

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, DECEMBER 9, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack (via telephone), Kelly Davis, Randy Jerome (at 6:11 p.m.), Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: <https://www.youtube.com/watch?v=yzIIIvVX4l4>

CALL TO ORDER- PLEDGE OF ALLEGIANCE

Vice President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the New Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

ACKNOWLEDGEMENT OF BOARD OF EDUCATION MEMBER RETIREMENT

The Board of Education acknowledged, with regret and gratitude, the letter of retirement received by District Clerk Jaques from Trustee Dack effective December 9, 2020. Vice President Thomas thanked Mr. Dack for his 27.5 years of service to the Board and for serving the past 9.5 years as President.

A motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret and gratitude, the letter of retirement from Todd Dack from his position as Board of Education Member effective December 9, 2020.

Yes 6 No 0 Motion: Carried

ENTRANCE

Trustee Jerome entered the meeting at 6:11 p.m. during the above information.

NOMINATION FOR PRESIDENT

With the acceptance of Mr. Dack's retirement, District Clerk Jaques announced that nominations were in order to elect the President of the Board of Education effective December 10, 2020, through June 30, 2021. Motion by Trustee Davis, second by Trustee Bibbins to nominate Trustee Thomas as President of the Board of Education effective December 10, 2020, through June 30, 2021.

ELECTION- BOARD PRESIDENT

There being no further nominations, the nominations were closed, and the vote was taken. The vote for Trustee Thomas was as follows:

Yes 6 No 0 Motion: Carried

Trustee Thomas was elected as the Board of Education President effective December 10, 2020, through June 30, 2021, and was administered the Oath of Office.

NOMINATION FOR VICE PRESIDENT

With the appointment of Mrs. Thomas as President of the Board of Education, District Clerk Jaques announced that nominations were in order to elect the Vice President of the Board of Education effective December 10, 2020, through June 30, 2021. Motion by Trustee VanCoughnett, second by Trustee Davis to nominate Trustee Bibbins as Vice President of the Board of Education effective December 10, 2020, through June 30, 2021.

ELECTION- BOARD VICE PRESIDENT

There being no further nominations, the nominations were closed, and the vote was taken. The vote for Trustee Bibbins was as follows:

Yes 6 No 0 Motion: Carried

Trustee Bibbins was elected as the Board of Education Vice President effective December 10, 2020, through June 30, 2021, and was administered the Oath of Office.

District Clerk Jaques turned the meeting back over to Mrs. Thomas.

APPROVAL OF AGENDA

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to approve the agenda.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to approve the Board of Education minutes of the regular meeting held on November 18, 2020.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

Vice President Thomas provided information regarding possible ways to fill the vacancy on the Board of Education. Discussion followed. It was the consensus of the Board to appoint James Juczak at the next Board meeting to fill Trustee Dack's seat until after the Budget Election/Vote based on previous service and experience.

SECOND READING: STAFF ACCEPTABLE USE POLICY

A second reading of the *Staff Acceptable Use Policy* was included in the Board packet and reviewed by the Board. Discussion followed.

SECOND READING: STAFF ACCEPTABLE USE POLICY (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby waive the three-reading requirement and accept the proposed *Staff Acceptable Use Policy* as presented to the Board and by doing so, adopt it as policy.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH JOSTENS

The contract with Jostens for providing a cloud environment where students and staff can work collaboratively to create an annual school yearbook that can be printed and sold to students was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Jostens as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH STARFALL EDUCATION

The contract with Starfall Education for providing web-based interactive software to develop foundational reading skills was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Starfall Education as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH MAKEMUSIC, INC.

The contract with MakeMusic, Inc. for providing web-based practice tool and learning resources for instrumental music was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with MakeMusic, Inc. as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH SAVVAS LEARNING COMPANY LLC

The contract with Savvas Learning Company LLC for providing online mathematics curriculum and resources was included in the Board packet and reviewed by the Board.

APPROVAL OF CONTRACT WITH SAVVAS LEARNING COMPANY LLC (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Savvas as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH PEAR DECK INC.

The contract with Pear Deck Inc. for providing formative assessment was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Pear Deck Inc. as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH PADLET

The contract with Padlet for providing a virtual space used to collaborate and discuss topics and share ideas or other content was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Padlet as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH GIMKIT

The contract with Gimkit for providing an interactive trivia quiz program was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Gimkit as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH DELTAMATH

The contract with DeltaMath for providing interactive standards-based teaching resources including tutorial videos and progressive examples was included in the Board packet and reviewed by the Board.

APPROVAL OF CONTRACT WITH DELTAMATH (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with DeltaMath as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #12362, 18127, 18128, 18132, 16691, 17314, 17284, 17050, 16682, 18112, 17587, 16574, 17918, 17993, 17250, 18052, 17723, and 18111.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided an update regarding COVID-19, cohorting, comparison data, virtual meetings, chromebooks, synchronous learning, and intramurals. Discussion followed.

BUDGET DEVELOPMENT 2021-2022 TIMELINE INFORMATION

A draft of the 2021-2022 budget development timeline was included in the Board packet and reviewed by the Board. Discussion followed.

RESIGNATION- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Kelsey Switzer from her position as Food Service Helper effective November 19, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TEACHER AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tina Kissman as Teacher Aide (Civil Service Title: School Monitor) at the Clarke Middle School for 5.75 hours per day at a rate of \$12.50 per hour effective December 14, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TENURE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Kristopher Shirley in the area of Physical Education effective January 3, 2021.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- 2020-2021 WINTER COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Paul Gaede, Jr. as Varsity Boys Swim Coach with a stipend according to the negotiated agreement effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Benita Cataldo as Volunteer Assistant Swim Coach effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sean McGrath as Volunteer Assistant Swim Coach effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- WINTER INTRAMURAL SPORTS COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Rebecca Hare as Winter Intramural Volleyball Coach with a stipend according to the memorandum of agreement effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

APPOINTMENTS- WINTER INTRAMURAL SPORTS COACHES (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amy Monroe as Winter Intramural Volleyball Coach with a stipend according to the memorandum of agreement effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Steven Doe as Winter Intramural Indoor Track Coach with a stipend according to the memorandum of agreement effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- 2020-2021 EXTRA-CURRICULAR SUPERVISORS & SCOREBOARD/CLOCK OPERATORS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jen Williams, Erin Wiley, Amber Roberts, Canaan Leonard, Logan Whitmore, Terry Burgess, Benita Cataldo, Cassandra Streeter, Nichole Smith, RaeAnn Thomas, Jon Snow, Abby Stone, Deb Kehoe, Kyle Peters, Justin Crossway, Lisa McCauley, Randy Fuller, Tayler Sorell, Heidi Edgar, Nikki Smith, Aaron Rivers, Kyle Baker, Kris Shirley, Robert Ingerson, Stanton "Duffy" Hamilton, Lisa Keegan, Kris Connors, Angela Cataldo, Christi Johnson, Trevor Perry, Karen Williams, Priscilla King, Steve Randall, Carol Reed, Val Zehr, Lyndsey Reed, Marie Harnas, Gail Fulkerson, and Hailey Parsons as Extra-curricular Supervisors and Scoreboard/Clock Operators at the extra-curricular supervisor rate for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- 2020-2021 LIFEGUARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Morgan Burt as lifeguard at the lifeguard pay rate effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following to the instructional substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year:

Brian Babel Reappointment; BA, Music
Ethan Bast BA, Music (5/21)

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following to the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2020-2021 school year:

Brian Babel Reappointment; school monitor
Kelsey Switzer food service helper

Yes 6 No 0 Motion: Carried

RECOGNIZE SCHOOL BASED HEALTH CLINIC EMPLOYEE

The Board acknowledged Katie Wright as the new 0.5 FTE School-Based Health Clinic Social Worker effective November 12, 2020.

APPROVAL OF TREASURER’S REPORT (11/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for November 2020:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$202,504.92
Savings Chase	4,191,141.69
Savings NY Class	1,334,422.24
FOOD SERVICES FUND	
Checking WSB	212,084.00
CAPITAL FUND	
Savings Chase	100,145.39
Savings NY Class	8,333.64

APPROVAL OF TREASURER'S REPORT (11/20) (Continued)**TRUST & AGENCY**

Scholar Savings WSB	25,739.46
Payroll Checking WSB	0.00

GROUP BENEFITS

Health Checking WSB	1,320,566.82
Health Catalyst	0.00
Health Savings NY Class	686,074.18
Dental Checking WSB	202,536.42
Flex Spending WSB	166,347.94

OTHER ACCOUNTS

Tax Collector- WSB	1,277,710.92
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	216,234.10

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of November 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for November 2020.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of November 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (11/20) RECAP

The Health Insurance Report for November 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated November 2020.

Yes 6 No 0 Motion: Carried

ESTABLISH STUDENT FEE FOR 5-HOUR PRE-LICENSING COURSE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby establish the student fee for the 5-Hour Pre-Licensing course at \$25 effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to enter into Executive Session for contractual purposes and to discuss the employment history of particular people.

Yes 6 No 0 Motion: Carried Time: 6:54 p.m.

A motion was made by Trustee Bibbins and seconded by Trustee Widrick to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:15 p.m.

ADJOURNMENT

A motion was made by Trustee Bibbins and seconded by Trustee Davis to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:16 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk