

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, APRIL 25, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Randy Jerome, James Juczak,
Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: Erin Gardner

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee VanCoughnett and seconded by Trustee Davis to approve the agenda.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on April 10, 2019.

Yes 6 No 0 Motion: Carried

A motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to approve the Board of Education minutes of the special meeting held on April 22, 2019.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments.

JEFF-LEWIS BOCES PROPOSED 2019-2020 ADMINISTRATIVE BUDGET RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2019-2020 proposed administrative budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting.

Yes 6 No 0 Motion: Carried

JEFF-LEWIS BOCES BOARD ELECTION RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby cast one ballot each for Mr. Peter E. Monaco and Mr. Michael J. Kramer for three-year terms of office on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services from July 1, 2019, to June 30, 2022.

Yes 6 No 0 Motion: Carried

CAPITAL OUTLAY PROJECT CHANGE ORDER APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change order for the capital outlay project as presented to the Board.

Yes 6 No 0 Motion: Carried

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16514, 15728, 17052, 16718, and 17692.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Jeff-Lewis School Boards Association Annual Dinner Meeting information was included in the Board packet and reviewed by the Board. Superintendent Denny provided information regarding the rough draft of the budget newsletter, the capital project work beginning at the Clarke Building, the EMT/advanced health course with the Rescue Squad for next school year, and the tentative end of the school year plan for elementary students. Discussion followed.

CHANGE IN RETIREMENT DATE- TWO-RUN BUS DRIVER/AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in retirement date for Vicky Terry for her positions as Two-Run Bus Driver and Aide from April 19, 2019 to April 13, 2019.

Yes 6 No 0 Motion: Carried

RETIREMENT- KINDERGARTEN TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Cheryl Evans from her position as Kindergarten Teacher effective June 30, 2019.

Yes 6 No 0 Motion: Carried

RETIREMENT- SPEECH THERAPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Patricia Pfeil from her position as Speech Therapist effective June 30, 2019.

Yes 6 No 0 Motion: Carried

RESIGNATION- RN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Trudy Youngs from her position as RN effective May 17, 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- ELECTION PERSONNEL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sue Cole as Chairman of Election for the budget vote and authorize the District Clerk to appoint substitutes as needed.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Nancy Sayyeau and Kerrie Hosley as Assistant Clerks for the budget vote and authorize the District Clerk to appoint substitutes as needed.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Gretchen Woodard school monitor
 Elizabeth Tousley food service helper

Yes 6 No 0 Motion: Carried

TREASURER’S REPORT (3/19) APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for March 2019:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$581,180.95
Savings Chase	7,693,014.28
Savings NY Class	1,007,618.88
FOOD SERVICES FUND	
Checking WSB	26,753.95
CAPITAL FUND	
Savings Chase	1.79
Savings NY Class	3,029,313.61
TRUST & AGENCY	
Scholar Savings WSB	24,209.31
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking WSB	717,319.08
Health Catalyst	0.00
Health Savings NY Class	967,324.51
Dental Checking WSB	117,242.06
Dental Catalyst	0.00
Flex Spending WSB	104,859.40

TREASURER'S REPORT (3/19) APPROVAL (Continued)

OTHER ACCOUNTS

Tax Collector- Chase	0.00
Tax Collector- WSB	0.00
Extra-Curricular WSB	226,911.22

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of March 2019 was included in the Board packet and reviewed by the Board.

BUDGET REPORT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for March 2019.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of March 2019 was included in the Board packet and reviewed by the Board.

HEALTH INSURANCE (3/19) RECAP APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated March 2019.

Yes 6 No 0 Motion: Carried

COOPERATIVE PURCHASING APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2019-2020 school year.

Yes 6 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing personnel and negotiations.

EXECUTIVE SESSION (Continued)

Yes 6 No 0 Motion: Carried Time: 6:22 p.m.

DEPARTURES & REENTRANCES

Superintendent Denny departed the meeting at 6:26 p.m. during Executive Session. Assistant Superintendent Slater departed the meeting at 6:37 p.m. and reentered the meeting at 6:55 p.m. during Executive Session. President Dack departed the meeting at 6:48 p.m. and reentered the meeting at 6:55 p.m. during Executive Session.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Thomas and seconded by Trustee Jerome to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:00 p.m.

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee Juczak to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:01 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk