

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, AUGUST 14, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner (at 6:03 p.m.), Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

ALSO PRESENT: Sarah OYong, CSE Chair/Coordinator of Student Services

CALL TO ORDER

Trustee Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

ENTRANCE

Trustee Gardner entered the meeting at 6:03 p.m.

OATH OF OFFICE ADMINISTERED FOR ELECTED BOARD MEMBER

District Clerk Jaques administered the Oath of Office to elected Board member, Erin Gardner.

APPROVAL OF AGENDA

A motion was made by Trustee Juczak and seconded by Trustee Jerome to approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to approve the Board of Education minutes of the reorganizational/regular meeting held on July 8, 2019.

Yes 7 No 0 Motion: Carried

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the Board of Education minutes of the special meeting held on July 30, 2019.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments.

FACILITIES USAGE FEES INFORMATION & APPROVAL

Updated information regarding the usage of school facilities and fees associated with usage was included in the Board packet and reviewed by the Board. The Board will review facilities usage and fees and will set rates annually. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the facilities fees associated with usage as presented.

Yes 5 No 0 Motion: Carried

SRO AGREEMENT APPROVAL

The SRO Agreement will be presented at the next regular Board of Education meeting for approval.

INDEPENDENT ATHLETE APPROVAL

A request from the General Brown Central School District for one student to participate independently with the South Jefferson Swim Team as an independent athlete for the 2019-2020 season was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant permission for one General Brown student to participate as an independent athlete with the South Jefferson Swim Team for the 2019-2020 season as presented at no cost from the District's school budget.

Yes 7 No 0 Motion: Carried

ENROLLMENT REQUESTS APPROVAL

A list of staff members' children wishing to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreements was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the requests for thirty-six (36) students to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreements effective for the 2019-2020 school year as presented.

Yes 7 No 0 Motion: Carried

TRANSPORTATION REQUESTS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Thomas to adopt the following resolution:

PAROCHIAL TRANSPORTATION REQUESTS APPROVAL (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transportation requests from parents/guardians of thirteen (13) students for student transportation to parochial schools for the 2019-2020 school year as presented to the Board.

Yes 7 No 0 Motion: Carried

SUBSTITUTE TEACHER PAY RATE INCREASE APPROVAL

Information regarding substitute teacher pay rates was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve increasing the daily substitute teacher pay rate from \$90 per day to \$100 per day effective for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling requests from seven (7) families to homeschool their children for the 2019-2020 school year.

Superintendent Slater provided information regarding recent questions and inquiries from parents asking about homeschooling students participating on sports teams and using the School-Based Health Centers. More information will be presented at the next Board of Education meeting.

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16331, 17638, 17631, 16650, 12691, 16328, 15344, 12562, 15039, 15455, 15392, 16441, 17595, 14785, 17097, 16759, 15070, 14779, 17396, 15404, 15901, 15235, 15093, 15462, 15329, 15144, 14394, 14452, 14468, 14535, 14743, 12903, 12805, 12798, 16903, 16904, 14173, 14251, 14295, 12796, 17213, 13104, 15870, 16370, 17355, 15747, 15377, 15748, 17327, 16064, 14792, 15434, 14818, 15198, 15342, 15856, 14927, 15410, 17604, 14814, 16065, 15742, 16811, 15759, 16372, 16194, 14781, 16152, 16305, 16162, 15087, 16448, 15485, 14937, 16549, 14815, 15505, 13198, 14750, 16766, 14888, 14139, 17068, 14786, 15221, 12902, 14722, 15813, 15474, 16102, 14458, 16285, 15989, 16041, 16539, 17596, 16348, 16785, 16139, 16246, 16733, 16734, 15011, 17491, 16752, 17675, 16822, 17348, 17442, 12726, 14516, 16440, 14745, 14405, 13102, 15121, 15367, 14986, 15346, 17635, 15473, 15096, 17133, 17251, 14939, 16178, 12809, 12683, 14520, 12392, 12885, 14327, 17354, 15289, 17131, 17161, 14747, 14496, 13079, 14454, 14456, 14455, 14606, 15071, 16691, 15450, 17276, 15839, 15196, 15181, 14385, 12484, 14413, 17614, 14421, 14159, 16760, 17117, 14068, 17047, 13042, 17586, 16454, 15730, 15312, 17615, 17667, 16180, 15946, 15981, 17082, 16332,

CSE/CPSE RECOMMENDATIONS APPROVAL (Continued)

15779, 15317, 16048, 15908, 16079, 15923, 16350, 16165, 15760, 17689, 13027, 14665, 14052, 14379, 14912, 14377, 15051, 14672, 14506, 14684, 17692, 17195, 17197, 13080, 17246, 15431, 17159, 15832, 15022, 15033, 15301, 15718, 15465, 14603, 14344, 17162, 12725, 17203, 15741, 12581, 12743, 16831, 17293, 16821, 16732, 16236, 16710, 15963, 14724, 14140, 14479, 14449, 14707, 16783, 14507, 12868, 14134, 16456, 14717, 14154, 14620, 14527, 16906, 14457, 16620, 14412, 16772, 14817, 13053, 14994, 12955, 12807, 14152, 16685, 16873, 16558, 17056, 17695, 17135, 17013, 16920, 16937, 17057, 15050, 15261, 15395, 15581, 16009, 14570, 12682, 16301, 15323, 14841, 15230, 14231, 15332, 16761, 12814, 14129, 14871, 12721, 14391, 14144, 14381, 14429, 15612, 16649, 16582, 16651, 16351, 16421, 16445, 16343, 16409, 16523, 15016, 17371, 17372, 16011, 15177, 14616, 17116, 16743, 14902, 15676, 15554, 17194, 17393, 16229, 11696, 15344, 17720, 17721, 15864, 14465, and 14692.

Yes 7 No 0 Motion: Carried

ADMINISTRATIVE REPORT- SARAH OYONG

Sarah OYong, CSE Chair/Coordinator of Student Services, provided a detailed report regarding the entry plan into her position which included needs, goals, and priorities. Discussion followed.

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided information regarding FERPA and a data breach of student records. A letter will be mailed home to parents informing the breach. Superintendent Slater also provided information regarding the summer Spartan Closet event, summer recreation and summer feeding, opening days of school, the new high school EMT class, and staff accomplishments. Discussion followed.

JV FOOTBALL DISCUSSION & RESOLUTION APPROVAL

Superintendent Slater provided an update regarding JV Football. At this time, there are not enough students signed up to host a JV team. If this occurs, the Varsity and Modified teams and coaches will be adjusted. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following changes in positions for the JV Football Coaches for the 2019-2020 school year on the condition that too few students sign up for JV Football by August 19, 2019:

David Easton Varsity Football Assistant Coach
RJ Ingerson Modified Football Assistant Coach

Yes 7 No 0 Motion: Carried

RETIREMENT- TYPIST/SECRETARY TO THE ATHLETIC COORDINATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RETIREMENT- TYPIST/SECRETARY TO THE ATHLETIC COORDINATOR (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Dianna Johnson from her position as Typist/Secretary to the Athletic Coordinator effective February 8, 2020.

Yes 7 No 0 Motion: Carried

RESIGNATION- RN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Danielle VanDusen from her position as RN effective July 30, 2019.

Yes 7 No 0 Motion: Carried

LEAVE OF ABSENCE- MATHEMATICS TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve a 6-8 week leave of absence request for maternity purposes and a 4-6 week unpaid extension from Kerry Kennett from her position as Mathematics Teacher effective October 24, 2019, through January 20, 2020.

Yes 7 No 0 Motion: Carried

CHANGE IN APPOINTMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Brittany Stinson from a 10-month Typist to 12-month Typist effective July 1, 2019.

Yes 7 No 0 Motion: Carried

CHANGE IN HOURS- MS GREETER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in hours for Gail Fulkerson for her position as Middle School Greeter from 5.75 hours per day to 7.25 hours per day effective September 1, 2019.

Yes 7 No 0 Motion: Carried

CHANGE IN HOURS- COOK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in hours for Nikki England for her position as Cook from 5 hours per day to 7 hours per day effective September 1, 2019.

Yes 7 No 0 Motion: Carried

APPOINTMENT- TAX COLLECTOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Robin Strough as School Tax Collector for the 2019-2020 school year at a rate of \$21.55/hour.

Yes 7 No 0 Motion: Carried

(The Oath of Office will be administered to the above officer as soon as it is practical.)

APPOINTMENT- SUBSTANCE ABUSE DESIGNEE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lou Ann Gleason as Substance Abuse Designee for the 2019-2020 school year.

Yes 7 No 0 Motion: Carried

APPOINTMENT- COOK MANAGER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Bailey Mackey to the position of Cook Manager at the Mannsville Elementary School for 7 hours per day at a rate of \$13.70 per hour effective September 1, 2019.

Yes 7 No 0 Motion: Carried

APPOINTMENT- COOK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Elizabeth Tousley to the position of Cook at the Clarke High School for 5 hours per day at a rate of \$13.70 per hour effective September 1, 2019.

APPOINTMENT- COOK (Continued)

Yes 7 No 0 Motion: Carried

APPOINTMENT- SPECIAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lisa McCauley as 1.0 FTE Special Education Teacher at the Clarke Middle School with a four-year probationary appointment effective September 1, 2019, with a salary at Step 4 of the negotiated agreement and credit for 54 graduate hours and a Master’s degree.

Yes 7 No 0 Motion: Carried

APPOINTMENT- FOREIGN LANGUAGE (SPANISH) TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Elvira Cortes to a one-year term appointment, not eligible for tenure, as a 1.0 FTE Foreign Language (Spanish) Teacher at the Clarke High School, effective September 1, 2019, through June 30, 2020, with a salary at Step 1 of the negotiated agreement and credit for approved graduate hours and a Master’s degree pending receipt of an official transcript.

Yes 7 No 0 Motion: Carried

APPOINTMENT- POLICY MANUAL DEVELOPMENT LEADER/SUPERINTENDENT’S MENTOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Mary Beth Denny to the positions of Policy Manual Development Leader and Superintendent’s Mentor at a rate of \$78.49 per hour effective August 1, 2019, through June 20, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- 2019 SOUTH JEFFERSON SUMMER YOUTH PROGRAM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2019 Summer Youth Program employees:

- Jayleigh Wolfe* Counselor
- Kaeden Rowland* Counselor
- Zoe Turtura* Counselor
- Cole Bennett*..... Counselor
- Malana Simpson* Counselor-In-Training & Counselor

APPOINTMENTS- 2019 SOUTH JEFFERSON SUMMER YOUTH PROGRAM (Continued)

Yes 7 No 0 Motion: Carried

APPOINTMENTS- 2019 SUMMER EMPLOYEES- BUILDINGS & GROUNDS DEPARTMENT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel as 2019 Summer Employees for the Buildings & Grounds Department:

- Dana Rabetoy*.....Summer Cleaner
- Macey Rabetoy*.....Summer Cleaner

Yes 7 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2019-2020 school year:

- Sylvia Walker (certified)*.....Music

Yes 7 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant coaches effective for the 2019-2020 fall sports season:

- Jonathan Lawlee*.....Boys Soccer
- Steven Widrick*.....Boys Soccer

Yes 7 No 0 Motion: Carried

ACCEPT CONSTRUCTION BID

Information regarding the capital project bids for the Bus Garage Septic Tie-In was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

ACCEPT CONSTRUCTION BID (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the bid recommendations from Watchdog Building Partners, LLC for the Bus Garage Septic Tie-In as part of the capital project as presented.

Yes 7 No 0 Motion: Carried

HEALTH INSURANCE (6/19) RECAP APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated June 2019.

Yes 7 No 0 Motion: Carried

TAX ROLLS ACCEPTED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the tax rolls received on August 14, 2019, for the taxable value assessments of:

Adams	291,242,103.00
Ellisburg	94,788,690.00
Hounsfield	4,456,876.00
Lorraine	65,621,316.00
Rodman	85,009,210.00
Rutland	3,379,723.00
Watertown	71,740,888.00
Worth.....	30,000,127.00
Boylston.....	914,080.00
Pickney	400,156.00

Yes 7 No 0 Motion: Carried

FULL VALUE FOR APPORTIONMENT ACCEPTED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the full value for apportionment received on August 14, 2019, in the amounts of:

Adams	291,245,103.00
Ellisburg	94,790,190.00
Hounsfield	4,456,876.00
Lorraine	65,621,316.00
Rodman	85,009,210.00
Rutland	3,379,723.00

FULL VALUE FOR APPORTIONMENT ACCEPTED (Continued)

Watertown	71,740,888.00
Worth.....	30,000,127.00
Boylston.....	914,080.00
Pickney	400,156.00

Yes 7 No 0 Motion: Carried

GENERAL FUND TAX LEVY RECOGNIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize that the actual general fund 2019-2020 levy is \$7,878,000.00 and increase of 3.25%.

Yes 7 No 0 Motion: Carried

2019-2020 GENERAL FUND TAX WARRANT AUTHORIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the 2019-2020 general fund tax warrant of \$7,878,000.00 commencing August 14, 2019, and ending October 31, 2019, a total of 79 days. The tax rates will be as follows:

Adams	11.324362
Ellisburg	11.324425
Hounsfield	12.444226
Lorraine	11.324246
Rodman.....	11.324246
Rutland.....	18.564338
Watertown	17.974993
Worth.....	12.582495
Boylston.....	11.674481
Pickney	11.920251

Yes 7 No 0 Motion: Carried

LIBRARY TAX LEVY RECOGNIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize that the actual library 2019-2020 levy is \$130,000.00.

Yes 7 No 0 Motion: Carried

2019-2020 LIBRARY TAX WARRANT AUTHORIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the 2019-2020 library tax warrant of \$130,000.00 commencing August 14, 2019, and ending October 31, 2019, a total of 79 days. The tax rates will be as follows:

Adams	0.186871
Ellisburg	0.186872
Hounsfield	0.205350
Lorraine	0.186869
Rodman	0.186869
Rutland	0.306342
Watertown	0.296617
Worth	0.207632
Boylston	0.192653
Pickney	0.196698

Yes 7 No 0 Motion: Carried

DEPARTURE

Sarah OYong departed the meeting at 7:07 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Juczak and seconded by Trustee Thomas to enter into Executive Session for the purpose of discussing negotiations and personnel.

Yes 7 No 0 Motion: Carried Time: 7:08 p.m.

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:25 p.m.

CSEA CONTRACT RATIFICATION APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agreement as presented by the Superintendent between the South Jefferson Support Staff Association and Board of Education for the period of July 1, 2019, through June 30, 2022, and authorize the Superintendent of Schools to sign the new contract as ratified by the South Jefferson Support Staff Association.

Yes 7 No 0 Motion: Carried

UPCOMING BOARD MEETING TIME CHANGE

It was the consensus of the Board to change the start time of the August 28, 2019, Board of Education meeting from 6:00 p.m. to 5:00 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:31 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk