

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION- REGULAR MEETING, APRIL 4, 2018**

TRUSTEES PRESENT: Todd Dack, Kelly Davis, Erin Gardner, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: None

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

**CALL TO ORDER**

President Dack called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Davis and seconded by Trustee Jerome to approve the agenda.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Thomas and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on March 21, 2018.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**SAFETY & SECURITY DISCUSSION**

Superintendent Denny provided information regarding safety and security. Topics included a summary of the March 30 professional development day training and thoughts about hiring a School Resource Officer. Discussion followed.

**INDEPENDENT ATHLETE REQUEST APPROVAL**

A request from the Belleville-Henderson Central School District for one student to participate independently with the South Jefferson Swim Team as an independent athlete for the 2018-2019 season was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby grant permission for one Belleville-Henderson student to participate as an independent athlete with the South Jefferson Swim Team for the 2018-2019 season as presented at no cost from the District's school budget.

**INDEPENDENT ATHLETE REQUEST APPROVAL (Continued)**

Yes 7 No 0 Motion: Carried

**HOMESCHOOLING LIST ACKNOWLEDGEMENT**

The Board acknowledged the homeschooling request from one (1) family to homeschool their child for the remainder of the 2017-2018 school year.

**CSE/CPSE RECOMMENDATIONS APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16350, 15431, 14465, and 17442.

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

School Business Administrator Harvey provided information regarding the Governor’s budget and status of the district’s budget. A final draft of the 2018-2019 budget will be presented at the next Board of Education meeting. Superintendent Denny provided information regarding participating in a mass casualty drill with the Rescue Squad and local fire department, the school doctor interview process, current events, adding a Track Assistant Coach for spring due to the size of the team, and her plan for the last two snow days if no more days are used. Discussion followed.

**CHANGE IN HOURS - PHYSICAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the increase in hours for Robert Ingerson from 0.50 FTE Physical Education Teacher to 0.625 FTE Physical Education Teacher effective April 2, 2018, with a salary at Step 1 of the negotiated agreement.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Thomas to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list for the remainder of the 2017-2018 school year as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements:

*Paula Bluteau* (uncertified)..... BS, Community & Human Services

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)**

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list for the remainder of the 2017-2018 school year as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements:

- Jennifer Eastman*..... bus monitor; school monitor
- Samantha Mikulak*..... school monitor
- Nicole England* ..... cook
- Richard Sheffield* ..... bus driver

Yes 7 No 0 Motion: Carried

**MORIC 2018-2019 MULTI-YEAR APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Thomas and seconded by Trustee Gardner to adopt the following resolution:

WHEREAS, the Board of Education of the South Jefferson Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 505 Instructional Technology Services and 602 Administrative Computer Services.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the South Jefferson Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$210,028.38 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of 5 years; 2018-19, 2019-20, 2020-21, 2021-22, 2022-23.

Yes 7 No 0 Motion: Carried

**PARTICIPATION IN RIC BIDS APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the "BOCES") during the 2018-2019 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

**PARTICIPATION IN RIC BIDS APPROVAL (Continued)**

WHEREAS, the South Jefferson Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Yes 7 No 0 Motion: Carried

**EXECUTIVE SESSION**

A motion was made by Trustee Thomas and seconded by Trustee Davis to enter into Executive Session for the purpose discussing personnel.

Yes 7 No 0 Motion: Carried Time: 6:37 p.m.

**DEPARTURES**

School Business Administrator Harvey and District Clerk Jaques departed the meeting at 7:15 p.m. during Executive Session.

**EXECUTIVE SESSION (Continued)**

A motion was made by Trustee Gardner and seconded by Trustee Juczak to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:48 p.m.

**ADJOURNMENT**

A motion was made by Trustee VanCoughnett and seconded by Trustee Jerome to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:49 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk