

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION- SPECIAL MEETING, JULY 30, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, James Juczak, Pamela Thomas,  
Justin VanCoughnett

TRUSTEES ABSENT: Erin Gardner, Randy Jerome

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools  
Scott Slater, Assistant Superintendent for Programs  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

OTHERS PRESENT: Lisa Parsons, Assistant Superintendent

**CALL TO ORDER**

President Dack called the special meeting of the South Jefferson Central School District Board of Education to order at 7:31 a.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Davis and seconded by Trustee Juczak to approve the agenda.

Yes 5 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**CAPITAL OUTLAY PROJECT AGREEMENT APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agreement for the 2019-2020 capital outlay project as presented to the Board.

Yes 5 No 0 Motion: Carried

**ADJUSTMENTS**

A motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby adjust the salary and vacation days for Mary Beth Denny for her position as Superintendent of Schools with a 3% salary increase and the addition of 4 vacation days effective July 2019.

Yes 5 No 0 Motion: Carried

**ADJUSTMENTS (Continued)**

A motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby adjust the salary for Scott Slater for his position as Assistant Superintendent for Programs with a 3% salary increase effective July 2019.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- ASSISTANT PRINCIPAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint P. Richard Trowbridge as 11-month Assistant Principal at the Wilson Elementary Building with a four-year probationary appointment effective July 30, 2019, with a salary at \$78,000 per year.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SOCIAL STUDIES TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jessica Washnis as 1.0 FTE Social Studies Teacher at the Clarke High School with a four-year probationary appointment effective September 1, 2019, with a salary at Step 1 of the negotiated agreement and credit for 77 graduate hours and a Master's degree.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- ELEMENTARY TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Stacie Dively as 1.0 FTE Elementary Teacher (Kindergarten) at the Wilson Elementary Building with a four-year probationary appointment effective September 1, 2019, with a salary at Step 8 of the negotiated agreement and credit for 30 graduate hours and a Master's degree.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SCHOOL PSYCHOLOGIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

**APPOINTMENT- SCHOOL PSYCHOLOGIST (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amanda Gervera as 1.0 FTE School Psychologist with a three-year probationary appointment effective September 1, 2019, with a salary at Step 5 of the negotiated agreement and credit for approved graduate hours and a Master’s degree pending receipt of an official transcript.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- SPECIAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Renee Besaw to a one-year term appointment, not eligible for tenure, as a 1.0 FTE Special Education Teacher at the Wilson Elementary Building, with permanent certification in Elementary 1-6 and certification pending in Students with Disabilities 1-6, effective September 1, 2019, through June 30, 2020, with a salary at Step 2 of the negotiated agreement and credit for approved graduate hours pending receipt of an official transcript.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- PER DIEM FOOD SERVICE TRAINER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Cindy Overton as Per Diem Food Service Trainer effective July 16, 2019, at a rate of \$24.45 per hour.

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- 2019 EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following personnel as a 2019 Extended School Year program employees:

- Desiree Pryce* .....substitute aide
- Christina Steward*.....substitute aide

Yes 5 No 0 Motion: Carried

**APPOINTMENT- 2019 SOUTH JEFFERSON SUMMER YOUTH PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

**APPOINTMENT- 2019 SOUTH JEFFERSON SUMMER YOUTH PROGRAM (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lowell Davis as Substitute Coordinator for the 2019 Summer Youth Program at a rate of \$15.00 per hour.

Yes 5 No 0 Motion: Carried

**ADJOURNMENT**

A motion was made by Trustee Thomas and seconded by Trustee Davis to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:38 a.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk