

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, AUGUST 26, 2020**

TRUSTEES PRESENT: Kenneth Bibbins (via Google meet), Todd Dack (via Google meet), Kelly Davis, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick (via Google meet)

TRUSTEES ABSENT: Randy Jerome

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: <https://youtu.be/r-ac4VNJqhw>

CALL TO ORDER- PLEDGE OF ALLEGIANCE

Vice President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 2:00 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee VanCoughnett to approve the agenda as amended.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on August 12, 2020.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments.

PUBLIC HEARING FOR THE DISTRICT-WIDE SAFETY PLAN

A public hearing was held in regards to the District-Wide Safety Plan. Superintendent Slater presented the plan for the 2020-2021 school year. Discussion followed. The District-Wide Safety Plan has been posted on the district's website for more than thirty days for public comment. No comments were made.

APPROVAL OF THE DISTRICT-WIDE SAFETY PLAN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the District-Wide School Safety Plan as presented.

APPROVAL OF THE DISTRICT-WIDE SAFETY PLAN (Continued)

Yes 6 No 0 Motion: Carried

APPROVAL OF SSO AGREEMENT

The final draft of the School Safety Officer Agreement for the 2020-2021 school year was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the School Safety Officer (SSO) Agreement for the 2020-2021 school year as presented.

Yes 6 No 0 Motion: Carried

PIVOT EMPLOYEE ASSISTANCE SERVICES CONTRACT APPROVAL

The Pivot Employee Assistance Contract for the 2020-2021 school year was included in the Board packet and reviewed by the Board. Per the SJTA and CSEA contracts, the district provides these services for bargaining unit members. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Pivot Employee Assistance Services Contract effective for the 2020-2022 school year as presented.

Yes 6 No 0 Motion: Carried

APPROVAL OF TEMPORARY SUSPENSION OF CONFLICTING POLICIES

Information regarding the temporary suspension of conflicting policies currently in effect was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

WHEREAS, on March 16, 2020, the New York State Governor declared, under Executive Order 202.4, all schools within New York State to be closed to students no later than March 18, 2020 for a period of two weeks, ending on April 1, 2020; and

WHEREAS, various subsequent executive orders were issued by the New York State Governor resulting in the closure of schools to students for the remainder of the 2019-2020 school year; and

WHEREAS, on or about July 13, 2020, the New York State Department of Health issued interim guidance for in-person instruction at Pre-K to Grade 12 schools during the COVID-19 public health emergency for the 2020-2021 school year; and

APPROVAL OF TEMPORARY SUSPENSION OF CONFLICTING POLICIES

WHEREAS, on or about July 16, 2020, the New York State Education Department released reopening guidance for schools for the 2020-2021 school year.

NOW, THEREFORE, the Board of Education resolves as follows:

1. In an effort to comply with reopening requirements, the Board hereby temporarily suspends any Board policy or administrative regulation/procedure that conflicts with any current or future federal, state, or county law, regulation, executive order, or guidance released for the purpose of reopening of schools.
2. The Superintendent of Schools is authorized to follow the federal, state, or county laws, regulations, executive orders, or guidance and to take such action as necessary and proper for the purpose of reopening of schools.

Yes 6 No 0 Motion: Carried

APPROVAL OF ENROLLMENT REQUESTS

A list of staff members' children wishing to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreements was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the requests for thirty-seven (37) students to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreements effective for the 2020-2021 school year as presented.

Yes 6 No 0 Motion: Carried

APPROVAL OF PAROCHIAL TRANSPORTATION REQUESTS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transportation requests from parents/guardians of one (1) student for student transportation to and from parochial school for the 2020-2021 school year as presented to the Board.

Yes 6 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling requests from thirteen (13) families to homeschool their children for the 2020-2021 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

APPROVAL OF CSE/CPSE RECOMMENDATIONS (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16440, 12392, 14231, 12868, 16811, 14052, 13080, 12698, 14377, 14672, 14506, 14684, 14780, 15344, 17396, 15404, 16546, 15410, 15715, 15718, 17927, 15465, 16759, 13025, 14527, 16441, 14175, 14742, 16064, 17861, 16643, 17154, 17305, 17892, 16539, 16421, 16343, 16523, 16524, 12798, 14129, 12484, 16772, 17614, 14391, 14421, 12796, 15377, 15087, 16760, 14791, 15864, 12877, 14736, 15016, 15505, 14616, 16766, 17068, 17116, 14789, 15121, 14722, 16904, 14792, 16010, 14914, 15813, 15346, 15362, 15856, 17635, 14295, 14707, 15474, 14496, 17251, 16448, 15070, 16225, 16783, 17205, 14413, 16456, 12721, 14994, 14620, 13104, 14144, 14159, 12902, 14713, 14134, 14747, 17131, 14454, 14456, 14455, 14458, 14507, 17969, 17970, and 16067.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided an update regarding the current capital project, athletic news, the current fiscal climate, and the reopening of school. School Business Administrator Harvey also provided information regarding the fiscal picture for South Jefferson. Assistant Superintendent Parsons provided an update regarding academic programs and hybrid learning. Topics included social-emotional well-being, district priorities, staff professional development, AP classes, and virtual aspects of the reopening of school. Discussion followed.

CHANGE IN RETIREMENT DATE- TRANSPORTATION AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in retirement date request from Donna Beutel from her position as Transportation Aide from September 14, 2020, to September 15, 2020.

Yes 6 No 0 Motion: Carried

RETIREMENT- SCHOOL MONITOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Marsha Lasell from her position as School Monitor (aide) effective August 13, 2020.

Yes 6 No 0 Motion: Carried

RETIREMENT- TEACHING ASSISTANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RETIREMENT- TEACHING ASSISTANT (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Susan Parish from her position as Teaching Assistant effective August 14, 2020.

Yes 6 No 0 Motion: Carried

RETIREMENT- TEACHING ASSISTANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Pamela Reed from her position as Teaching Assistant effective September 1, 2020.

Yes 6 No 0 Motion: Carried

RESIGNATION- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Kent Frawley from his position as Two-Run Bus Driver effective August 6, 2020.

Yes 6 No 0 Motion: Carried

RESIGNATION- ACCOUNT CLERK/TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Andrea West from her position as Account Clerk/Typist effective September 8, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- AGRICULTURE TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Melissa Fregoe-Cronk as 1.0 FTE Agriculture Teacher at the Clarke Building with a three-year probationary appointment effective September 1, 2020, with a salary at Step 15 of the negotiated agreement plus credit for 33 graduate hours plus a Master's degree.

Yes 6 No 0 Motion: Carried

APPOINTMENT- FOREIGN LANGUAGE TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Susana Fairchild as 0.5 FTE Foreign Language (Spanish) Teacher at the Clarke Building with a one-year term appointment effective September 1, 2020, through June 30, 2021, with a salary at Step 1 of the negotiated agreement.

Yes 6 No 0 Motion: Carried

APPOINTMENT- COOK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint William Hatch as Cook at the Clarke High School for 5 hours per day effective September 1, 2020, at a rate of \$13.73 per hour.

Yes 6 No 0 Motion: Carried

APPOINTMENT- CERTIFIED VOLUNTEER INSTRUCTOR/COORDINATOR OF EMT TRAINING PROGRAM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Debbie Singleton as Certified Volunteer Instructor/Coordinator of EMT Training Program effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- SUBSTANCE ABUSE DESIGNEE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lou Ann Gleason as Substance Abuse Designee effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TEMPORARY PART-TIME ACCOUNT CLERK/TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Robin Strough as Temporary Part-Time Account Clerk/Typist effective for the 2020-2021 school year at a rate of \$21.55 per hour.

APPOINTMENT- TEMPORARY PART-TIME ACCOUNT CLERK/TYPIST (Continued)

Yes 6 No 0 Motion: Carried

APPOINTMENT - PRACTICUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Heather Bailey as a Practicum Teacher in Kindergarten at the Wilson Elementary Building effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT - STUDENT TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ethan Bast as a Student Teacher for Music in all the school buildings effective September 2020 through December 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT - INTERNSHIP

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Monica Hosley as an Intern for Guidance Counseling at the Clarke High School effective September 2020 through December 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT - POOL OPERATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Steve Overton as Pool Operator effective for the 2020-2021 school year with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

APPOINTMENT - POOL OPERATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Steve Smeeton as Pool Operator effective for the 2020-2021 school year with a stipend according to the negotiated agreement.

APPOINTMENT - POOL OPERATOR (Continued)

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the reappointments of substitutes and retirees from the 2019-2020 school year to the instructional substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the reappointments of substitutes and retirees from the 2019-2020 school year to the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2020-2021 school year:

<i>Sandy Burnham</i>	bus monitor
<i>Kristen Matteson</i>	bus monitor
<i>Janice Miner</i>	bus monitor
<i>Kathy Stevens</i>	bus monitor
<i>Lindsey Reed</i>	bus monitor
<i>Holly Hoover</i>	bus monitor
<i>Nancy Fowler</i>	bus monitor
<i>Dora Stevens</i>	bus monitor
<i>Hailey Parsons</i>	bus monitor
<i>Jane Lampman</i>	bus monitor
<i>William Stowell</i>	bus driver
<i>Jennifer Williams</i>	bus driver
<i>Mary White</i>	bus driver
<i>Scott Hanson</i>	bus driver
<i>Matthew Shepherd</i>	bus driver

Yes 6 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (6/20)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for June 2020:

APPROVAL OF TREASURER'S REPORT (6/20) (Continued)

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$62,943.00
Savings Chase	1,074,391.63
Savings NY Class	4,333,010.08
FOOD SERVICES FUND	
Checking WSB	199,438.23
CAPITAL FUND	
Savings Chase	100,132.82
Savings NY Class	8,329.97
TRUST & AGENCY	
Scholar Savings WSB	16,089.84
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking WSB	1,025,229.03
Health Catalyst	0.00
Health Savings NY Class	685,763.19
Dental Checking WSB	188,604.20
Flex Spending WSB	52,577.73
OTHER ACCOUNTS	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	218,032.72

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of June 2020 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for June 2020.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of June 2020 was included in the Board packet and reviewed by the Board.

BUDGET TRANSFERS APPROVAL

Information regarding budget transfers was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget transfers for the year ending June 30, 2020, as presented to the Board.

Yes 6 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to enter into Executive Session for the purpose of discussing the employment history of particular persons.

Yes 6 No 0 Motion: Carried Time: 2:55 p.m.

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to suspend Executive Session at 3:08 p.m. to allow a South Jefferson District employee access to the Board room and a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to return to the meeting at 3:09 p.m. after the employee departed.

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 3:35 p.m.

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 3:36 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk