

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION- REGULAR MEETING, FEBRUARY 14, 2018**

TRUSTEES PRESENT: Kelly Davis, Erin Gardner, Randy Jerome, James Juczak, Pamela Thomas, Justin VanCoughnett

TRUSTEES ABSENT: Todd Dack

ALSO PRESENT: Mary Beth Denny, Superintendent of Schools  
Scott Slater, Assistant Superintendent for Programs  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

OTHERS PRESENT: John Groff, Transportation Supervisor  
RaeAnn Thomas, Instructional Technology Specialist  
Jay Wiley, Athletic Coordinator

**CALL TO ORDER**

Vice President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Board of Education Room in the Wilson Elementary School and led the Board of Education and visitors in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee Davis and seconded by Trustee Gardner to approve the agenda as amended.

Yes 6 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Jerome and seconded by Trustee Davis to approve the Board of Education minutes of the regular meeting held on January 24, 2018.

Yes 6 No 0 Motion: Carried

**PUBLIC FORUM**

No comments.

**SUPERVISORS' BUDGET CONSIDERATIONS**

RaeAnn Thomas provided detailed information regarding instructional technology. Included in the information were IT Department highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. Jay Wiley provided detailed information regarding athletics. Included in the information were highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed. John Groff provided detailed information regarding the Transportation Department. Included in the information were highlights and accomplishments, considerations for the upcoming school year, and equipment desired for the upcoming school year. Discussion followed.

**BUS INFORMATION**

John Groff and Business Administrator Harvey provided detailed information regarding school buses. Included in the information were annual transportation mileage figures, current bus fleet data, bus replacement schedules, upcoming needs, and other considerations. Discussion followed.

**DEPARTURES**

John Groff, RaeAnn Thomas, and Jay Wiley departed the meeting at 6:56 p.m.

**BUDGET INFORMATION: 2018-19 EXECUTIVE BUDGET PROPOSAL FOR STATE AID**

Information regarding the executive budget proposal for state aid was included in the Board packet and reviewed by the Board. Discussion followed.

**CSE/CPSE RECOMMENDATIONS APPROVAL**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Jerome to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16821, 14791, 12361, 14421, 16239, 15187, 14994, 12753, 17449, 16222, 14858, 15923, 17315, 14713, 17305, 17244, 17079, 17348, 17406, and 17460.

Yes 6 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Information regarding nominating procedures and minimum qualifications for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and Jeff-Lewis School Boards Association upcoming events was included in the Board packet and reviewed by the Board. Superintendent Denny provided information regarding the rescheduled upcoming Retiree Breakfast Meeting, upcoming events, and winter athletics. Discussion followed.

**RETIREMENT- SCHOOL PHYSICIAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with regret the resignation for retirement request from Dr. Daniel Cappon from his position as School Physician effective June 30, 2018.

Yes 6 No 0 Motion: Carried

**RETIREMENT- ACCOUNT CLERK/TYPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with regret the resignation for retirement request from Robin Strough from her position as Account Clerk/Typist effective June 27, 2018.

**RETIREMENT- ACCOUNT CLERK/TYPIST (Continued)**

Yes 6 No 0 Motion: Carried

**RESIGNATION- LIBRARIAN**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Lesley Staples from her position as Librarian effective June 30, 2018.

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- 2017-2018 SPRING COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Davis and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the 2017-2018 spring coaches as listed below with stipends according to the negotiated agreement:

<i>Randy Fuller</i> .....	Varsity Boys Lacrosse
<i>Aaron Rivers</i> .....	Assistant Varsity Boys Lacrosse
<i>David Hopkins</i> .....	JV Boys Lacrosse
<i>Mike Green</i> .....	Modified Boys Lacrosse
<i>Jen Williams</i> .....	Varsity Girls Lacrosse
<i>Mike Burdick</i> .....	JV Girls Lacrosse
<i>Pat Conners</i> .....	Modified Girls Lacrosse
<i>Kyle Peters</i> .....	Varsity Baseball
<i>John Babcock</i> .....	JV Baseball
<i>Anthony Cronk</i> .....	Modified Baseball
<i>Steve Randall</i> .....	Varsity Softball
<i>Shannon Zaykoski</i> .....	JV Softball
<i>Mark Robert</i> .....	Modified Softball
<i>Paul Gaede</i> .....	Varsity Boys Track & Field
<i>Logan Whitmore</i> .....	Modified Boys Track & Field
<i>Justin Crossway</i> .....	Varsity Girls Track & Field
<i>Tim Corbett</i> .....	Modified Girls Track & Field
<i>Adam Brown</i> .....	Golf

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list for the 2017-2018 school year as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements:

**APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)**

*Shawn Chamberlain* (uncertified)..... AA, Humanities & Social Science  
*Autumn Darling* (uncertified)..... BS, Recreation Management (5/19)  
*Joseph Hayes* (uncertified) ..... MS, Adolescent Education

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Jerome and seconded by Trustee Davis to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list for the 2017-2018 school year as presented to the Board and as follows and in accordance with the fingerprinting and background clearance requirements:

*Francis Bush* ..... cleaner  
*Charlene Muglia* ..... school monitor

Yes 6 No 0 Motion: Carried

**APPOINTMENTS- VOLUNTEER ASSISTANT COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Gardner to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer assistant coaches for the 2017-2018 school year:

*John Moesel* ..... Softball  
*Rebecca Hare* ..... Softball  
*Emily Worden* ..... Softball  
*Katlyn Hirschey* ..... Softball  
*Emily Rudd* ..... Softball  
*Scott LaClair* ..... Baseball  
*Stu Greene* ..... Boys Lacrosse  
*Kris Shirley* ..... Boys Lacrosse  
*Kaillie Goodnough* ..... Girls Lacrosse  
*Nancy Vecchio* ..... Girls Lacrosse  
*Cerrie Mason* ..... Girls Lacrosse  
*Erin Wiley* ..... Track & Field

Yes 6 No 0 Motion: Carried

**BUS BAN SALE INFORMATION**

Bid information regarding the Bus BAN was included in the Board packet and reviewed by the Board. Discussion followed.

**TAX CAP APPROVAL**

Information regarding the tax levy cap was presented. Discussion followed.

**TAX CAP APPROVAL (Continued)**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Gardner and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the tax cap as presented to the Board.

Yes 6 No 0 Motion: Carried

**EXECUTIVE SESSION**

A motion was made by Trustee Juczak and seconded by Trustee Gardner to enter into Executive Session for the purpose discussing personnel.

Yes 6 No 0 Motion: Carried Time: 7:28 p.m.

A motion was made by Trustee Gardner and seconded by Trustee Juczak to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 7:46 p.m.

**ADJOURNMENT**

A motion was made by Trustee Davis and seconded by Trustee Jerome to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 7:47 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk