

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, OCTOBER 28, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack, Kelly Davis, Randy Jerome, Pamela Thomas, Justin VanCoughnett (via telephone), Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Jon Christopher, Jeff Ginger, Sarah OYong, Rich Trowbridge

OTHERS PRESENT: <https://www.youtube.com/watch?v=OIzcsB9R5d4>
Terre Casion, Scott LaClair, Bryan Perry, Robert Stackel

CALL TO ORDER- PLEDGE OF ALLEGIANCE

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:04 p.m. in the New Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the agenda as amended.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Bibbins and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on October 14, 2020.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

Scott LaClair shared his concerns with the Board. Bryan Perry provided input regarding a comment section during the YouTube streaming of the Board meetings. The Board thanked them for their input.

SCHOOL BOARD RECOGNITION

In honor of New York State School Board Recognition Week, October 19-October 23, 2020, Superintendent Slater read the Governor's Proclamation, facts about School Board Members, and years of service for current Board Members. He also acknowledged the important work and commitment demonstrated by each Board of Education member to the District and expressed appreciation to Board members in recognition of their leadership and dedicated service.

PRESENTATION & APPROVAL OF EXTERNAL AUDIT REPORT & CORRECTIVE ACTION PLAN

Robert Stackel, External Auditor, presented the annual external audit report and corrective action plan which was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual external audit report and corrective action plan for the fiscal year ending June 30, 2020, as presented to the Board.

Yes 6 No 0 Motion: Carried

PRESENTATION & APPROVAL OF EXTRA CLASSROOM AUDIT REPORT & CORRECTIVE ACTION PLAN

Robert Stackel, External Auditor, presented the annual extra classroom audit activity report and corrective action plan which was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual extra classroom audit activity report and corrective action plan for the fiscal year ending June 30, 2020, as presented to the Board.

Yes 6 No 0 Motion: Carried

DEPARTURES AND REENTRANCE

Assistant Superintendent Parsons departed the meeting at 6:33 p.m. and reentered at 6:35 p.m. during the above discussion. Robert Stackel departed the meeting at 6:39 p.m. after the above approval.

ADMINISTRATIVE REPORTS

Jon Christopher provided an update regarding Clarke Middle School. Jeff Ginger and Rich Trowbridge provided an update regarding Clarke High School. Topics included building highlights and events; intramurals and academic intervention support; struggles, difficulties, and concerns; pupil services; staff development; busy schedules for nursing staff; and curriculum. Discussion with the Board of Education, Scott LaClair, and Bryan Perry followed.

ACCEPT DONATION FROM FULTON GROUP NORTH AMERICA FOR MASKS

Information regarding Fulton Group North America was included in the Board packet and reviewed by the Board. Fulton Group North America donated 4,000 disposable masks to the District.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

ACCEPT DONATION FROM FULTON GROUP NORTH AMERICA FOR MASKS (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the donation of 4,000 disposable masks from Fulton Group North America.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH SEÑOR WOOLY

The contract with Señor Wooly for providing online Spanish curriculum and resources was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Señor Wooly as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH KAMI

The contract with Kami for providing products and services that will convert any document into an interactive document for collaboration and feedback was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Kami as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH ACOUSTIC PIONEER

The contract with Acoustic Pioneer for providing web-based software to improve dichotic listening skills was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Acoustic Pioneer as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH AET

The contract with AET (Agricultural Experience Tracker) for providing personalized online FFA Record Book System was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

APPROVAL OF CONTRACT WITH AET (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with AET as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH COMMONLIT

The contract with CommonLit for providing literacy resources and an instructional model for learning ELA skills was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with CommonLit as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH SUPER DUPER PUBLICATIONS

The contract with Super Duper Publications for providing an interactive program to develop listening skills, auditory memory, and phonological awareness was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Super Duper Publications as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH B E PUBLISHING

The contract with B E Publishing for providing a web-based keyboarding educational curriculum was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with B E Publishing as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH BJK PHOTOS, LLC

The contract with BJK Photos, LLC for providing annual digital photos of all students who attend the District was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

APPROVAL OF CONTRACT WITH BJK PHOTOS, LLC (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with BJK Photos, LLC as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #18115, 12362, 18112, 17396, 15197, 15404, 14858, 16421, 17546, and 17700.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided an update regarding two staff members saving a student's life who was choking, the District's first positive COVID case, the Shared Work Program, and expanding the school day for students. Assistant Superintendent Parsons provided an update regarding extracurricular activities and AIS services. Discussion with the Board of Education and Scott LaClair followed.

CHANGE IN TITLE- GREETER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in title for Kathy Stevens from Aide to Greeter effective September 1, 2020.

Yes 6 No 0 Motion: Carried

RESIGNATION- TEACHING ASSISTANT & BUS MONITOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Amy Simpson from her positions as Teaching Assistant and Bus Monitor effective October 19, 2020.

Yes 6 No 0 Motion: Carried

ABOLISH CSEA POSITIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

ABOLISH CSEA POSITIONS (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish the CSEA positions of Lead Mechanic and Senior Mechanic effective October 28, 2020.

Yes 6 No 0 Motion: Carried

CREATE CSEA POSITION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create the CSEA position of Head Automotive Mechanic pending a Memorandum of Agreement with CSEA with an effective date to be determined.

Yes 6 No 0 Motion: Carried

REDUCTION OF NON-INSTRUCTIONAL AIDE POSITIONS IN CONNECTION WITH PARTICIPATION IN THE NYS SHARED WORK PROGRAM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School district does hereby reduce all Teacher Aide and Monitor positions currently held by Sara Abbott, Ashley Caprara, Shawn Chamberlain, Baljit Chhokar, Catherine Cronk, Maria Davis, Deborah Doe, Debbie Donoghue, Nancy Fowler, Darcia Graves, Patti Hancock, Marie Harnas, Hollie Hoover, Desiree LaDuke, Sherry Landry, Sally Newton, Jessica Nowlin, Hailey Parsons, Danielle Patrick, Anna Pfleeger, Cindy Ramus, Samantha Ramus, Steve Randall, Lisa Reed, Lyndsey Reed, Rebekah Reynolds, Brittney Ritz, Jennifer Russell, Debra Salisbury, Phyllis Sauer, Nicole Smeeton, Kelly Smith, Meghan Spaulding, Dora Stevens, Kimberly Trudell, Melanie Wood, and Janice Ziegler to 80% full-time equivalent consistent with the District's approved application for participation in the NYS Department of Labor Shared Work Program and a Memorandum of Agreement between the District and the CSEA regarding the same effective October 29, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TEMPORARY PART-TIME TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Debra Stevenson as Temporary Part-Time Typist at the Bus Garage at a rate of \$14.95 per hour effective October 29, 2020, through June 30, 2021.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- 2020-2021 CLUB & CLASS ADVISORS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

APPOINTMENTS- 2020-2021 CLUB & CLASS ADVISORS (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Club & Class Advisors with stipends according to the negotiated agreement effective for the 2020-2021 school year:

<i>Sarah Crossway</i>	Senior Class Co-Advisor ('21)
<i>Annie Williams</i>	Senior Class Co-Advisor ('21)
<i>Jessica Mesler</i>	Senior Class Co-Advisor ('21)
<i>Dave Easton</i>	Junior Class Co-Advisor ('22)
<i>Ashley Gregory</i>	Junior Class Co-Advisor ('22)
<i>Kim Besaw</i>	Sophomore Class Co-Advisor ('23)
<i>Brenda Podvin</i>	Sophomore Class Co-Advisor ('23)
<i>Benita Cataldo</i>	Freshman Class Co-Advisor ('24)
<i>Brenna Shepard</i>	Freshman Class Co-Advisor ('24)
<i>Abby Stone</i>	Student Council - Middle School
<i>Val Zehr</i>	Student Council - Middle School
<i>Tracy Puckett</i>	Student Council - Mannsville
<i>Deb Kehoe</i>	Student Council - Wilson
<i>Heidi Edgar</i>	Head Teacher - High School
<i>Nicky Sech</i>	Head Teacher - Middle School
<i>Jon Abbott</i>	Head Teacher - Mannsville
<i>Rebecca Randall</i>	Head Teacher - Mannsville
<i>Lowell Davis</i>	Head Teacher - Wilson
<i>Shannan Marsell</i>	Head Teacher - Wilson
<i>Dave Easton</i>	National Honor Society
<i>Julie Kealy</i>	National Jr Honor Society Co-Advisor
<i>Leslie Robare</i>	National Jr Honor Society Co-Advisor
<i>Judith Whitney</i>	Yearbook Advisor
<i>Melissa Fregoe-Cronk</i>	FFA - High School
<i>Anthony Cronk</i>	FFA - Middle School
<i>Tina Groff</i>	Odyssey of the Mind
<i>Chelsey Zuber</i>	Spanish Club
<i>Sarah Crossway</i>	Drama Club - High School
<i>Connie Bast</i>	Musical - Middle School
<i>Judith Whitney</i>	Art Club - High School
<i>Brian Hallett</i>	Art Club - Middle School
<i>Christi Johnson</i>	Dance Club
<i>Connie Bast</i>	Musical - High School
<i>Tina Groff</i>	Technology Club - Mannsville
<i>Tina Groff</i>	Technology Club - Wilson
<i>Jennifer Fraser</i>	HS Sources of Strength
<i>Michelle Whitley</i>	HS Sources of Strength
<i>Randy Fuller</i>	HS Sources of Strength
<i>Alyssa Freeland</i>	Whiz Quiz
<i>Alyssa Freeland</i>	Debate Club

Yes 6 No 0 Motion: Carried

APPOINTMENTS- 2020-2021 MENTOR TEACHERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Alyssa Freeland, Ellen Mocuiski, Abby Stone, and Emily Worden as Formal Mentors Teachers and Brian Hallett, Sarah Morris, and Chelsey Zuber as Informal Mentor Teachers with stipends according to the negotiated agreement effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Alexis Gayne to the instructional substitute list in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tyler Tamblin to the instructional substitute list in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dawn Boulio to the support staff substitute list as school monitor in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tina Thompson to the support staff substitute list as school monitor and LPN in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year.

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM (Continued)

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Matthew Shephard to the support staff substitute list as mechanic in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kelsey Switzer to the support staff substitute list as food service helper in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteers for the 2020-2021 school year:

- Katherine Elliott* Wilson Bookfair
- Glen Decker* Wilson Bookfair
- Charlene Muglia*..... Wilson Bookfair
- Jennifer Bunker*..... Wilson Bookfair

Yes 6 No 0 Motion: Carried

DEPARTURE

Terre Casion departed the meeting at 7:40 p.m.

APPROVAL OF TREASURER’S REPORT (8/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for August 2020:

APPROVAL OF TREASURER'S REPORT (8/20) (Continued)

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$158,878.63
Savings Chase	293,030.86
Savings NY Class	4,334,156.67
FOOD SERVICES FUND	
Checking WSB	199,752.52
CAPITAL FUND	
Savings Chase	100,137.92
Savings NY Class	8,332.17
TRUST & AGENCY	
Scholar Savings WSB	16,091.23
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking WSB	1,132,088.27
Health Catalyst	0.00
Health Savings NY Class	685,944.63
Dental Checking WSB	193,837.80
Flex Spending WSB	34,051.34
OTHER ACCOUNTS	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	218,080.68

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of August 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for August 2020.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of August 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (8/20) RECAP

The Health Insurance Report for August 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated August 2020.

Yes 6 No 0 Motion: Carried

APPROVAL OF TREASURER'S REPORT (9/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer's Report for September 2020:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$227,854.97
Savings Chase	3,002,341.54
Savings NY Class	1,334,221.99
FOOD SERVICES FUND	
Checking WSB	201,877.15
CAPITAL FUND	
Savings Chase	100,140.38
Savings NY Class	8,332.47
TRUST & AGENCY	
Scholar Savings WSB	24,751.96
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking WSB	1,292,010.23
Health Catalyst	0.00
Health Savings NY Class	685,971.28
Dental Checking WSB	194,364.75
Flex Spending WSB	201,030.27
OTHER ACCOUNTS	
Tax Collector- WSB	3,964,191.26
Tax Collector- WSB ACC	1,174,704.05
Extra-Curricular WSB	221,676.16

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of September 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for September 2020.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of September 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (9/20) RECAP

The Health Insurance Report for September 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated September 2020.

Yes 6 No 0 Motion: Carried

APPROVAL OF SUBSTITUTE PAY RATES

Information regarding substitute pay rates was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve increasing the hourly substitute pay rates for mechanics and mechanic helpers to \$14.34 per hour effective October 28, 2020, and approve increasing the hourly substitute pay rates for cleaners, secretaries, office aides, bus aides, aides/assistants, food service helpers, cooks, food service drivers, greeters, laborers and increasing the hourly pay rate for student lifeguards to \$12.50 per hour to comply with federal minimum wage requirements and summer recreation drivers to \$14.25 per hour; adult lifeguard instructors to \$13.50 per hour; and swim lesson instructors to \$16.50 per hour effective December 31, 2020.

Yes 6 No 0 Motion: Carried

ACKNOWLEDGEMENT

School Business Administrator Harvey publicly thanked the Business Office staff for their hard work regarding a clean audit and being a great team.

DEPARTURES

Sarah OYong, Scott LaClair, and Bryan Perry departed the meeting at 7:43 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Bibbins and seconded by Trustee Thomas to enter into Executive Session for contractual purposes.

Yes 6 No 0 Motion: Carried Time: 7:44 p.m.

A motion was made by Trustee Bibbins and seconded by Trustee Thomas to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 8:09 p.m.

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee Jerome to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 8:10 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk