

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, FEBRUARY 13, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: None

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs (at 6:08 p.m.)
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: SJCS D Technology Department: Rae Ann Thomas & Andrew Zuber
Jessica Blair, Amanda Gervera, Laurie Nohle, Kevin Seymour, Shannon VanCoughnett, Suzanne Wood, Rebecca Wright

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:05 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the agenda as amended.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Juczak and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on January 23, 2019.

Yes 7 No 0 Motion: Carried

A motion was made by Trustee Juczak and seconded by Trustee Davis to approve the Board of Education minutes of the special meeting held on February 4, 2019.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments.

TECHNOLOGY DEPARTMENT BUDGET CONSIDERATIONS

Rae Ann Thomas and Andrew Zuber provided detailed information regarding the Technology Department. Included in the information were highlights and accomplishments, department goals, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed.

ENTRANCE AND DEPARTURES

Assistant Superintendent Slater entered the meeting at 6:08 p.m. during the above information. Rae Ann Thomas and Andrew Zuber departed the meeting at 6:31 p.m. after the above information.

INDEPENDENT ATHLET REQUEST APPROVAL

A request from the Belleville-Henderson Central School District for one student to participate with the South Jefferson Track and Field Team as an independent athlete for the 2018-2019 season was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant permission for one Belleville-Henderson student to participate as an independent athlete with the South Jefferson Track and Field Team for the 2018-2019 season as presented.

Yes 7 No 0 Motion: Carried

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17690, 15016, 17647, 17009, 15033, 17546, 15069, 17689, and 17057.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Denny provided information regarding the upcoming capital project bid and winter weather. Discussion followed. It was the consensus of the Board to tentatively schedule a special Board meeting on March 4 to accept the capital project bids. Information regarding valedictorian, salutatorian, and CTE honor selection procedures were included in the Board packet and reviewed by the Board. Superintendent Denny reviewed the information. Discussion followed. Information regarding nominating procedures and minimum qualifications for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and information from the Jeff-Lewis School Boards Association regarding upcoming workshops/meetings were included in the Board packet and reviewed by the Board.

EMERGENCY CLOSINGS POLICY UPDATE & APPROVAL

The updated *Emergency Closings* policy was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

EMERGENCY CLOSINGS POLICY UPDATE & APPROVAL (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the updated *Emergency Closings* policy as presented to the Board and by doing so, adopt it as policy.

Yes 7 No 0 Motion: Carried

RETIREMENT- SPECIAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with regret the resignation for retirement request from David Andalora from his position as Special Education Teacher effective April 9, 2019.

Yes 7 No 0 Motion: Carried

RETIREMENT- SCHOOL LUNCH MANAGER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with regret the resignation for retirement request from Cynthia Overton from her position as School Lunch Manager effective June 30, 2019.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- 2018-2019 SPRING COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the 2018-2019 spring coaches as listed below with stipends according to the negotiated agreement:

- Randy Fuller* Varsity Boys Lacrosse
- Aaron Rivers* Assistant Varsity Boys Lacrosse
- David Hopkins* JV Boys Lacrosse
- Mike Green* Modified Boys Lacrosse
- Jen Williams* Varsity Girls Lacrosse
- Mike Burdick* JV Girls Lacrosse
- Pat Conners* Modified Girls Lacrosse
- Kyle Peters* Varsity Baseball
- John Babcock* JV Baseball
- Anthony Cronk* Modified Baseball
- Steve Randall* Varsity Softball
- Shannon Zaykoski* JV Softball
- Emily Worden* Modified Softball

APPOINTMENTS- 2018-2019 SPRING COACHES (Continued)

<i>Paul Gaede</i>	Varsity Boys Track & Field
<i>Logan Whitmore</i>	Modified Boys Track & Field
<i>Justin Crossway</i>	Varsity Girls Track & Field
<i>Tim Corbett</i>	Modified Girls Track & Field
<i>Leah Connors</i>	Assistant Track & Field
<i>Adam Brown</i>	Golf

Yes 7 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

<i>Donna Cronk, certified</i>	N-6
<i>Cayla Ross, uncertified</i>	AS, Allied Health

Yes 7 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant coaches for the 2018-2019 spring season:

<i>John Moesel</i>	Softball
<i>Rebecca Hare</i>	Softball
<i>Adrean Tiffany</i>	Softball
<i>Katlyn Hirschey</i>	Softball
<i>Scott LaClair</i>	Baseball
<i>Stu Greene</i>	Boys Lacrosse
<i>Kris Shirley</i>	Boys Lacrosse
<i>Robert Ingerson</i>	Boys Lacrosse
<i>Michelle Whitley</i>	Girls Lacrosse
<i>Nancy Vecchio</i>	Girls Lacrosse
<i>Carrie Mason</i>	Girls Lacrosse
<i>Steve Doe</i>	Track & Field

Yes 7 No 0 Motion: Carried

AUDITOR RFP RECOMMENDATION APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

AUDITOR RFP RECOMMENDATION APPROVAL (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request for proposal from Stackel & Navarra, CPA, PC for external auditing services as presented.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request for proposal from Bowers & Company CPAs for internal auditing services as presented.

Yes 7 No 0 Motion: Carried

TAX CAP APPROVAL

School Business Administrator Harvey presented information regarding the tax levy cap. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the tax cap of 3.29% as presented.

Yes 7 No 0 Motion: Carried

BUS BAN SALE INFORMATION

Bid information regarding the Bus BAN was included in the Board packet and reviewed by the Board. Discussion followed.

CAPITAL BAN SALE INFORMATION

Bid information regarding the Capital BAN was included in the Board packet and reviewed by the Board. Discussion followed.

DEPARTURES

Jessica Blair, Amanda Gervera, Laurie Nohle, Kevin Seymour, Shannon VanCoughnett, Suzanne Wood, and Rebecca Wright departed the meeting at 6:55 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Thomas and seconded by Trustee Davis to enter into Executive Session for the purpose of discussing personnel and negotiations.

Yes 7 No 0 Motion: Carried Time: 6:56 p.m.

DEPARTURE

Trustee VanCoughnett departed the meeting at 7:18 p.m. during Executive Session.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Thomas and seconded by Trustee Jerome to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:46 p.m.

ADJOURNMENT

A motion was made by Trustee Juczak and seconded by Trustee Gardner to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:47 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk