

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, AUGUST 12, 2020**

TRUSTEES PRESENT: Kenneth Bibbins, Todd Dack, Kelly Davis, Randy Jerome, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

ALSO PRESENT: <https://www.youtube.com/watch?v=xt9BthSUmCs>

CALL TO ORDER- PLEDGE OF ALLEGIANCE

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:03 p.m. in the Board of Education Room in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on July 22, 2020.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments.

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling requests from seventeen (17) families to homeschool their children for the 2020-2021 school year.

APPROVAL OF CALENDAR CHANGE FOR 2020-2021

Superintendent Slater reviewed with the Board his recommended school year calendar changes for the 2020-2021 school year. Changes included adding two professional development days the first week of September prior to school opening, the first day of school for students changing to September 8, and removing the professional development days scheduled for November and March. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

APPROVAL OF CALENDAR CHANGE FOR 2020-2021 (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the changes to the 2020-2021 188-day school year calendar as presented.

Yes 7 No 0 Motion: Carried

APPROVAL OF PAROCHIAL TRANSPORTATION REQUESTS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transportation requests from parents/guardians of eleven (11) students for student transportation to and from parochial schools for the 2020-2021 school year as presented to the Board.

Yes 7 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17354, 12725, 16903, 12682, 15741, 12738, 12743, 12885, 16770, 14327, 15289, 12814, 15039, 17371, 17875, 14986, 14781, 15473, 17133, 16229, 14785, 14937, 16833, 14817, 16068, 13053, 15177, 14449, 14139, 13079, 14405, 13102, 14606, 17888, 16285, 15989, 15779, 16041, 16348, 16048, 14724, 17372, 17882, 13198, 15050, 14750, 17876, 16102, 15988, 15680, 16454, 17890, 15870, 15554, 15434, 15406, 16817, 15395, 15710, 12805, 14173, 14603, 12807, 14381, 17117, 14152, 14068, 13042, 13027, 15431, 14665, 14379, 17194, 15323, 15899, 15051, 15117, 15332, 14365, 15845, 17195, 17197, 17193, 14912, 12702, 16922, 17246, 14815, 14818, 17212, 14786, 14457, 14429, 15450, 15455, 15235, 14927, 17595, 17097, 15022, 15033, 15462, 12903, 12726, 14905, 14516, 17883, 14731, 14535, 14743, 15221, 17222, 17647, 17558, 17559, 17546, 17407, 14814, 15832, 16633, 14779, 14771, 15901, 15392, 15093, 15301, 15329, 15198, 14858, 14717, 15144, 16379, 16131, 17217, 17633, 16058, 17527, 16851, 17403, 17628, 16940, 17248, 17245, 16873, 17492, 17899, 17444, 17164, 17312, 16937, 17058, 17406, and 15804.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater stated the District-Wide Safety Plan continues to be posted on the website for public comment and the public hearing will be held during the next Board meeting. Superintendent Slater read a letter to the Board regarding reconsidering the reopening plan for the school district. Superintendent Slater presented two new models for the Board to consider regarding the opening of school. Discussion followed. It was the consensus of the Board to opt for the 50% Student Model as presented.

RETIREMENT- MATHEMATICS TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from John Babcock from his position as Mathematics Teacher effective September 21, 2020.

Yes 7 No 0 Motion: Carried

RETIREMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Cheryl Petrie from her position as Aide effective August 5, 2020.

Yes 7 No 0 Motion: Carried

RESIGNATION- SOCIAL STUDIES TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Shannon VanCoughnett from her position as Social Studies Teacher effective August 3, 2020.

Yes 6 No 0 Abstain 1 (VanCoughnett) Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from TeNisha Hart from her position as Aide effective August 10, 2020.

Yes 6 No 0 Motion: Carried

APPOINTMENT- SOCIAL STUDIES TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Emily Mager as 1.0 FTE Social Studies Teacher at the Clarke High School with a four-year probationary appointment effective September 1, 2020, with a salary at Step 1.

Yes 7 No 0 Motion: Carried

APPOINTMENT- PLATO INSTRUCTOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shannon VanCoughnett as PLATO Instructor effective for Summer 2020 at the teaching rate of \$38 per hour.

Yes 6 No 0 Abstain 1 (VanCoughnett) Motion: Carried

APPOINTMENT- SCHOOL GARDEN CARETAKER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Cassandra Morse as School Garden Caretaker effective for Summer 2020 at a rate of \$250.

Yes 7 No 0 Motion: Carried

APPOINTMENT- PART-TIME TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Gail LaJoie as Temporary Part-Time Typist at the Bus Garage effective for the 2020-2021 school year at a rate of \$16.95 per hour.

Yes 7 No 0 Motion: Carried

TENURE- ADMINISTRATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to James Pelton in the area of Administration effective July 25, 2020.

Yes 6 No 0 Motion: Carried

TENURE- SPECIAL EDUCATION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Laura Trombley in the area of Special Education effective September 1, 2020.

Yes 7 No 0 Motion: Carried

TENURE- ELEMENTARY

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Casey Hollenbeck in the area of Elementary effective September 1, 2020.

Yes 7 No 0 Motion: Carried

TENURE- ELEMENTARY

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Emily Rudd in the area of Elementary effective September 1, 2020.

Yes 7 No 0 Motion: Carried

TENURE- SCIENCE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Amber Roberts in the area of Science effective September 1, 2020.

Yes 7 No 0 Motion: Carried

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Carol Thomas to the support staff substitute list for transportation monitor as presented to the Board and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2020-2021 school year.

Yes 7 No 0 Motion: Carried

APPROVAL OF HEALTH INSURANCE (6/20) RECAP

The Health Insurance Report for June 2020 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated June 2020.

Yes 7 No 0 Motion: Carried

APPROVAL OF INTERNAL AUDIT & CORRECTIVE ACTION PLAN

School Business Administrator Harvey presented the annual internal audit report and corrective action plan which was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual internal audit report and corrective action plan for the fiscal year ending June 30, 2020, as presented to the Board.

Yes 7 No 0 Motion: Carried

APPROVAL OF INTERNAL CLAIMS AUDITOR REPORT

School Business Administrator Harvey presented the internal claims auditor report which was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the internal claims auditor report for the period of August 23, 2019, through July 28, 2020, as presented to the Board.

Yes 7 No 0 Motion: Carried

ACCEPT TAX ROLLS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the tax rolls received on August 12, 2020, for the taxable value assessments of:

Adams.....	293,834,921.00
Ellisburg.....	97,106,638.00
Hounsfield.....	4,439,049.00
Lorraine.....	65,772,426.00
Rodman.....	85,784,890.00
Rutland	3,450,726.00
Watertown.....	72,118,061.00
Worth	30,425,127.00
Boylston	919,800.00
Pickney.....	395,704.00

Yes 7 No 0 Motion: Carried

ACCEPT FULL VALUE FOR APPORTIONMENT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Thomas to adopt the following resolution:

ACCEPT FULL VALUE FOR APPORTIONMENT (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the full value for apportionment received on August 12, 2020, in the amounts of:

Adams.....	293,837,921.00
Ellisburg.....	97,108,138.00
Hounsfield.....	4,773,170.97
Lorraine.....	66,436,793.94
Rodman.....	86,651,404.04
Rutland	5,656,927.87
Watertown.....	116,319,453.23
Worth	33,805,696.67
Boylston	1,033,483.15
Pickney.....	476,751.81

Yes 7 No 0 Motion: Carried

RECOGNIZE GENERAL FUND TAX LEVY

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize that the actual general fund 2020-2021 levy is \$8,144,000.00 and increase of 3.38%.

Yes 7 No 0 Motion: Carried

AUTHORIZE 2020-2021 GENERAL FUND TAX WARRANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the 2020-2021 general fund tax warrant of \$8,144,000.00 commencing August 12, 2020, and ending October 30, 2020, a total of 80 days. The tax rates will be as follows:

Adams.....	11.533899
Ellisburg.....	11.533960
Hounsfield.....	12.401915
Lorraine.....	11.650284
Rodman.....	11.650284
Rutland	18.907839
Watertown.....	18.602873
Worth	12.815312
Boylston	12.959306
Pickney.....	13.896119

Yes 7 No 0 Motion: Carried

RECOGNIZE LIBRARY TAX LEVY

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize that the actual library 2020-2021 levy is \$130,000.00.

Yes 7 No 0 Motion: Carried

AUTHORIZE 2020-2021 LIBRARY TAX WARRANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the 2020-2021 library tax warrant of \$130,000.00 commencing August 12, 2020, and ending October 30, 2020, a total of 80 days. The tax rates will be as follows:

Adams.....	0.184112
Ellisburg.....	0.184113
Hounsfield.....	0.197968
Lorraine.....	0.185970
Rodman.....	0.185970
Rutland	0.301821
Watertown.....	0.296952
Worth	0.204567
Boylston	0.206860
Pickney.....	0.221807

Yes 7 No 0 Motion: Carried

SIGNING OF TAXES

The Board of Education members signed the tax warrant.

EXECUTIVE SESSION

A motion was made by Trustee Thomas and seconded by Trustee Davis to enter into Executive Session for the purpose of discussing the employment history of a particular person.

Yes 7 No 0 Motion: Carried Time: 6:51 p.m.

A motion was made by Trustee Davis and seconded by Trustee Thomas to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:32 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Trustee Bibbins to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:33 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk