

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION- REGULAR MEETING, JUNE 6, 2018**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools
Scott Slater, Assistant Superintendent for Programs
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

OTHERS PRESENT: *SJ Teachers:* Cheryl Evans, Patty Pfeil, Erin Wiley, Jessie Joss
SJ Students: Grace Babcock, Owen Fish, Keira Morgia-Horning,
Gwen Shafer, Madisyn VanHorn (at 6:15 p.m.), Michael Williams
Jeremiah Maxon

CALL TO ORDER

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:03 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the Board of Education minutes of the budget hearing/regular meeting held on May 7, 2018.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

Grace Babcock presented information and a student perspective regarding the district's practice of recognizing honor graduates not Valedictorian and Salutatorian at graduation like other area school districts. She asked the Board to reconsider this practice. Jeremiah Maxon presented his experiences and thoughts regarding the Kindergarten Visitation process. The Board thanked them for attending.

ENTRANCE

Madisyn VanHorn entered the meeting at 6:15 p.m. during the above information.

BOARD MEMBER RECOGNITION

Superintendent Denny presented the Board Achievement Award to Trustee Gardner from the New York State School Boards Association's *School Board U* Recognition Program. Trustee Gardner earned this honor by participating in leadership development opportunities through the School Boards Association. Superintendent Denny congratulated Trustee Gardner on this achievement.

YEARBOOK PRESENTATION

Jessie Joss, Keira Morgia-Horning, and Gwen Shafer presented Board of Education members with the 2018 edition of the yearbook. They also provided information regarding the creation and production of the yearbook. Like last year, a smaller Middle School yearbook was also created. The Board thanked them for their hard work and commitment.

DEPARTURES

Jessie Joss, Keira Morgia-Horning, and Gwen Shafer departed the meeting at 6:20 p.m. after the above presentation.

THERAPY DOG INFORMATION & POLICY (FIRST READING)

Erin Wiley presented information regarding therapy dogs in the classroom. A first reading of the *Therapy Dog Policy* was included in the Board packet and reviewed by the Board. Discussion followed.

DEPARTURE

Jeremiah Maxon departed the meeting at 6:30 p.m. during the above information.

TENTATIVE 2018-2019 BOE MEETING CALENDAR INFORMATION

A tentative 2018-2019 Board of Education meeting calendar was included in the Board packet and reviewed by the Board. Discussion followed.

CSE/CPSE RECOMMENDATIONS APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #14421, 14154, 17466, 12271, 17246, 14514, 14822, 16600, 17436, 17205, 17032, 16929, 17123, 14158, 15608, 12239, 13095, 16151, 17162, 12248, 14421, 16558, 15899, 14154, 17248, 16873, 17466, 17332, 17082, 17459, 17358, 17222, 17288, 17421, 17176, 17244, 16894, 17361, 17432, 17204, 17407, 17200, 16937, 17236, 16539, 16008, 16009, 17194, 16301, 15323, 16282, 15230, 15332, and 15181.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Annual budget vote data and a parent letter regarding the district's valedictorian and salutatorian practice were in the Board packet and reviewed by the Board. Superintendent Denny provided information regarding the Valedictorian/Salutatorian topic. Discussion followed. Superintendent Denny also provided information regarding the Minkler Road land. The district is going to pursue the option of leasing the land to area youth organizations and FFA possibly using a portion of it. Also presented were a capital project update, current events, state sporting competitions, the Senior Class Trip, and upcoming events. Discussion followed.

DEPARTURES

Erin Wiley departed the meeting at 7:20 p.m. during the above information. Grace Babcock, Owen Fish, Madisyn VanHorn, and Michael Williams departed the meeting at 7:24 p.m. during the above information.

RETIREMENT- TEACHING ASSISTANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Susan Richter from her position as Teaching Assistant effective June 30, 2018.

Yes 7 No 0 Motion: Carried

RETIREMENT- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation for retirement request from Pamela Vollmer from her position as Two-Run Bus Driver effective October 11, 2018.

Yes 7 No 0 Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Suzanne Money from her position as Aide effective May 30, 2018.

Yes 7 No 0 Motion: Carried

LEAVE OF ABSENCE- LITERACY TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence request from Stephanie Widrick from her position as Literacy Teacher effective for the 2018-2019 school year.

Yes 7 No 0 Motion: Carried

LEAVE OF ABSENCE- ELEMENTARY TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for maternity purposes from Casey Hollenbeck from her position as Elementary Teacher effective approximately September 24, 2018, and extending for six to eight weeks after delivery.

Yes 7 No 0 Motion: Carried

APPOINTMENT- CLARKE HIGH SCHOOL PRINCIPAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jeff Ginger as Clarke High School Principal effective July 1, 2018, with an annual salary of \$92,000.

Yes 7 No 0 Motion: Carried

APPOINTMENT- MANNSVILLE-MANOR ELEMENTARY PRINCIPAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jim Pelton as Mannsville-Manor Elementary Principal effective July 1, 2018, with an annual salary of \$85,200.

Yes 7 No 0 Motion: Carried

APPOINTMENT- WILSON ELEMENTARY ASSISTANT PRINCIPAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Anthony Gianfagna to the full-time, four-year probationary appointment of Wilson Elementary Assistant Principal effective July 1, 2018, with an annual salary of \$75,000.

Yes 7 No 0 Motion: Carried

APPOINTMENT- SCHOOL COUNSELOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jenna Gianfagna as 1.1 FTE School Counselor at the Clarke Middle School with a three-year probationary appointment effective July 16, 2018, with a salary at Step 9 of the negotiated agreement and credit for 36 graduate hours and a Master's degree.

Yes 7 No 0 Motion: Carried

APPOINTMENT- ENGLISH TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ashley Gregory as 1.0 FTE English Teacher at the Clarke High School with a three-year probationary appointment effective August 29, 2018, with a salary at Step 8 of the negotiated agreement and credit for 36 graduate hours and a Master's degree.

APPOINTMENT- ENGLISH TEACHER (Continued)

Yes 7 No 0 Motion: Carried

APPOINTMENT- ENGLISH TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shawna Spencer as 1.0 FTE English Teacher at the Clarke High School with a four-year probationary appointment effective September 24, 2018, with a salary at Step 7 of the negotiated agreement and credit for 36 graduate hours and a Master's degree.

Yes 7 No 0 Motion: Carried

APPOINTMENT- PHYSICAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Robert Ingerson as 1.0 FTE Physical Education Teacher at the Mannsville-Manor Elementary Building and Clarke High School with a four-year probationary appointment effective August 29, 2018, with a salary at Step 2 of the negotiated agreement.

Yes 7 No 0 Motion: Carried

APPOINTMENT- REGISTERED NURSE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amber McCargar as Registered Nurse at the Clarke High School effective August 13, 2018, at a rate of \$22.01 per hour.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- 2018-2019 FALL COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Aaron Rivers as Varsity Football Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

APPOINTMENTS- 2018-2019 FALL COACHES (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Randy Fuller as Assistant Varsity Football Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint David Easton as Junior Varsity Football Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Paul Trudeau as Assistant Junior Varsity Football Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Logan Whitmore as Modified Football Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Mike Green as Assistant Modified Football Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dianna Johnson as Varsity Cheerleading Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

APPOINTMENTS- 2018-2019 FALL COACHES (Continued)

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Nikki Hutchison Smith as Junior Varsity Cheerleading Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Trevor Perry as Varsity Boys Soccer Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Mark Robert as Modified Boys Soccer Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Terry Burgess as Varsity Girls Soccer Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Michelle Whitley as Junior Varsity Girls Soccer Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

APPOINTMENTS- 2018-2019 FALL COACHES (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Brenna Shepard as Modified Girls Soccer Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Pat Bassett as Tennis Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 6 No 1 (Thomas) Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Pat Conners as Varsity Girls Swim Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Leah Conners as Modified Girls Swim Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Justin Crossway as Varsity Boys and Girls Cross Country Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Erin Wiley as Modified Boys and Girls Cross Country Coach for the 2018-2019 fall season with a stipend according to the negotiated agreement.

APPOINTMENTS- 2018-2019 FALL COACHES (Continued)

Yes 7 No 0 Motion: Carried

APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list for the remainder of the 2017-2018 school year as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements:

Paige Maitland (uncertified)..... AS, Early Childhood Development

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list for the remainder of the 2017-2018 school year as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements:

Zachary Carr..... cleaner
Kent Frawley..... bus driver
Hailey Parsons..... food service helper, school monitor

Yes 7 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant coaches for the 2018-2019 fall sports season:

Kris Shirley Football
Robert Ingerson..... Football
Dexter Worden..... Football
Jeremy Tanner..... Football
Paul Gaede Swim
Scott Smith Boys Soccer
Brian Hallett Boys Soccer
Kayla Boenning..... Cheerleading

Yes 7 No 0 Motion: Carried

TREASURER’S REPORT (4/18) APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for April 2018:

| | <u>Ending Balance</u> |
|-------------------------------|-----------------------|
| GENERAL FUND | |
| Checking | \$498,302.07 |
| Watertown Savings Bank | 190,559.48 |
| Chase Checking | 6,001,137.52 |
| FOOD SERVICES FUND | |
| Checking | 29,728.71 |
| CAPITAL FUND | |
| Savings | 16,758.65 |
| TRUST & AGENCY | |
| Checking | 243,686.78 |
| Payroll Checking | 0.00 |
| GROUP BENEFITS | |
| Health Checking | 1,806,520.35 |
| Health Catalyst | 0.00 |
| Dental Checking | 80,476.81 |
| Dental Catalyst | 0.00 |
| Flex Spending WSB | 75,766.37 |
| OTHER ACCOUNTS | |
| Tax Collector- Chase | 0.00 |
| Extra-Classroom | 113,519.67 |

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of April 2018 was included in the Board packet and reviewed by the Board.

BUDGET REPORT APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for April 2018.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of April 2018 was included in the Board packet and reviewed by the Board.

HEALTH INSURANCE (4/18) RECAP APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated April 2018.

Yes 7 No 0 Motion: Carried

UNIFORM GUIDANCE FOR GRANT ADMINISTRATION APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the uniform guidance for grant administration for federally funded projects as presented to the Board.

Yes 7 No 0 Motion: Carried

MUSIC DEPARTMENT DONATION APPROVAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous donation of a Vic Fifth Percussion Bell Kit from the family of Barbara Willett to the Middle School Music Department.

Yes 7 No 0 Motion: Carried

DEPARTURES

Cheryl Evans and Patty Pfeil departed the meeting at 7:34 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Gardner and seconded by Trustee VanCoughnett to enter into Executive Session for the purpose discussing personnel.

Yes 7 No 0 Motion: Carried Time: 7:35 p.m.

A motion was made by Trustee Thomas and seconded by Trustee Gardner to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 8:19 p.m.

ADJOURNMENT

A motion was made by Trustee Gardner and seconded by Trustee Davis to adjourn the meeting.

ADJOURNMENT (Continued)

Yes 7 No 0 Motion: Carried Time: 8:20 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk