

Student Name (Please print) \_\_\_\_\_

## CELL PHONE & PERSONAL ELECTRONIC DEVICE AGREEMENT

All students with a cell phone or personal electronic device(s) planning to bring one or more of these devices to school must sign and return this Cell Phone and Personal Electronic Device Agreement. The purpose of the boundaries expressed in this Agreement pertaining to personal cell phone and electronic device use is to maintain an academic focus and preserve a safe school environment.

The following two zones were created for the purpose of indicating where cell phones and personal electronic devices can be used:

- **RED ZONE:** While in a RED ZONE, student use of any personal electronic device (cell phone, smart watch, tablet, etc.) is restricted. Red zones are defined as follows:
  1. **Instructional classrooms (including the library, computer lab and PE areas) and offices:** Personal electronic devices must be disabled by the time the bell rings, which signifies the start of instructional time, and must stay that way unless the teacher designates their use for educational purposes only.
  2. **Restricted study halls, ISS, detention, locker rooms and bathrooms:** USE IS STRICTLY PROHIBITED.
- **GREEN ZONE:** While in a GREEN ZONE, student use of personal electronic devices (cell phone, smart watch, tablets, etc.) is allowed under the assumption of responsible use. Green zones are defined as follows:
  1. **Cafeteria, study halls with privileges, buses and high school hallways between instructional periods (4 minutes only).**

### Student Expectations and Requirements:

- Refusing to surrender a phone or personal electronic device to a staff member when asked will be considered insubordination and, per our Code of Conduct, the student may be assigned a full day of ISS.
- Use of any personal electronic device to send harassing or threatening messages to another person via any form of social media or texting will result in significant consequences and may include State Police involvement and/or the loss of privilege to carry a phone or personal device during the school day for a period of time determined by administration. This includes personal exchanges which occur outside of the school day brought to administration which result in a disruption to the learning environment.
- Under no circumstances should pictures, video or audio recordings be taken of another person while in school without prior permission from a supervising adult and the person being photographed or recorded. In addition, "selfies" or self-recordings which are deemed inappropriate are also prohibited. Significant consequences will result if either occurs, which may also include a referral to law enforcement, a suspension and/or forfeiture of cell phone privileges entirely.
- If a student is observed using a cell phone or personal electronic device during an assessment without authorization, a zero will be assigned for the assessment, the student's parent will be notified by the teacher and an additional consequence may be assigned as outlined below.
- Students will be expected to relinquish their cell phone to the supervisor in charge if sent to ISS.
- Headphones or ear buds are required in all green zones when listening to music or other audio files to prevent distractions to others. However, they may not be worn in your ears while in the hallways for safety reasons and music should be turned off.
- Students cannot bring distracting or disruptive devices such as beepers, scanners, pagers, two-way radios, and laser pointers into school or have such a device in their possession on school property (including buses).
- School personnel are not responsible for lost, stolen or damaged electronics, including cell phones. If a student decides to bring his/her device or cell phone to school, he/she assumes the risk of damage or theft and is therefore recommended to take any and all precautions to prevent such outcomes (i.e. keeping it stored in a locker protected by a secure lock and refraining from sharing lockers or combinations with friends).
- Office phones are available if a student needs to contact a parent or if a parent needs to leave a message for their child to avoid disruptions to learning and possible consequences resulting from violating any of the aforementioned expectations regarding responsible cell phone use.

### Consequences for Violations of the Agreement:

1 <sup>st</sup> Offense	=	phone or electronic device will be confiscated and may be picked up in the principal's office at the end of the day by the student; a lunch detention is assigned and a written notice is sent home.
2 <sup>nd</sup> Offense	=	phone or electronic device is confiscated and may be picked up in the principal's office at the end of the day by the student; after school detention is assigned; written notice sent home.
3 <sup>rd</sup> Offense	=	phone or electronic device confiscated and may be picked up in the principal's office at the end of the day by the student; after school detention assigned; parent meeting will be scheduled; parent and student will review and sign a new Cell Phone and Personal Electronic Device Agreement.
Subsequent Offenses	=	a minimum of a full day of ISS, the loss of all extra-curricular activities and school privileges for at least one week, and a recommended parent meeting with the school counselor and administrator; the student's privilege to carry a cell phone in school will be revoked at this time. Consequences will continue to escalate with each infraction.

STUDENT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_