

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
SPECIAL MEETING, APRIL 21, 2021**

TRUSTEES PRESENT: Kenneth Bibbins, Kelly Davis, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: Randy Jerome, James Juczak

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: Sarah OYong, CSE Chairperson/Coordinator of Student Services
Stephanie Storey, Kindergarten Teacher
Jennifer Crowther, Parent/Community Member
https://www.youtube.com/watch?v=WDmtF_kHSus

CALL TO ORDER- PLEDGE OF ALLEGIANCE

President Thomas called the special meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Old Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to approve the agenda.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Davis and seconded by Trustee Bibbins to approve the Board of Education minutes of the regular meeting held on April 14, 2021.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

Stephanie Storey presented some concerns she has about the fully-remote students in regards to school resuming to five days a week. The Board thanked her for her comments.

JEFF-LEWIS BOCES PROPOSED 2021-2022 ADMINISTRATIVE BUDGET RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2021-2022 proposed administrative budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting.

**JEFF-LEWIS BOCES PROPOSED 2021-2022 ADMINISTRATIVE BUDGET RESOLUTION
(Continued)**

Yes 5 No 0 Motion: Carried

JEFF-LEWIS BOCES BOARD ELECTION RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby cast one ballot each for Mr. Michael F. Young, Mr. Lynn A. Murray, and Dr. Sandra Young Klindt for three-year terms of office on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services effective July 1, 2021, through June 30, 2024.

Yes 5 No 0 Motion: Carried

APPROVAL OF 2021-2022 CAPITAL PROJECT SEQRA

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

WHEREAS, the South Jefferson Central School District (the "District") Board of Education has considered, in consultation with its Architectural firm Ashley McGraw, the impacts to the environment of following Scope of Work to be completed: Mechanical and Electrical upgrades at the Maynard P. Wilson Elementary Building.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Yes 5 No 0 Motion: Carried

APPROVAL OF TAX CAP CALCULATION REVISION

School Business Administrator Harvey presented revised information regarding the tax levy limit cap calculation. The fiscal year 2021-2022 proposed tax levy is now at the cap of 1.00%. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adopt the following resolution:

APPROVAL OF TAX CAP CALCULATION REVISION (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the revised tax levy cap of 1.00%.

Yes 5 No 0 Motion: Carried

ADOPTION OF 2021-2022 BUDGET

School Business Administrator Harvey provided the final draft of the 2021-2022 proposed budget totaling \$37,241,566. Information reviewed included a summary of revenues and expenditures, budget overview, and three-part budget summary. The budget will also include a bus proposition, library proposition, and Board member election. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the 2021-2022 proposed budget totaling \$37,241,566 as presented to the Board and to be presented to the voting public.

Yes 5 No 0 Motion: Carried

APPROVAL OF PROPERTY TAX REPORT CARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2021-2022 property tax report card as presented to the Board.

Yes 5 No 0 Motion: Carried

APPROVAL OF SIX-DAY BUDGET NOTICE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the six-day budget notice for the 2021-2022 proposed budget as presented to the Board.

Yes 5 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided information regarding COVID-19; the Reopening 2.0 Plan and the return to five days a week for students; the challenges being faced and the focus for students' returns; and the upcoming Town Hall presentation for parents/guardians and community members. Discussion followed.

CHANGE IN RETIREMENT DATE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

CHANGE IN RETIREMENT DATE (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in retirement date request from Denise Bice from her position as Teaching Assistant from July 1, 2021, to June 30, 2021.

Yes 5 No 0 Motion: Carried

CREATE POSITION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create a Senior Account Clerk position effective April 8, 2021.

Yes 5 No 0 Motion: Carried

APPOINTMENT- SENIOR ACCOUNT CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jessica Bast to the provisional/promotional position of 12-month Senior Account Clerk (Civil Service Title: Senior Account Clerk) effective April 21, 2021, at a rate of \$22.26 per hour.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2020-2021 SPRING COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Marisa Clark as Assistant Varsity Girls Lacrosse Coach per the memorandum of agreement with the South Jefferson Teachers' Association effective for the 2020-2021 spring season.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2020-2021 SPRING COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shannon Zaykoski as Modified Softball Coach for the 2nd Team per the memorandum of agreement with the South Jefferson Teachers' Association effective for the 2020-2021 spring season.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2020-2021 SPRING COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dylan Estal as Modified Baseball Coach for the 2nd Team per the memorandum of agreement with the South Jefferson Teachers' Association effective for the 2020-2021 spring season.

Yes 5 No 0 Motion: Carried

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Carol Thomas to the support staff substitute list as school monitor in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the remainder of the 2020-2021 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Nicole Carr to the support staff substitute list as cleaner in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the remainder of the 2020-2021 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sarah Orr to the support staff substitute list as cleaner in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the remainder of the 2020-2021 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2020-2021 SPRING VOLUNTEER ASSISTANT COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Steve Doe as Varsity Track & Field Volunteer Assistant Coach effective for

APPOINTMENT- 2020-2021 SPRING VOLUNTEER ASSISTANT COACH (Continued)

the 2020-2021 spring season.

Yes 5 No 0 Motion: Carried

ADDITIONAL PUBLIC COMMENTS

Jennifer Crowther publicly stated she agrees with Mrs. Storey's comments regarding school returning to five days a week and asked questions regarding vaccinations. Mr. Slater stated he could not provide staff vaccination information and thanked her for her comments.

DEPARTURES

Sarah OYong, Stephanie Storey, and Jennifer Crowther departed the meeting at 6:26 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Bibbins and seconded by Trustee Davis to enter into Executive Session for the purposes of discussing contractual items and the employment history of particular persons.

Yes 5 No 0 Motion: Carried Time: 6:27 p.m.

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 7:17 p.m.

ADJOURNMENT

A motion was made by Trustee Widrick and seconded by Trustee Davis to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:18 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk