

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, OCTOBER 10, 2018**

TRUSTEES PRESENT: Todd Dack, Erin Gardner, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: Kelly Davis

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: *SJCSD Employees:* Julia Alteri, Jon Christopher, Rebecca Dalrymple, Jenna Gianfagna, Tony Gianfagna, Jeff Ginger, Ashley Gregory, Rebekah Honer, Amber McCargar, Lisa Parsons, Jim Pelton, Larry Freedom, Meghan Spaulding, Shawna Spencer, Andrea West, Vicki Whitney, Wilson

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Gardner and seconded by Trustee Thomas to approve the agenda as amended.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Juczak and seconded by Trustee Jerome to approve the Board of Education minutes of the regular meeting held on September 12, 2018.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments.

NEW STAFF RECOGNITION

New staff were introduced to the Board of Education and welcomed to the District.

BREAK

It was the consensus of the Board to break from the meeting at 6:06 p.m. for the purpose of meeting and visiting with guests. The Board reconvened at 6:33 p.m.

DEPARTURES

Julia Alteri, Jon Christopher, Rebecca Dalrymple, Jenna Gianfagna, Tony Gianfagna, Ashley Gregory, Rebekah Honer, Amber McCargar, Jim Pelton, Larry Preedom, Meghan Spaulding, Shawna Spencer, Andrea West, Vicki Whitney, and Wilson departed the meeting during the above break.

ACADEMIC ACHIEVEMENT RECOGNITION REPORT

Jeff Ginger provided information regarding South Jefferson's academic achievement recognition. Mr. Ginger stated that a faculty committee was formed to collect data. Information from area school districts regarding their Valedictorian/Salutatorian process was gathered. Students then had meetings with Mr. Ginger to share input. Based on the Committee's recommendations, the High School would like to move forward with establishing Valedictorian/Salutatorian recognition and will work to define the criteria to be shared with students and parents by December 2018. The Board indicated their approval for moving forward.

ENROLLMENT REQUEST APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request for two (2) students to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreement effective for the 2018-2019 school year as presented.

Yes 6 No 0 Motion: Carried

NORTHERN NEW YORK COMMUNITY FOUNDATION APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve moving outside scholarship funds held by the district to the Northern New York Community Foundation.

Yes 6 No 0 Motion: Carried

HOMESCHOOLING LIST ACKNOWLEDGEMENT

The Board acknowledged the homeschooling requests from two (2) families to homeschool their children for the 2018-2019 school year.

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17631, 15258, 16191, 14405, 16677, 16305, 15923, 17131, 12392, 16549, 16068, 15730, 17355, 15485, 14134, 15759, 16144, 12809, 15747, 15462, 17572, 16285, 16165, 17288, 12726, 15715, 17056, 15864, 16370,

CSE/CPSE RECOMMENDATIONS APPROVAL (Continued)

17595, 17596, and 17587.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

An invitation from the Historical Association of South Jefferson to the Hights Corners School House Open House was included in the Board packet and reviewed by the Board. Superintendent Denny provided information regarding the Save-A-Life Tour assembly on October 16 for all 9-12 grade students, the upcoming SADD presentation regarding the opioid crisis, and BOCES technical endorsement information. Superintendent Denny also provided an update regarding modified sports teams. Money was added to the 2018-2019 budget in the event that two teams could be supported. Discussion followed. Due to large amounts of students interested in joining sports teams, it was the consensus of the Board to add an extra team for Modified Volleyball and Modified Basketball programs.

DEPARTURE

Jeff Ginger and Lisa Parsons departed the meeting at 7:06 p.m.

LEAVE OF ABSENCE- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for medical/maternity leave from TeNisha Hart from her position as Aide effective October 1, 2018.

Yes 6 No 0 Motion: Carried

RESIGNATION- SCHOOL PSYCHOLOGIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Amanda Gervera from her position as School Psychologist effective October 4, 2018.

Yes 6 No 0 Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Jamie Ackley from her position as Aide effective October 20, 2018.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TEMPORARY PART-TIME CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tracey Burnash to the position of Temporary Part-Time Clerk at the Clarke High School at a rate of \$19.10 per hour effective September 30, 2018.

Yes 6 No 0 Motion: Carried

APPOINTMENT- TEMPORARY PART-TIME CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amy Hatch to the position of Temporary Part-Time Clerk at the Bus Garage at a rate of \$13.06 per hour effective September 20, 2018.

Yes 6 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kimberly Trudell to the position of Aide at the Wilson Elementary School for 5.75 hours per day at a rate of \$11.10 per hour effective October 1, 2018.

Yes 6 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Catherine Cronk to the position of Aide at the Clarke High School for 5.75 hours per day at a rate of \$11.30 per hour effective October 1, 2018.

Yes 6 No 0 Motion: Carried

APPOINTMENT- LPN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jolene Klaas to the position of LPN for 5.75 hours per day on Mondays, Wednesdays, and Fridays at a rate of \$16.75 per hour effective October 11, 2018.

Yes 6 No 0 Motion: Carried

APPOINTMENT- 11-MONTH ACCOUNT CLERK/TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Heather Ondrasek as 11-month Account Clerk/Typist for 7.5 hours per day at the Clarke High School effective November 1, 2018, at a rate of \$15.50 per hour.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- 2018-2019 WINTER COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kyle Baker as Varsity Boys Basketball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Pat Bassett as Junior Varsity Boys Basketball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 5 No 1 (Thomas) Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Michelle Whitley as Varsity Girls Basketball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jen Williams as Junior Varsity Girls Basketball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

APPOINTMENTS- 2018-2019 WINTER COACHES (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dianna Johnson as Varsity Girls Cheerleading Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kayla Boenning Schillinger as Junior Varsity Girls Cheerleading Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Pat Connors as Varsity Wrestling Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kris Shirley as Junior Varsity Wrestling Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Logan Whitmore as Modified Wrestling Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Rebecca Hare as Varsity Volleyball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

APPOINTMENTS- 2018-2019 WINTER COACHES

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tim Corbett as Junior Varsity Volleyball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Lisa Keegan as Modified Volleyball Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Paul Gaede, Jr. as Varsity Boys Swimming Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Benita Cataldo as Modified Boys Swimming Coach for the 2018-2019 winter season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Dana Burke (certified).....English 7-12
Megan Stevens (uncertified).....BA, English

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)

Kristin Larkin (uncertified) BS, Criminal Justice
Angela Porter (uncertified) AA, Humanities/Social Science
Adam Whitney (uncertified) BA, Political Science

Yes 6 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2018-2019 school year:

Jolene Klaas LPN
Britiny Fedele bus monitor
Courtney Ackerman school monitor
Amanda Harvey school monitor
Kaitlyn Mesler school monitor
Lorri Monroe school monitor
Vickie Ramirez school monitor
Gina Vann school monitor
Devin Perry school monitor
Dana Rogers bus monitor, cleaner, school monitor
Zekara Williams school monitor

Yes 6 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant winter coaches for the 2018-2019 school year:

Nikki Smith Cheerleading
Christi Johnson Cheerleading
Robert Piddock Girls Basketball

Yes 6 No 0 Motion: Carried

TREASURER’S REPORT (6/18) APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for June 2018:

TREASURER'S REPORT (6/18) APPROVAL

	<u>Ending Balance</u>
GENERAL FUND	
Checking Key	\$0.00
Checking WSB	891,875.87
Savings Chase	1,866,467.04
Savings NY Class	0.00
FOOD SERVICES FUND	
Checking Key	6.20
Checking WSB	51,727.06
CAPITAL FUND	
Savings Chase	16,762.84
Savings NY Class	0.00
TRUST & AGENCY	
Scholar Savings Key	9.49
Scholar Savings WSB	247,744.98
Payroll Checking Key	0.00
Payroll Checking WSB	0.00
GROUP BENEFITS	
Health Checking Key	0.00
Health Checking WSB	764,502.74
Health Catalyst	0.00
Health Savings NY Class	952,373.61
Dental Checking Key	0.00
Dental Checking WSB	84,211.08
Dental Catalyst	0.00
Flex Spending WSB	46,860.22
OTHER ACCOUNTS	
Tax Collector- Chase	0.00
Tax Collector- WSB	0.00
Extra-Curricular Key	0.00
Extra-Curricular WSB	5,106,370.13

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of June 2018 was included in the Board packet and reviewed by the Board.

BUDGET REPORT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

BUDGET REPORT APPROVAL (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for June 2018.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of June 2018 was included in the Board packet and reviewed by the Board.

TREASURER'S REPORT (7/18) APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer's Report for July 2018:

	<u>Ending Balance</u>
GENERAL FUND	
Checking Key	\$0.00
Checking WSB	907,439.13
Savings Chase	1,167,538.48
Savings NY Class	0.00
FOOD SERVICES FUND	
Checking Key	6.20
Checking WSB	45,878.08
CAPITAL FUND	
Savings Chase	16,764.97
Savings NY Class	0.00
TRUST & AGENCY	
Scholar Savings Key	0.00
Scholar Savings WSB	247,785.43
Payroll Checking Key	0.00
Payroll Checking WSB	(73.00)
GROUP BENEFITS	
Health Checking Key	0.00
Health Checking WSB	806,410.06
Health Catalyst	0.00
Health Savings NY Class	953,844.32
Dental Checking Key	0.00
Dental Checking WSB	88,732.55
Dental Catalyst	0.00
Flex Spending WSB	34,113.07

TREASURER'S REPORT (7/18) APPROVAL (Continued)

OTHER ACCOUNTS

Tax Collector- Chase	0.00
Tax Collector- WSB	0.00
Extra-Curricular Key	0.00
Extra-Curricular WSB	185,277.76

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of July 2018 was included in the Board packet and reviewed by the Board.

BUDGET REPORT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for July 2018.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of July 2018 was included in the Board packet and reviewed by the Board.

HEALTH INSURANCE (7/18) RECAP APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated July 2018.

Yes 6 No 0 Motion: Carried

MUSIC DEPARTMENT DONATION APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous donation of two Bb clarinets from Erin Bier to the Middle School Music Department.

Yes 6 No 0 Motion: Carried

GENERAL UPDATE

School Business Administrator Harvey provided an update regarding the Business Office. She stated that 87% of school taxes have been collected to date. She also stated that an external audit has been performed by Stackel and Navarra, PC. The audit will be presented at an upcoming

GENERAL UPDATE (Continued)

Board meeting for approval. Also presented was information regarding a medical claims audit and proposal responses. Locey & Cahill were selected as the firm to perform the medical claims audit. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept approve the proposal from Locey and Cahill to perform the medical claim audit as presented.

Yes 6 No 0 Motion: Carried

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to enter into Executive Session for the purpose of discussing personnel.

Yes 6 No 0 Motion: Carried Time: 7:23 p.m.

A motion was made by Trustee Jerome and seconded by Trustee Juczak to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 8:09 p.m.

ADJOURNMENT

A motion was made by Trustee Jerome and seconded by Trustee Gardner to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 8:10 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk