

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, JANUARY 13, 2021**

TRUSTEES PRESENT: Kenneth Bibbins, Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

OTHERS PRESENT: <https://www.youtube.com/watch?v=WJGpXEbfGxk>

**CALL TO ORDER- PLEDGE OF ALLEGIANCE**

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the New Gym in the Wilson Elementary School and led in the Pledge of Allegiance.

**APPOINTMENT & OATH OF NEW BOARD OF EDUCATION MEMBER JUCZAK**

District Clerk Jaques asked for a motion to elect James Juczak as the new Member of the Board of Education replacing Todd Dack.

Motion by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District, pursuant to Section 1709(17) of the Education Law, does hereby appoint James Juczak as a member of the Board of Education, to fill the vacancy created by the retirement of Todd Dack. Such appointment shall be effective immediately upon Mr. Juczak's filing of his official oath of office with the District Clerk, and shall remain in effect until the next regular school district election on May 18, 2021. The person elected to fill the remainder of Mr. Dack's term (through June 30, 2023) shall take office immediately upon such person's filing of the official oath of office with the District Clerk.

Yes 6 No 0 Motion: Carried

Trustee Juczak was administered the Oath of Office. District Clerk Jaques turned the meeting back over to President Thomas.

**APPROVAL OF AGENDA**

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to approve the agenda.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Bibbins and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on December 9, 2020.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**APPROVAL OF RECOGNITION OF DISTINGUISHED SERVICE**

To honor and recognize Todd Dack's years of service to the district, the Board of Education wanted to change the Board of Education Room to the "Todd Dack Board Room".

A motion by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

WHEREAS, Todd Dack has served the South Jefferson Central School District community as a member of its Board of Education for 27.5 years and as its Board of Education President for 9.5 years; and WHEREAS, the Board of Education appreciates his years of dedication, service, leadership, support, commitment and devotion; and WHEREAS the Board of Education would like to honor and remember his service by naming the room in which he has participated in so many meetings the "Todd Dack Board Room".

NOW, THEREFORE, the Board meeting room is named the "Todd Dack Board Room" in honor and recognition of the years of service by Todd Dack and a plaque with that name shall be affixed on the door.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CONTRACT WITH SUMDOG**

The contract with Sumdog for providing web-based software to develop individualized math and spelling skills was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with Sumdog as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2021-2022 GIRLS BASKETBALL DIVISION REQUEST**

A letter of request to continue with the placement of the Girls Varsity Basketball Team in the Frontier League A division for the 2021-2022 school year was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

**APPROVAL OF 2021-2022 GIRLS BASKETBALL DIVISION REQUEST (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request for the Girls Varsity Basketball Team to be placed in the Frontier League A division for the 2021-2022 school year as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2021-2022 COMBINING SPORTS REQUESTS**

A list of combining sports requests for the 2021-2022 school year was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve combining the Belleville-Henderson and General Brown Modified and Varsity Girls Swim teams with the South Jefferson teams; combining the Belleville-Henderson Modified and Varsity Boys Swim teams with the South Jefferson teams; combining the Sandy Creek Junior Varsity and Varsity Wrestling teams with the South Jefferson teams; South Jefferson combining with the Alexandria CSD Varsity Girls Ice Hockey team; South Jefferson combining with the Pulaski CSD Boys Varsity Ice Hockey team; and the Belleville-Henderson Modified and Varsity Girls Track and Field teams with the South Jefferson teams; for the 2021-2022 school year at no additional cost from the District's school budget as presented.

Yes 7 No 0 Motion: Carried

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17958, 16691, 17177, 18034, 17661, 18117, 18127, 18128, 17752, 18125, 17738, 17709, and 17587.

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Information regarding the district-wide Fall 2020 parent survey was included in the Board packet and reviewed by the Board. A snapshot of the information was distributed at the meeting. Superintendent Slater provided an update regarding COVID-19, student connectiveness, intramurals and extracurricular activities, the upcoming budget process, professional development, academic support, and cyber security. Discussion followed.

**RETIREMENT- MATHEMATICS TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

**RETIREMENT- MATHEMATICS TEACHER (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Julie Kealy from her position as Mathematics Teacher effective February 27, 2021.

Yes 7 No 0 Motion: Carried

**RETIREMENT- HEALTH TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Terry Burgess from his position as Health Teacher effective June 30, 2021.

Yes 7 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Shawn Chamberlain from his position as Aide effective January 13, 2021.

Yes 7 No 0 Motion: Carried

**LEAVE OF ABSENCE - AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence request from Brittney Ritz from her position as Aide effective January 4, 2021, through June 30, 2021.

Yes 7 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- COOK**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Nicole England from Full-Time Cook to Part-Time Cook effective January 4, 2021, at her current pay rate.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- FFA AG ADVISORY BOARD MEMBER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Jerome to adopt the following resolution:

**APPOINTMENT- FFA AG ADVISORY BOARD MEMBER (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby designate Bill Stowell as a member to the FFA Agricultural Advisory Board for the 2020-2021 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2020-2021 SPRING STUDENT TEACHERS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Heather Bailey, Alexa Gallo, Taylor Hamilton, Jasamin Kirk, Kaitlyn Mesler, Lindsay Tiller, and Tessa Winkler as 2020-2021 Spring Student Teachers.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following to the instructional substitute list as presented to the Board and in accordance with the fingerprinting and background clearance requirements effective for the 2020-2021 school year:

- Fred Piche* ..... Reappointment; Special Education
- Paige Maitland* ..... Reappointment; Early Childhood Development
- Kaitlyn Mesler* ..... Childhood Education (5/22)
- Allyson Perry* ..... Reappointment, General Studies
- J. Trevor Perry* ..... Reappointment, Paramedic

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following to the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2020-2021 school year:

- Kaitlyn Mesler* ..... Reappointment; school monitor
- Shawn Chamberlain* ..... school monitor
- Daniel Elmer* ..... cleaner

Yes 7 No 0 Motion: Carried

**EXPENSE ANALYSIS INFORMATION**

Information regarding expenses and revenues through November 30 for the 2019-2020 school year and for the 2020-2021 school year was included in the Board packet and reviewed by the Board. Business Administrator Harvey reviewed the information. Discussion followed.

**ACCEPTANCE OF 2020-2021 WILSON CAPITAL OUTLAY PROJECT BID & APPROVAL OF CONTRACT**

Information regarding the low bid from Watson Electric, Inc. for the 2020-2021 Wilson Capital Outlay Project and the proposed contract were included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the low bid from Watson Electric, Inc. for the 2020-2021 Wilson Capital Outlay Project and approve the contract as presented to the Board.

Yes 7 No 0 Motion: Carried

**EXECUTIVE SESSION**

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to enter into Executive Session for contractual purposes and to discuss the employment history of particular people.

Yes 7 No 0 Motion: Carried Time: 7:03 p.m.

A motion was made by Trustee Davis and seconded by Trustee Jerome to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:22 p.m.

**ADJOURNMENT**

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:23 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk