

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, NOVEMBER 14, 2018**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome,
James Juczak

TRUSTEES ABSENT: Pamela Thomas, Justin VanCoughnett

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: Jon Christopher, Clarke Middle School Principal
Sarah O'Yong, Dean of Students/Special Education Teacher
Bill Stowell, FFA Teacher (at 6:15 p.m.)
Donna Stuckey, Elementary Teacher
Robert Stackel, District's External Auditor
Morris Klock, District Substitute
Kanoelani Paredes, Student (at 6:15 p.m.)
Madeline Stowell, Student (at 6:15 p.m.)

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the agenda as amended.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Juczak and seconded by Trustee Gardner to approve the Board of Education minutes of the regular meeting held on October 24, 2018.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

No comments.

EXTERNAL AUDIT & CORRECTIVE ACTION PLAN APPROVAL

Mr. Stackel reviewed the annual external audit report, annual extraclassroom activity report, and corrective action plan which was included in the Board packet and reviewed by the Board. Discussion followed.

EXTERNAL AUDIT & CORRECTIVE ACTION PLAN APPROVAL (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the annual audit report, annual extraclassroom activity report, and corrective action plan for the fiscal year ending June 30, 2018, as presented to the Board.

Yes 5 No 0 Motion: Carried

ENTRANCES AND DEPARTURE

Bill Stowell, Kanoelani Paredes, and Madeline Stowell entered the meeting at 6:15 p.m. during the above information. Robert Stackel departed the meeting at 6:23 p.m. after the above approval.

FFA PRESENTATION

Kanoelani Paredes presented information and a photo presentation regarding her trip to Hawaii over the past summer as part of the FFA AgDiscovery Program. The Board thanked her for attending the meeting and sharing her experience.

DEPARTURES

Bill Stowell, Kanoelani Paredes, and Madeline Stowell departed the meeting at 6:38 p.m.

BUDGET DEVELOPMENT TIMELINE INFORMATION

Information from NYSSBA regarding the school budget election and vote timeline was included in the Board packet and reviewed by the Board. Discussion followed.

TRANSPORTATION REQUESTS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transportation requests from parents/guardians of three (3) students for student transportation to parochial schools for the 2018-2019 school year as presented to the Board.

Yes 5 No 0 Motion: Carried

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #14405, 12463, 17056, 15235, 15715, 14791, 17494, 17465, 16185, 17675, 17444, and 16144.

Yes 5 No 0 Motion: Carried

ADMINISTRATIVE REPORT

Jon Christopher and Sarah O'Yong provided a detailed report regarding the Clarke Middle School. Topics included the school climate, the addition of home base to schedules, character education, PBIS, safety and security, and upcoming events. Discussion followed.

DEPARTURES

Jon Christopher and Sarah O'Yong departed the meeting at 6:54 p.m.

DISTRICT UPDATES/ITEMS OF INFORMATION

Information regarding the National FFA Convention was included in the Board packet and reviewed by the Board. Superintendent Denny provided information regarding the Northern New York Community Foundation account transfer and upcoming events. Discussion followed.

SOFTBALL OVERNIGHT TRIP REQUEST APPROVAL

An overnight trip request from the Varsity Girls Softball Team to travel to Myrtle Beach, South Carolina on April 13 through April 20, 2019, for spring training and for team building was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the overnight trip request from the Varsity Girls Softball Team to travel to Myrtle Beach, South Carolina during Spring Break 2019 as presented to the Board and at no cost to the district.

Yes 5 No 0 Motion: Carried

BOARD OF EDUCATION APPRECIATION

Superintendent Denny expressed appreciation to Erin Gardner and Randy Jerome for their years of service, level of commitment, and time dedicated to the District as a Board of Education member.

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Jodi Burdick from her position as Aide effective November 23, 2018.

Yes 5 No 0 Motion: Carried

LEAVE OF ABSENCE- SCHOOL SOCIAL WORKER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for maternity purposes from Rebekah Honer from her position as School Social Worker effective approximately December 10, 2018, and extending eight weeks after delivery.

LEAVE OF ABSENCE- SCHOOL SOCIAL WORKER (Continued)

Yes 5 No 0 Motion: Carried

LEAVE OF ABSENCE- SCHOOL COUNSELOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for maternity purposes from Jenna Gianfagna from her position as School Counselor effective approximately January 26, 2019, and extending six to eight weeks after delivery.

Yes 5 No 0 Motion: Carried

LEAVE OF ABSENCE- ENGLISH TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for maternity purposes from Shawna Spencer from her position as English Teacher effective approximately February 16, 2019, and extending six to eight weeks after delivery.

Yes 5 No 0 Motion: Carried

APPOINTMENT- PER DIEM SCHOOL PSYCHOLOGIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amanda Gervera to the position of Per Diem School Psychologist at a rate of \$34.07 per hour effective November 14, 2018.

Yes 5 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shawn Chamberlain to the position of Aide at the Wilson Elementary School for 5.75 hours per day at a rate of \$11.10 per hour effective November 13, 2018.

Yes 5 No 0 Motion: Carried

APPOINTMENT- LIFEGUARD

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

APPOINTMENT- LIFEGUARD (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Blake Passino as Lifeguard for the 2018-2019 school year with a salary according to the lifeguard pay scale.

Yes 5 No 0 Motion: Carried

APPOINTMENT- MIDDLE SCHOOL & HIGH SCHOOL MUSICAL CO-ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Connie Bast to the positions of Middle School and High School Musical Co-Advisor effective for the 2018-2019 school year with stipends according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENT- MIDDLE SCHOOL & HIGH SCHOOL MUSICAL CO-ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Sylvia Walker to the positions of Middle School and High School Musical Co-Advisor effective for the 2018-2019 school year with stipends according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENT- STAGE MANAGER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shannon Zaykoski to the position of Stage Manager effective for the 2018-2019 school year with a stipend according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Margaret-Anne McKay (uncertified)BA, English
Kerry Roberge (uncertified) BS, Business Management

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

Yes 5 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

- Autumn Darling*..... school monitor
- Bob Gaffney*..... cleaner
- Jodi Burdick*..... school monitor
- Deborah Doe* cleaner
- Margaret-Anne McKay* school monitor
- Elizabeth Tousley*..... school monitor

Yes 5 No 0 Motion: Carried

NNYCF CONTRIBUTION APPROVAL

Three generous Northern New York Community Foundation contributions from The Andrew J. Stevenson Memorial Fund in the amount of \$500 each for the Middle School Book Club, Wilson Accelerated Reader Program, and Mannsville Accelerated Reader program were included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve with appreciation the three generous \$500 Northern New York Community Foundation contributions from The Andrew J. Stevenson Memorial Fund in the amount of \$500 each for the Middle School Book Club, Wilson Accelerated Reader Program, and Mannsville Accelerated Reader Program as presented.

Yes 5 No 0 Motion: Carried

HISTORICAL ASSOCIATION CONTRACT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Historical Association contract for the 2018-2019 school year as presented to the Board.

Yes 5 No 0 Motion: Carried

TAX COLLECTOR'S REPORT APPROVAL & SIGNING OF UNPAID TAXES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Tax Collector's Report dated November 13, 2018, and does hereby authorize the signing of the list of unpaid taxes that will be returned to the county for penalty purposes.

Yes 5 No 0 Motion: Carried

DEPARTURES

Donna Stuckey and Morris Klock departed the meeting at 7:05 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Gardner and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing personnel and negotiations.

Yes 5 No 0 Motion: Carried Time: 7:06 p.m.

DEPARTURES

Assistant Superintendent Slater, School Business Administrator Harvey, and District Clerk Jaques departed the meeting at 7:30 p.m. during Executive Session.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Juczak and seconded by Trustee Gardner to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 7:54 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Trustee Davis to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:55 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk