

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, JANUARY 9, 2019**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome,
Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: James Juczak

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: SJCS D Administrators: Jon Christopher, Rebecca Dalrymple,
Tony Gianfagna, Jeff Ginger, Lisa Parsons, Jim Pelton
Kathy Taber-Montgomery, *South Jeff Journal* Reporter
Stephanie Widrick

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Thomas and seconded by Trustee Gardner to approve the agenda.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to approve the Board of Education minutes of the regular meeting held on December 12, 2018, and of the special meeting on January 2, 2019.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments.

PRINCIPALS' BUDGET CONSIDERATIONS

Jeff Ginger and Lisa Parsons provided detailed information regarding the Clarke High School. Included in the information were building highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. Jon Christopher provided detailed information regarding the Clarke Middle School. Included in the information were highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. Rebecca Dalrymple, Jim Pelton, and Tony Gianfagna provided detailed information regarding the Wilson Elementary and Mannsville Elementary Schools. Included in the information were building highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed.

DEPARTURES

Kathy Taber-Montgomery departed the meeting at 7:04 p.m. during the above information. Jon Christopher, Rebecca Dalrymple, Tony Gianfagna, Jeff Ginger, Lisa Parsons, and Jim Pelton departed the meeting at 7:10 p.m. after the above information.

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling request from four (4) families to homeschool their children for the 2018-2019 school year.

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16685, 14844, 14845, 17667, 12493, 14616, 16013, 17506, 17510, 17293, 17516, 17672, 12554, 17566, 14465, 15989, 15864, 17123, 15329, and 16922.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Information regarding the capital project timeline was included in the Board packet and reviewed by the Board. Discussion followed. Superintendent Denny provided information regarding the new VOIP phone system the district received over the holiday vacation, upcoming events, the community awareness presentation series, and an exit survey at the Budget Election/Vote in May. Discussion followed.

RESIGNATION- TEACHING ASSISTANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Autumn Kunz for her position as Teaching Assistant effective December 31, 2018.

Yes 6 No 0 Motion: Carried

ADJUSTMENT OF HOURS- TEACHING ASSISTANT/TRANSPORTATION AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the adjustment of hours for Amy Simpson to 6.5 hours per day for her Teaching Assistant position and 1.25 hours per day for her Transportation Aide position from 5.75 hours per day and 2 hours per day respectively effective January 7, 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Victoria Green to the position of Two-Run Bus Driver at a rate of \$15.89 per hour effective January 7, 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kent Frawley to the position of Two-Run Bus Driver at a rate of \$15.89 per hour effective January 7, 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Desiree Pryce to the position of Aide (Civil Service Title: School Monitor) at the Wilson Elementary School for 5.75 hours per day at a rate of \$11.10 per hour effective January 7, 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENT- GUIDANCE INTERN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Keagan Nowlin to the position of Guidance Intern effective January 2019.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

Anthony Garcia, uncertified BA, Communication
Madlin Knapp, uncertified..... reappointment from 2017-18, BS, Biology (5/19)
Tracey Leighton, uncertified AS, Human Services
Caitlyn Slate, uncertified BS, Psychology (12/19)

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Hollie Hooverfood service helper
Dana Rogers.....food service helper
Kalie Perry reappointment from 2017-18, school monitor, transportation monitor
Tabatha Bristol..... cleaner, food service helper, school monitor
Caitlyn Slateschool monitor

Yes 6 No 0 Motion: Carried

TREASURER’S REPORT (11/18) APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for November 2018:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$449,054.15
Savings Chase	2,702,231.35
Savings NY Class	1,000,172.15
FOOD SERVICES FUND	
Checking WSB	52,168.71
CAPITAL FUND	
Savings Chase	1.79
Savings NY Class	16,774.21
TRUST & AGENCY	
Scholar Savings WSB	18,699.61
Payroll Checking WSB	0.00

TREASURER'S REPORT (11/18) APPROVAL (Continued)

GROUP BENEFITS

Health Checking WSB	592,048.40
Health Catalyst	0.00
Health Savings NY Class	960,175.55
Dental Checking WSB	106,900.76
Dental Catalyst	0.00
Flex Spending WSB	167,259.67

OTHER ACCOUNTS

Tax Collector- Chase	0.00
Tax Collector- WSB	91,458.46
Extra-Curricular WSB	200,242.44

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of November 2018 was included in the Board packet and reviewed by the Board.

BUDGET REPORT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for November 2018.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of November 2018 was included in the Board packet and reviewed by the Board.

HEALTH INSURANCE (11/18) RECAP APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated November 2018.

Yes 6 No 0 Motion: Carried

DEPARTURE

Stephanie Widrick departed the meeting at 7:40 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Thomas and seconded by Trustee Davis to enter into Executive Session for the purpose of discussing personnel and negotiations.

EXECUTIVE SESSION (Continued)

Yes 6 No 0 Motion: Carried Time: 7:41 p.m.

DEPARTURES

Trustee VanCoughnett departed the meeting at 8:18 p.m. during Executive Session.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Thomas and seconded by Trustee Davis to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 9:06 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Trustee Gardner to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 9:07 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk