

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, APRIL 14, 2021**

TRUSTEES PRESENT: Kenneth Bibbins, Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

ALSO PRESENT: Scott B. Slater, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

OTHERS PRESENT: <https://www.youtube.com/watch?v=qEwquUPy-50>

**CALL TO ORDER- PLEDGE OF ALLEGIANCE**

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:05 p.m. in the Old Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the agenda.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to approve the Board of Education minutes of the regular meeting held on March 24, 2021.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**2021-2022 BUDGET UPDATE**

Superintendent Slater and School Business Administrator Harvey provided a third draft of the 2021-2022 proposed budget. Information included state aid projections, a summary of expenditures and revenues; the tax cap; three-part budget summary; and department requests. Discussion followed.

**APPROVAL OF CONTRACT WITH PLICKERS**

The contract with Plickers to provide an online service used to collect instant multiple-choice responses from students, without requiring them to have clickers, computers, or tablets while using a card unique to each student to allow teachers to scan student responses and respond in real-time was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

**APPROVAL OF CONTRACT WITH PLICKERS (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Plickers as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CONTRACT WITH FORMATIVE**

The contract with Formative to provide assessment of learning was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Formative as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CONTRACT WITH READWORKS**

The contract with ReadWorks to provide reading comprehension lessons, vocabulary, and formative assessment aligned with state standards was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with ReadWorks as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17688, 16873, 17492, 17164, 17406, 17432, 18084, 14937, 18151, 18152, 17529, 14771, 18166, 18110, 18138, and 15946.

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Superintendent Slater provided an update regarding COVID-19; the district's plan to move forward and challenges being faced; the Backpack Program tooth care kits; spring sports; Odyssey of the Mind competition winners; and groups and organizations using district grounds. Discussion followed.

**RESIGNATION- ACCOUNT CLERK**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Patti Hancock from her position as Account Clerk effective April 10, 2021.

Yes 7 No 0 Motion: Carried

**RESIGNATION- SCHOOL FOOD SERVICE DIRECTOR I**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Cassandra Morse from her position as School Food Service Director I effective July 1, 2021.

Yes 7 No 0 Motion: Carried

**LEAVE OF ABSENCE- TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence request from Sandy Mills from her position as Typist effective March 30, 2021, through March 29, 2022.

Yes 7 No 0 Motion: Carried

**CREATE POSITION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create an Assistant Varsity Girls Lacrosse Coach position effective for the 2020-2021 spring season with a rate according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- 2020-2021 STUDENT TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Allyson Perry as a Student Teacher (observations) effective April 2021 through May 2021.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- LIFEGUARD COURSE INSTRUCTOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Paul Gaede as Lifeguard Course Instructor at a rate of \$500 per course effective for the 2020-2021 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2020-2021 SPRING COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Spring Coaches pending the memorandum of agreement with the South Jefferson Teachers' Association effective for the 2020-2021 school year:

- Randy Fuller..... Varsity Boys Lacrosse
- David Hopkins.....Assistant Varsity Boys Lacrosse
- Robert Ingerson .....JV Boys Lacrosse
- Kyle Baker..... Modified Boys Lacrosse
- Jennifer Williams..... Varsity Girls Lacrosse
- Mike Burdick ..... JV Girls Lacrosse
- Pat Conners ..... Modified Girls Lacrosse
- Kyle Peters..... Varsity Baseball
- Trevor Perry .....JV Baseball
- Jon Snow.....Modified Baseball
- Steve Randall..... Varsity Softball
- Emily Worden .....Modified Softball
- Paul Gaede..... Varsity Boys Track & Field
- Logan Whitmore.....Modified Boys Track & Field
- Justin Crossway..... Varsity Girls Track & Field
- Tim Corbett ..... Modified Girls Track & Field
- Adam Brown .....Golf

Yes 7 No 0 Motion: Carried

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following to the instructional substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the remainder of the 2020-2021 school year:

- Cayla Ross ..... Reappointment from 19-20; AS, Allied Health

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following to the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the remainder of the 2020-2021 school year:

- Molly Denny* ..... School Monitor
- David Bulterman*.....Food Service Helper
- Jordan Hollenbeck*..... School (Bus) Monitor

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2020-2021 SPRING VOLUNTEER ASSISTANT COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Spring Volunteer Assistant Coaches effective for the 2020-2021 school year:

- John Moesel* ..... Softball
- Shannon Zaykoski* ..... Softball
- Amy Monroe* ..... Softball
- Scott LaClair*..... Baseball
- Steven Widrick* ..... Baseball
- Todd Buckingham*..... Baseball
- Gary Clark*..... Baseball
- Scott Storey* ..... Baseball
- Stu Greene* ..... Boys Lacrosse
- Kris Shirley*..... Boys Lacrosse
- Nancy Vecchio*..... Girls Lacrosse
- Marisa Clark*..... Girls Lacrosse
- Carrie Mason*..... Girls Lacrosse
- Ronald Elmer*..... Girls Lacrosse
- Tayler Sorell* ..... Girls Lacrosse
- John Arcaro*..... Track & Field

Yes 7 No 0 Motion: Carried

**APPROVAL OF HEALTH SERVICES FOR WATERTOWN PAROCHIAL STUDENTS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the health services contract with the Watertown Central School District for South Jefferson residents attending parochial schools for the 2020-2021 school year.

**APPROVAL OF HEALTH SERVICES FOR WATERTOWN PAROCHIAL STUDENTS**

**(Continued)**

Yes 7 No 0 Motion: Carried

**APPROVAL OF COOPERATIVE BIDDING (RIC BIDS)**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Juczak to adopt the following resolution:

WHEREAS, it is the plan of a number of public-school districts and the Madison-Oneida BOCES (the "BOCES") during the 2021-2022 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the South Jefferson Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Yes 7 No 0 Motion: Carried

**ADDITIONAL BOARD OF EDUCATION MEETING**

It was the consensus of the Board to schedule an additional meeting on Wednesday, April 21, 2021, at 6:00 p.m. in the Wilson Old Gym to adopt the 2021-2022 proposed budget and other required budget materials prior to deadline.

**EXECUTIVE SESSION**

A motion was made by Trustee Jerome and seconded by Trustee Juczak to enter into Executive Session for the purposes of discussing the employment history of particular persons.

Yes 7 No 0 Motion: Carried Time: 7:08 p.m.

A motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:36 p.m.

**ADJOURNMENT**

A motion was made by Trustee Bibbins and seconded by Trustee Juczak to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:37 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk