisor ('21)
- Annie Williams..... Junior Class Co-Advisor ('21)
- Cindy Overton..... Sophomore Class Co-Advisor ('22)
- Ashley Gregory ..... Sophomore Class Co-Advisor ('22)
- Kim Besaw..... Freshman Class Co-Advisor ('23)
- Brenda Podvin..... Freshman Class Co-Advisor ('23)
- Kim Kilburn ..... Student Council - High School
- Nicole Smith..... Student Council - High School
- Abby Stone..... Student Council - Middle School
- Robin Deleel..... Student Council - Middle School
- Val Zehr ..... Student Council - Middle School
- Tracy Puckett..... Student Council - Mannsville
- Deb Kehoe ..... Student Council - Wilson
- Heidi Edgar..... Head Teacher - High School
- Nicky Sech..... Head Teacher - Middle School



**APPOINTMENTS- 2019-2020 CLUB & CLASS ADVISORS (Continued)**

|                             |  |
|-----------------------------|--|
| Jon Abbott .....            | Head Teacher - Mannsville                |
| Lowell Davis .....          | Head Teacher - Wilson                    |
| Kerry Kennett .....         | National Honor Society                   |
| Brenna Shepard .....        | National Honor Society                   |
| Julie Kealy .....           | National Junior Honor Society Co-Advisor |
| Leslie Robare.....          | National Junior Honor Society Co-Advisor |
| Jessie Joss.....            | Yearbook Advisor                         |
| March Brown.....            | Yearbook Assistant Advisor               |
| Val Zehr .....              | Yearbook Assistant Advisor               |
| William Stowell .....       | FFA - High School                        |
| Anthony Cronk.....          | FFA - Middle School                      |
| Alyssa Freeland .....       | Whiz Quiz                                |
| Heidi Edgar.....            | SADD                                     |
| Karen Todd-Blevins .....    | Key Club                                 |
| Tina Groff .....            | Odyssey of the Mind                      |
| Francoise Piron.....        | French Club Co-Advisor                   |
| Joy Cumming.....            | French Club Co-Advisor                   |
| Chelsey Zuber.....          | Spanish Club                             |
| Chelsey Zuber.....          | World Language Club (MS)                 |
| Kyle Peters.....            | FBLA                                     |
| Caitlin Vickery .....       | Book Club - High School                  |
| Abby Stone .....            | Book Club - Middle School                |
| Steve Robinson .....        | Project Adventure                        |
| Sarah Crossway .....        | Drama Club - High School                 |
| Sylvia Walker.....          | Musical - Middle School                  |
| Connie Bast .....           | Musical - Middle School                  |
| Jessie Joss.....            | Art Club - High School                   |
| Brian Hallett.....          | Art Club - Middle School                 |
| Kristina Taylor.....        | Art Club - Mannsville                    |
| Emily Rudd .....            | Art Club - Wilson                        |
| Christi Johnson .....       | Dance Club                               |
| Connie Bast .....           | Musical - High School                    |
| Sylvia Walker.....          | Musical - High School                    |
| Randy Fuller .....          | Sources of Strength                      |
| Rebekah Richter Honer ..... | Sources of Strength                      |
| Michelle Whitley .....      | Sources of Strength                      |
| Jennifer Fraser.....        | Sources of Strength                      |
| Eric Chrisman .....         | Chess Club                               |
| Amber Roberts.....          | Spelling Bee                             |
| Lisa Winkler.....           | Technology Club (STEM) - High School     |
| Amber Roberts.....          | Technology Club (STEM) - Middle School   |
| Tina Groff .....            | Technology Club - Mannsville             |
| Tina Groff.....             | Technology Club - Wilson                 |

Yes 7 No 0 Motion: Carried

**APPOINTMENT- COMPUTER SUPPORT/TEACHER ASSISTANT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tina Groff as Computer Support/Teacher Assistant with a stipend according to the negotiated agreement effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- ADULT EDUCATION COORDINATOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dianna Johnson as Adult Education Coordinator at a rate of \$450 per semester effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- ADULT EDUCATION POTTERY INSTRUCTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Brian Hallett as Adult Education Pottery Instructor at a rate of \$25 per hour effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2019-2020 LIFEGUARDS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Justin St. Croix, Cole Bennett, Morgan Burt, Nolan Shelmidine, Blake Passino, Garrett Fuller, Alaina Connors, Jaymeson St. Croix, Gavin Stone, Hannah Mills, Noah Tyler, Timothy Williams, Thomas King, Spencer Zeltmann, Jacob Whelan, and Taylor Edgar as lifeguards at rates according to the lifeguard pay scale effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

**APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

Reappoint Substitutes/Retirees from 2018-2019 school year..... As Presented

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

Reappoint Substitutes/Retirees from 2018-2019 school year..... As Presented  
Daniel Patterson.....cleaner  
Julia Rolando .....cleaner, food service helper, school monitor

Yes 7 No 0 Motion: Carried

**APPOINTMENT- VOLUNTEER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer effective for the 2019-2020 school year:

Lynn Hyde-Kellogg ..... All Buildings

Yes 7 No 0 Motion: Carried

**EXECUTIVE SESSION**

A motion was made by Trustee Jerome and seconded by Trustee Thomas to enter into Executive Session for the purpose of discussing personnel.

Yes 7 No 0 Motion: Carried Time: 5:52 p.m.

A motion was made by Trustee Jerome and seconded by Trustee Davis to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 6:05 p.m.

**ADJOURNMENT**

A motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adjourn the meeting.

**ADJOURNMENT (Continued)**

Yes 7 No 0 Motion: Carried Time: 6:06 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk