

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, JUNE 23, 2021**

TRUSTEES PRESENT: Kenneth Bibbins, Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Stephanie Widrick

TRUSTEES ABSENT: Justin VanCoughnett

ALSO PRESENT: Scott B. Slater, Superintendent of Schools  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

OTHERS PRESENT: Liz Bush- Bowers & Company, CPAs, PLLC  
Tammy Castor

**CALL TO ORDER- PLEDGE OF ALLEGIANCE**

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Old Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Davis and seconded by Trustee Bibbins to approve the agenda.

Yes 6 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Juczak and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on June 9, 2021.

Yes 6 No 0 Motion: Carried

**PUBLIC FORUM**

Tammy Castor provided comments and the need for objective instruction. Superintendent Slater thanked her for the comments and for sharing her concerns; a follow-up conversation will be scheduled in the near future.

In recognition of 15 years of dedicated service to the Board of Education, Superintendent Slater and the Board of Education presented Trustee Kelly Davis with tokens of appreciation and thanked her for her faithful, fearless, understated grace, dignity, and wisdom. Trustee Davis stated it had been a wonderful journey and she has learned a lot from her experience.

**INTERNAL AUDIT PRESENTATION & APPROVAL**

Liz Bush from Bowers & Company, CPAs, PLLC presented the annual internal audit risk assessment report and School Business Administrator Harvey presented the corrective action plan which were included in the Board packet and reviewed by the Board. Discussion followed.

**INTERNAL AUDIT PRESENTATION & APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual internal audit risk assessment report performed by Bowers & Company, CPAs, for the fiscal year ending June 30, 2021, as presented to the Board.

Yes 6 No 0 Motion: Carried

**APPROVAL OF INTERNAL AUDIT CORRECTIVE ACTION PLAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the corrective action plan for the annual internal audit risk assessment report performed by Bowers & Company, CPAs, and for the fiscal year ending June 30, 2021, as presented to the Board.

Yes 6 No 0 Motion: Carried

**DEPARTURES**

Liz Bush and Tammy Castor departed the meeting at 6:29 p.m.

**APPROVAL OF INTERMUNICIPAL AGREEMENTS FOR SUMMER RECREATION PROGRAM**

The intermunicipal agreements with the Town of Rodman, the Town of Ellisburg, and the Town of Adams were included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the intermunicipal agreements for the 2021 Summer Recreation Program with the Town of Rodman, the Town of Ellisburg, and the Town of Adams as presented to the Board.

Yes 6 No 0 Motion: Carried

**APPROVAL OF 2021-2022 BOE MEETING CALENDAR**

A tentative 2021-2022 Board of Education meeting calendar was included in the Board packet and reviewed by the Board. Discussion followed.

A motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby adopt and approve the schedule of Board of Education meetings as follows with all regular meetings commencing at 6:00 p.m.:

**APPROVAL OF 2021-2022 BOE MEETING CALENDAR (Continued)**

Wednesday, July 14, 2021	Wednesday, October 27, 2021	Wednesday, March 23, 2022
Wednesday, July 28, 2021	Wednesday, November 10, 2021	Wednesday, April 6, 2022
Wednesday, August 11, 2021	Wednesday, December 8, 2021	Thursday, April 28, 2022
Wednesday, August 25, 2021	Wednesday, January 12, 2022	Monday, May 9, 2022
Wednesday, September 8, 2021	Wednesday, January 26, 2022	Wednesday, June 8, 2022
Wednesday, September 22, 2021	Wednesday, February 9, 2022	Wednesday, June 22, 2022
Wednesday, October 13, 2021	Wednesday, March 9, 2022	

Yes 6 No 0 Motion: Carried

**FIRST READING: DRUG & ALCOHOL TESTING FOR SCHOOL BUS DRIVERS & OTHER SAFETY-SENSITIVE EMPLOYEES POLICY**

A first reading of the *Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees* policy was included in the Board packet and reviewed by the Board. Discussion followed.

**APPROVAL OF 2021-2022 INDEPENDENT SWIMMER**

A request from the General Brown Central School District for one student to participate independently with the South Jefferson Swim Team as an independent athlete for the 2021-2022 season only if General Brown does not combine with the South Jefferson team was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant permission for one General Brown student to participate as an independent athlete with the South Jefferson Swim Team for the 2021-2022 season only if General Brown does not combine with the South Jefferson Team as presented at no cost from the district's school budget.

Yes 6 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #15344, 18177, 16631, 17123, 17787, 16631, 14052, 15346, 14377, 15117, 14672, 14506, 15431, 15323, 15899, 15230, 15258, 17615, 16067, 16068, 16008, 16794, 16058, 17050, 16348, 16940, 14814, 14815, 14771, 15342, 16194, 15181, 16102, 16225, 12903, 14405, 18138, 15344, 17916, 14713, 17957, 17123, 17917, 17717, and 17923.

Yes 6 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Superintendent Slater presented information regarding the American Rescue Plan stating the district would like to use the funding and begin to advertise for key positions to be added: three Elementary Teacher positions, two Elementary Literacy Teacher positions, two Learning Center/Academic Support teachers at the Clarke Building, a School Social Worker, and a Licensed Practical Nurse. He also provided an update regarding graduation, open gyms for various athletics, and congratulated Daphne Cronk for representing South Jefferson and for being selected as New York State Champion in the Jr. Extemporaneous Public Speaking Career and Development Event placing first at districts, first at sub-states, and first at the NYS FFA Convention. Information regarding Jefferson-Lewis BOCES Career and Technical Education (CTE) technical endorsements for twenty-seven SJ students, information regarding bus inspections, a copy of the Todd Dack Board Room door plaque, and information regarding retirees and years of service were included in the Board packet and reviewed by the Board. Discussion followed.

**CHANGE IN RETIREMENT DATE- TYPIST/REGISTRAR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in retirement date request from Carol Reed from her position as Typist/Registrar from July 30, 2021, to July 31, 2021.

Yes 6 No 0 Motion: Carried

**CHANGE IN RESIGNATION DATE & APPOINTMENT- FOOD SERVICE DIRECTOR I**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in resignation date request from Cassandra Morse from her position as Food Service Director I from July 1, 2021, to September 15, 2021, and change her position from full-time to part-time.

Yes 6 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Tina Kissman from her position as aide (school monitor) effective June 18, 2021.

Yes 6 No 0 Motion: Carried

**EXTENSION OF PROBATIONARY PERIOD- ENGLISH TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

**EXTENSION OF PROBATIONARY PERIOD- ENGLISH TEACHER (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the extension of probationary period for Ashley Gregory for her position as English Teacher from August 31, 2021, to June 30, 2022.

Yes 6 No 0 Motion: Carried

**REINSTATEMENT OF POSITIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby reinstate the Occupation Therapist position and the Physical Therapist position from 0.85 FTE to 1.0 FTE effective July 1, 2021.

Yes 6 No 0 Motion: Carried

**ABOLISH POSITION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby abolish a 1.0 FTE Health Teacher position effective July 1, 2021.

Yes 6 No 0 Motion: Carried

**CREATE POSITION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create a 1.0 FTE Special Education Teacher position at the Clarke Building effective September 1, 2021.

Yes 6 No 0 Motion: Carried

**CHANGE IN TITLE- FROM CLEANER TO CUSTODIAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the changes in title for Edmund Palmer, Michelle Palmer, and Edward Hunter from Cleaner to Custodian (Civil Service Title: Custodian) effective July 1, 2021, at a salary rate of \$13.39 per hour.

Yes 6 No 0 Motion: Carried

**APPOINTMENT-SCHOOL PSYCHOLOGIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

**APPOINTMENT-SCHOOL PSYCHOLOGIST (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kelsey Whitaker to a four-year probationary appointment as 1.0 FTE School Psychologist effective July 1, 2021, with a salary at Step 4 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- SPECIAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Olivia Barker to a four-year probationary appointment as 1.0 FTE Special Education Teacher at the Mannsville Elementary Building effective September 1, 2021, with a salary at Step 2 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- VOCAL MUSIC TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Caleb Reid to a four-year probationary appointment as 1.0 FTE Vocal Music Teacher effective September 1, 2021, with a salary at Step 1 of the negotiated agreement.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- INSTRUMENTAL MUSIC TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kevin Gorry to a four-year probationary appointment as 1.0 FTE Instrumental Music Teacher effective September 1, 2021, with a salary at Step 2 of the negotiated agreement.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- FOREIGN LANGUAGE TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ann Elyse Foltz to a three-year probationary appointment as 1.0 FTE Foreign Language (French) Teacher effective September 1, 2021, with a salary at Step 12 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- PHYSICAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kaillie O'Mara to a three-year probationary appointment as 1.0 FTE Physical Education Teacher effective September 1, 2021, with a salary at Step 6 of the negotiated agreement plus credit for graduate hours plus a Master's degree.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- 12-MONTH ACCOUNT CLERK/TYPIST & TAX COLLECTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tiffany Sholett as 12-month Account Clerk/Typist (Civil Service Title: Account Clerk/Typist) in the District Office for 7.5 hours per day effective July 1, 2021, at a rate of \$17.95 per hour and as of Tax Collector for the 2021-2022 school year with an annual stipend of \$3,500.

Yes 6 No 0 Motion: Carried

(The Oath of Office will be administered to the above officer as soon as it is practical.)

**APPOINTMENT- SUMMER COOK MANAGER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Bailey Mackey as Summer 2021 Cook Manager at the High School effective June 28, 2021, at a rate of \$20 per hour.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- TWO-RUN BUS DRIVER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jordan Hollenbeck as Two-Run Bus Driver effective September 1, 2021, at a rate of \$17.05 per hour.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- MS MUSICAL ADVISOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

**APPOINTMENT- MS MUSICAL ADVISOR (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Erin Mullin as MS Musical Advisor effective for the 2020-2021 school year with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- SUMMER FFA PROGRAM DIRECTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Melissa Fregoe-Cronk as Summer 2021 FFA Program Director at a rate of \$38 per hour.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- SUMMER DRIVER EDUCATION INSTRUCTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dennis Pawlikowski as Summer 2021 24-hour Classroom Driver Education Instructor at a rate of \$38 per hour pending DMV approval.

Yes 6 No 0 Motion: Carried

**APPOINTMENT- SUMMER TEACHING/OFFICE ASSISTANT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dawn Harrienger as Summer 2021 Teaching/Office Assistant.

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- TENURE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Lisa Parsons in the area of Administration effective July 3, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Jenna Gianfagna in the area of School Counselor effective July 16, 2021.



**APPOINTMENTS- TENURE (Continued)**

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Rebekah Honer in the area of School Social Worker effective July 31, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Tara Cavalet in the area of Speech effective September 1, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to David Easton in the area of Special Education effective September 1, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Tayler Sorell in the area of Social Studies effective September 1, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Logan Whitmore in the area of Special Education effective September 1, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

**APPOINTMENTS- TENURE (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Emily Keck in the area of Special Education effective September 1, 2021.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant tenure to Julia Alteri in the area of Special Education effective September 1, 2021.

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2021 EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2021 Extended School Year (ESY) Program employees:

- David Easton* .....Teacher
- Emily Worden* .....Sub Teacher
- Tabatha Bristol* .....Sub School Monitor
- Jacqueline Burt* .....Sub School Monitor
- Desiree LaDuke* .....Sub School Monitor

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2021 SUMMER TRANSPORTATION DEPARTMENT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2021 Summer Transportation Department employees:

- Matthew Shephard* .....Sub Mechanic/Sub Bus Driver
- Cindy Bache*..... Part-Time Cleaner, \$12.61/hour
- Carol Thomas*.....Sub Bus Monitor, \$12.89/hour
- Bob Thomas* .....Bus Driver (Trainer)
- Wendy Powell*.....Sub Bus Driver/Sub Bus Monitor (Training)
- Kimberly Simmons* .....Sub Bus Driver/Sub Bus Monitor (Training)
- Terry Sanders* .....Cleaner, \$13.00/hour
- Jane Lampman*..... Part-Time Cleaner, \$12.61/hour
- Carol Thomas*..... ESY Bus Monitor

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- SUMMER BUILDINGS AND GROUNDS DEPARTMENT/SUBS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2021 Summer Buildings and Grounds Department employees, substitutes for the remainder of the 2020-2021 school year, and the 2021-2022 school year:

<i>Dana Rabetoy</i> .....	Summer Cleaner/Sub Cleaner
<i>Macey Rabetoy</i> .....	Summer Cleaner/Sub Cleaner
<i>Sarah Orr</i> .....	Summer Cleaner/Sub Cleaner
<i>Kevin LaFlesh</i> .....	Summer Cleaner/Sub Cleaner
<i>Samantha Herbold</i> .....	Summer Cleaner/Sub Cleaner
<i>Lucas Greene</i> .....	Summer Cleaner/Sub Cleaner
<i>Josephine Brown</i> .....	Summer Cleaner/Sub Cleaner
<i>Danielle Krone</i> .....	Summer Cleaner/Sub Cleaner
<i>Jack Crimi</i> .....	Summer Cleaner/Sub Cleaner
<i>Evan Bristol</i> .....	Summer Cleaner/Sub Cleaner
<i>Brayton Gould</i> .....	Summer Cleaner/Sub Cleaner
<i>Tyler Tamblin</i> .....	Summer Cleaner/Sub Cleaner
<i>Sherena Smith</i> .....	Summer Cleaner/Sub Cleaner
<i>Cody Murdock</i> .....	Summer Cleaner/Sub Cleaner

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2021 SOUTH JEFFERSON SUMMER YOUTH PROGRAM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2021 South Jefferson Summer Youth Program employees:

<i>Brooke Landry</i> .....	Counselor-In-Training
<i>Sayuri Ruiz</i> .....	Counselor-In-Training

Yes 6 No 0 Motion: Carried

**APPROVAL OF TREASURER’S REPORT (5/21)**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for May 2021:

		<u>Ending Balance</u>
<b>GENERAL FUND</b>		
	Checking WSB	\$2,080,554.66
	Savings Chase	3,808,356.97
	Savings NY Class	2,334,840.52

**APPROVAL OF TREASURER'S REPORT (5/21) (Continued)**

<b>FOOD SERVICES FUND</b>		
	Checking WSB	229,269.58
<b>CAPITAL FUND</b>		
	Savings Chase	100,160.35
	Savings NY Class	8,335.69
<b>TRUST &amp; AGENCY</b>		
	Scholar Savings WSB	22,176.25
	Payroll Checking WSB	0.00
<b>GROUP BENEFITS</b>		
	Health Checking WSB	1,390,773.30
	Health Catalyst	0.00
	Health Savings NY Class	1,686,351.63
	Dental Checking WSB	209,686.16
	Flex Spending WSB	61,131.74
<b>OTHER ACCOUNTS</b>		
	Tax Collector- WSB	0.00
	Tax Collector- WSB ACC	0.00
	Extra-Curricular WSB	229,067.87

Yes 6 No 0 Motion: Carried

**SCHEDULE OF CHECKS WRITTEN INFORMATION**

The schedule of checks written for the month of May 2021 was included in the Board packet and reviewed by the Board.

**APPROVAL OF BUDGET REPORT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for May 2021.

Yes 6 No 0 Motion: Carried

**REVENUE REPORT INFORMATION**

The revenue report for the month of May 2021 was included in the Board packet and reviewed by the Board.

**APPROVAL OF DRAFT OF LONG-RANGE PLAN**

The draft of the Long-Range Financial Plan was included in the Board packet and reviewed by the Board. Discussion followed.

**APPROVAL OF DRAFT OF LONG-RANGE PLAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the draft of the Long-Range Financial Plan as presented to the Board.

Yes 6 No 0 Motion: Carried

**APPROVAL OF RESOLUTION TO ESTABLISH A WORKER'S COMPENSATION RESERVE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the South Jefferson Central School District, pursuant to Section 6-j of the General Municipal Law, as follows:

1. The Board hereby establishes a reserve fund to be known as the Worker's Compensation Insurance Reserve Fund;
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;
3. Moneys in such Reserve Fund may be appropriated only for purposes identified in Section 6-j of the General Municipal Law, Article 2 of the Worker's Compensation Law and other lawful purposes;
4. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Section 10 and 11 of the General Municipal Law and other applicable law; and
5. The sum not to exceed \$ \$960,000 is hereby appropriated to the Worker's Compensation Reserve Fund; the source of funds shall be unassigned fund balance.
6. This resolution shall take effect immediately.

Yes 6 No 0 Motion: Carried

**APPROVAL OF RESOLUTION TO ESTABLISH A RETIREMENT CONTRIBUTION RESERVE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

BE IT RESOLVED, by the Board of Education of the South Jefferson Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board of Education hereby establishes a reserve fund to be known as the Retirement Contribution Reserve Fund;
2. The source of funds for such Reserve Fund shall be: such amounts as may be provided therefor by budgetary appropriation or raised by tax; such revenues as are not required by law to be paid into any other fund or account; and such other funds as may be legally appropriated;
3. Notwithstanding any law to the contrary, there may also be paid into such Reserve Fund such monies as may be transferred from a repair reserve fund established pursuant to section 6-d of the general municipal law, or a capital reserve or tax certiorari reserve fund

**APPROVAL OF RESOLUTION TO ESTABLISH A RETIREMENT CONTRIBUTION RESERVE**

**(Continued)**

established pursuant to section 3651 of the Education Law, provided, that any such transfer shall only be made by resolution of the Board adopted after a public hearing held on at least fifteen days prior published notice in the official newspaper(s) of the District;

4. Monies in such Reserve Fund may be appropriated only by Board resolution and may be expended only to pay any portion of the retirement contributions due to the New York State and Local Employees' Retirement System pursuant to Section 17 of the Retirement or Section 317 of the Social Security Law, or as otherwise provided by law;
5. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
6. The sum not to exceed \$2,500,000 is hereby appropriated to the Retirement Contribution Reserve Fund; the source of funds shall be unassigned fund balance;
7. This Resolution shall take effect immediately.

Yes 6 No 0 Motion: Carried

**APPROVAL OF RESOLUTION TO FUND ESTIMATED RESERVES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$40,000.00 from unassigned Fund Balance to the Unemployment Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$228,000.00 from unassigned Fund Balance to the Teachers' Retirement System (TRS) Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$390,000.00 from unassigned Fund Balance to the NYS Employees' Retirement System (ERS) Reserve.

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transfer up to \$240,000.00 from unassigned Fund Balance to the Worker's Compensation Reserve.

Yes 6 No 0 Motion: Carried

**APPROVAL OF BOOSTER CLUB DONATION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the donation of \$5,000.00 from the South Jefferson Booster Club to be used for athletic uniforms.

Yes 6 No 0 Motion: Carried

**APPROVAL OF DISTANCE LEARNING CLASSROOM LEASE AGREEMENT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

WHEREAS, the NY Education Law authorizes the Board of Education to permit the use of classrooms in the District's schools for the purpose of instruction, provided that the District's normal school operations are not disrupted; and

WHEREAS, the Board has determined that permitting the BOCES to utilize one distance learning classroom at the South Jefferson High School during the 2021-2022 school year will not disrupt the District's normal school operations; and

WHEREAS, the BOCES and the District have agreed upon the terms of the BOCES' use of said classroom as set forth in the 2021-2022 Annual Rental Statement.

NOW, THEREFORE, IT IS HEREBY RESOLVED that

1. The BOCES' use of one distance learning classroom at the District's High School during the 2021-2022 school year will not be disruptive to the District's normal school operations.
2. The 2021-2022 Annual Rental Statement and terms of the lease agreement with the BOCES is hereby approved.
3. The President of the Board of Education is authorized to execute the agreement on the Board's behalf.

Yes 6 No 0 Motion: Carried

**BAN RESULTS INFORMATION AND APPROVAL**

Information regarding the BAN sale results was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the BAN sale results as presented to the Board.

Yes 6 No 0 Motion: Carried

**EXECUTIVE SESSION**

A motion was made by Trustee Bibbins and seconded by Trustee Jerome to enter into Executive Session for the purposes of discussing the employment history of particular persons and for contractual purposes.

Yes 6 No 0 Motion: Carried Time: 7:10 p.m.

**DEPARTURES**

Superintendent Slater and District Clerk Jaques departed the meeting at 7:52 p.m. during Executive Session. School Business Administrator Harvey departed the meeting at 7:59 p.m. during Executive Session.

**EXECUTIVE SESSION (Continued)**

A motion was made by Trustee Bibbins and seconded by Trustee Jerome to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 8:11 p.m.

**ADJOURNMENT**

A motion was made by Trustee Juczak and seconded by Trustee Davis to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 8:12 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk