

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, JANUARY 23, 2019**

TRUSTEES PRESENT: Kelly Davis, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: Todd Dack, Erin Gardner

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: SJCSD Supervisors: John Groff, David Hatchell, Cindy Overton,
Jay Wiley
SJCSD Employees: Justin Crossway, Pat Conners, Brian Hallett,
Sarah Morris, Shannon VanCoughnett
Steven Doe, Phillip Banazek, Kris Conners, Leah Conners, Caroline
VanCoughnett, Leah VanCoughnett, Natalie VanCoughnett

CALL TO ORDER

Vice President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee Juczak to approve the agenda.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on January 9, 2019.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

Justin Crossway presented detailed information to the Board regarding the Indoor Track Program. He also asked the Board to consider their request to add Indoor Track into the school budget. He provided background information about the program along with their goals, purpose, and mission statement. Discussion followed. Phillip Banazek and Steven Doe added their perspectives to the discussion. The Board thanked them for their information and for attending the meeting.

DEPARTURES

Phillip Banazek, Kris Conners, Leah Conners, Pat Conners, Justin Crossway, and Steven Doe departed the meeting at 6:15 p.m.

SUPERVISORS' BUDGET CONSIDERATIONS

Cindy Overton provided detailed information regarding the Food Service Department. Included

SUPERVISORS' BUDGET CONSIDERATIONS (Continued)

in the information were highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. Jay Wiley provided detailed information regarding athletics. Included in the information were highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. David Hatchell provided detailed information regarding the Buildings and Grounds Department. Included in the information were highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. John Groff and Business Administrator Harvey provided detailed information regarding school buses. A PowerPoint presentation was viewed. Included in the information were annual transportation mileage figures, current bus fleet data, bus replacement schedules, upcoming needs, and other considerations. Discussion followed.

DEPARTURES

Shannon VanCoughnett and her daughters, Caroline, Natalie, and Leah, departed the meeting at 6:29 p.m. during the above information. John Groff, Brian Hallett, David Hatchell, Cindy Overton, and Jay Wiley departed the meeting at 7:28 p.m. after the above information.

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling request from two (2) families to homeschool their children for the 2018-2019 school year.

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16447, 14736, 16332, 17056, 14692, 17491, 17217, 17633, 17675, 17517, 14412, 14231, and 17466.

Yes 5 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Information regarding nominating procedures and minimum qualifications for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES was included in the Board packet and reviewed by the Board. Superintendent Denny provided information regarding the upcoming benefit for the family of Cara Snyder, an exit survey at the school budget vote/election, upcoming rescheduled events, the capital project, and a weather recap. Discussion followed.

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Deb Doe to the position of Aide (Civil Service Title: School Monitor) at the Clarke High School for 5.75 hours per day at a rate of \$11.10 per hour effective January 22, 2019.

APPOINTMENT- AIDE (Continued)

Yes 5 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lori Foote to the position of Aide (Civil Service Title: School Monitor) at the Mannsville Elementary School for 5.75 hours per day at a rate of \$11.10 per hour effective January 22, 2019.

Yes 5 No 0 Motion: Carried

APPOINTMENT- FULL-TIME TEACHER ON SPECIAL ASSIGNMENT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sarah O'Yong to the position of Full-Time Teacher on Special Assignment effective January 22, 2019, through June 30, 2019, and grant her a leave of absence from her Special Education Teaching position for the remainder of the 2018-2019 school year per the Memorandum of Agreement as presented.

Yes 5 No 0 Motion: Carried

APPOINTMENT- LONG-TERM SUBSTITUTE SPECIAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ashley Turner to the position of Long-Term Substitute Special Education Teacher at the Clarke Middle School effective January 22, 2019, through June 30, 2019, with a salary at Step 1 of the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Baljit Chhokar, uncertified.....BA, Liberal Arts

Yes 5 No 0 Motion: Carried

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Balit Chhokarschool monitor

Yes 5 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Odyssey of the Mind volunteers for the 2018-2019 school year:

Renee Dyer..... Odyssey of the Mind
Deborah Becker Odyssey of the Mind
Lindsey Pastor Odyssey of the Mind
Lindsey Whitmore..... Odyssey of the Mind
Melissa McCarthy Odyssey of the Mind
Rachel Rarick Odyssey of the Mind

Yes 5 No 0 Motion: Carried

TREASURER’S REPORT (12/18) APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for December 2018:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$1,013,648.58
Savings Chase	1,133,288.88
Savings NY Class	1,001,997.61
FOOD SERVICES FUND	
Checking WSB	72,230.39
CAPITAL FUND	
Savings Chase	1.79
Savings NY Class	16,804.80

TREASURER'S REPORT (12/18) APPROVAL (Continued)**TRUST & AGENCY**

Scholar Savings WSB	19,202.05
Payroll Checking WSB	0.00

GROUP BENEFITS

Health Checking WSB	581,763.40
Health Catalyst	0.00
Health Savings NY Class	961,928.03
Dental Checking WSB	104,034.71
Dental Catalyst	0.00
Flex Spending WSB	150,808.79

OTHER ACCOUNTS

Tax Collector- Chase	0.00
Tax Collector- WSB	3.81
Extra-Curricular WSB	208,219.24

Yes 5 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of December 2018 was included in the Board packet and reviewed by the Board.

BUDGET REPORT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for December 2018.

Yes 5 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of December 2018 was included in the Board packet and reviewed by the Board.

HEALTH INSURANCE (12/18) RECAP APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated December 2018.

Yes 5 No 0 Motion: Carried

2019-2020 EXECUTIVE BUDGET PROPOSAL INFORMATION

Information regarding the executive budget proposal for state aid was included in the Board packet and reviewed by the Board. Discussion followed.

BAN INFORMATION

Bond anticipation note information for the Bus and Capital BANs was included in the Board packet and reviewed by the Board. Discussion followed.

DEPARTURE

Sarah Morris departed the meeting at 7:50 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Juczak and seconded by Trustee Davis to enter into Executive Session for the purpose of discussing personnel and negotiations.

Yes 5 No 0 Motion: Carried Time: 7:51 p.m.

A motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 8:12 p.m.

ADJOURNMENT

A motion was made by Trustee Davis and seconded by Trustee Jerome to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 8:13 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk