

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, OCTOBER 14, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Kelly Davis, Randy Jerome, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: Todd Dack

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Christa Bertram, Justin Crossway, Lowell Davis, Maria Davis,
Andrea Eaton, Tony Gianfagna, Dave Hatchell, Heather Joss, Ellen Mocuiski, Sarah Morris, Lindsey Pastor, Jim Pelton, Kris Petrie,
Tracy Puckett, Leslie Robare

OTHERS PRESENT: <https://www.youtube.com/watch?v=DCMP2Mb-n0Q>
Jerry Eaton, Joe Hodges, Don Petrie

CALL TO ORDER- PLEDGE OF ALLEGIANCE

Vice President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the New Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Bibbins and seconded by Trustee Davis to approve the agenda as amended.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to approve the Board of Education minutes of the regular meeting held on September 23, 2020.

Yes 6 No 0 Motion: Carried

A motion was made by Trustee Bibbins and seconded by Trustee Jerome to approve the Board of Education minutes of the special meeting held on September 30, 2020.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

Vice President Thomas read the rules regarding comments presented during public forum. Joe Hodges read a prepared statement and shared his concerns with the Board. The Board thanked him for his input.

BUILDINGS & GROUNDS REPORT

Dave Hatchell provided a report regarding the district buildings and grounds. Topics included staff, extra cleansing and disinfecting due to COVID-9, capital project update, Smart Schools update, lead testing, and facilities. Discussion followed.

DISTRICT TEACHER REPORTS

Christa Bertram, Kris Petrie, Leslie Robare, and Justin Crossway provided reports regarding what remote Wednesdays means for teachers. They shared what the school day looks like for them, their concerns, struggles, and successes. Discussion followed. The teachers received a standing ovation from the Board and the audience for their hard work and dedication to their students and the district.

ADMINISTRATIVE REPORTS

Tony Gianfagna provided an updated regarding Wilson Elementary School and Jim Pelton provided an update regarding Mannsville Elementary Schools. Topics included building highlights, staffing, current and recent events, PTO involvement and fundraisers. Discussion followed.

APPROVAL OF CONTRACT WITH PEEJAY'S FRESH FRUIT

The contract with PeeJay's Fresh Fruit for providing e-commerce service learning opportunity for FFA members was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with PeeJay's Fresh Fruit as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH GENERATION GENIUS

The contract with Generation Genius for providing standard aligned K-8 science video content, lesson plans, activities, quizzes, reading material, and more was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Generation Genius as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH NATIONAL FFA

The contract with National FFA for providing National FFA software, applications, technology tools, student membership, and web services was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

APPROVAL OF CONTRACT WITH NATIONAL FFA (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with National FFA as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH SIGHT READING FACTORY

The contract with Sight Reading Factory for providing teacher subscriptions and student accounts was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Sight Reading Factory as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH IXL

The contract with IXL for providing IXL Math product and services was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with IXL as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF CONTRACT WITH CLASSLINK

The contract with ClassLink for providing single sign on and rostering software was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with ClassLink as presented to the Board.

Yes 6 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling requests from two (2) families to homeschool their children for the 2020-2021 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Bibbins to adopt the following resolution:

APPROVAL OF CSE/CPSE RECOMMENDATIONS (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #15261, 14507, 18084, 18091, 18094, 18095, 17186, 18064, 14465, 17430, 15473, 12796, 17963, 18087, 15403, 16184, 18110, 16234, 18062, and 17983.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided an update regarding winter sports, staffing, the policy manual, and extracurricular activities. Discussion followed.

TERMINATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby terminate the employment of Patricia House from her position as aide effective September 30, 2020.

Yes 6 No 0 Motion: Carried

RETIREMENT- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Rose Hagelin from her position as Two-Run Bus Driver effective May 1, 2021.

Yes 6 No 0 Motion: Carried

RETIREMENT- CUSTODIAN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Darlene Hess from her position as Custodian effective October 29, 2020.

Yes 6 No 0 Motion: Carried

RESIGNATION- MECHANIC

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESIGNATION- MECHANIC (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Craig O'Donnell from his position as Mechanic effective October 15, 2020.

Yes 6 No 0 Motion: Carried

RESIGNATION- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Jessica Racine from her position as Typist effective October 10, 2020.

Yes 6 No 0 Motion: Carried

RESIGNATION- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Sabrina Reed from her position as Food Service Helper effective October 13, 2020.

Yes 6 No 0 Motion: Carried

SALARY ADJUSTMENTS FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment changes for certified staff for October 2020 as follows in recognition of proper graduate work completion:

- Jennifer Bach*..... Add 29; Total 62 hours + MS
- Melissa Fregoe-Cronk*..... Add 17 hours; Total 50 hours + MS
- Andrew Larsen* Add 3 hours; Total 52 hours + MS
- Tayler Sorell* Add 12 hours + MS; Total 33 hours + MS

Yes 6 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Carol Thomas as Transportation Aide for 2.5 hours per day at a rate of \$12.50 per hour effective October 13, 2020.

APPOINTMENT- AIDE (Continued)

Yes 6 No 0 Motion: Carried

APPOINTMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amy Simpson as 11-month Typist at the Bus Garage for 7.5 hours per day at her current rate of pay effective October 19, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year:

Leah Denny MS, Occupational Therapy
Monica Hosley..... BS, Psychology 12/20

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2020-2021 school year:

Monica Hosley..... school monitor, bus monitor
Ian Miller cleaner
Sadie Blauvelt..... cleaner
Rose Hagelin..... bus driver
Lucas Greene cleaner

Yes 6 No 0 Motion: Carried

APPOINTMENT- VOLUNTEER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer for the 2020-2021 school year:

APPOINTMENT- VOLUNTEER (Continued)

Laurie Austin Mannsville

Yes 6 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (7/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for July 2020:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$72,928.98
Savings Chase	1,325,533.36
Savings NY Class	4,333,826.65
 FOOD SERVICES FUND	
Checking WSB	199,703.92
 CAPITAL FUND	
Savings Chase	100,135.37
Savings NY Class	8,331.55
 TRUST & AGENCY	
Scholar Savings WSB	16,090.54
Payroll Checking WSB	0.00
 GROUP BENEFITS	
Health Checking WSB	1,182,812.24
Health Catalyst	0.00
Health Savings NY Class	685,892.42
Dental Checking WSB	191,526.69
Flex Spending WSB	43,996.36
 OTHER ACCOUNTS	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	218,072.75

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of July 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for July 2020.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of July 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF CAPC CONTRACT

The agreement with Community Action Planning Council of Jefferson County (CAPC) for services provided for a Head Start Program was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the agreement with Community Action Planning Council of Jefferson County for services provided for the Head Start program for the 2020-2021 school year at the Wilson Elementary Building as presented.

Yes 6 No 0 Motion: Carried

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:16 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk